

Board Agenda April 8, 2015

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
April 8, 2015**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh
Daffonie Moore	Katrina Tatem	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supv. Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood
Jennifer Pell, VP Salem High School	Darryl Roberts, VP Salem High School
OTHERS: Mr. Barbour - Solicitor	Dr. Theodore Johnson – Consultant

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

PRESENTATION

Students of the month for April 2015:

John Fenwick School	Quincy Barge	Grade 2	Ms. Kourtney Maurizio
	Renesia Callaway	Grade 2	Ms. Patricia McClaren
Salem Middle School	RáMir Nock	Grade 8	Ms. Alley Bey
	Aariyana Gould	Grade 8	Ms. Karen Braun
Salem High School	Donovan Lewis	Grade 11	Brooke Woodlock
	Donya Stewart	Grade 11	Brooke Woodlock

Staff Member(s) of the month for April 2015:

Child Study Team – Jeffery James – Resource Room SHS

Presentation:

Dr. Librera – District Goals 2015-2018

BOARD COMMITTEE REPORTS

PRINCIPALS’/ADMINISTRATORS’ REPORTS AND COMMENTARY

SUPERINTENDENT’S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of March 11, 2015 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: #2-A-E-10/DIST*.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of February 2015.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending February 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending February 2015 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014 The Treasurer’s Report and Secretary’s Report are in agreement for the month of February 2015 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending February 2015 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for March 2015 **\$ 100,760.55**

To approve Payment of Bills for April 2015

General Account \$682,783.35	Food Service \$88,863.47
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Confirmation of payrolls for March 2015

<u>March 13, 2015</u>	General Acct. Transfer	\$701,186.68
<u>March 30, 2015</u>	General Acct. Transfer	\$717,475.87

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Miscellaneous

Motion (/) Board to Approve: **#2-G-10/DIST**

- Board to approve receiving the following foster students from the State of New Jersey for the 14-15 SY effective September 4, 2014.

Initials	Grade	Tuition Revenue
LB	5 th	\$14,500
AB	2 nd	\$14,500
YB	PK4	\$14,500

Request the board to approve receiving the following homeless students from the Vineland City School District for the 14-15 SY effective October 31, 2014 to January 7, 2015:

Initials	Grade	Tuition Revenue
DT	6 th	\$3,100
DT	4 th	\$2,900

- Board to approve the proposal:
The College of New Jersey to conduct a research project at the John Fenwick Academy. The research project is designed to document, in the form of a case study, the perceptions, beliefs and practices of those educators and other stakeholders involved in schools and programs that successfully serve low-income students and students of color. The overall goal of the project is to provide detailed rich descriptions of effective instructional practices and settings
- Board to approve an amendment to the 2005 Long Range Facility Plan (LRFP). This plan is proposing a new John Fenwick Academy School and additional capital maintenance projects.
- Board to approve for the following school to enter the Tri-County Conference as partial members for bowling: Egg Harbor Township in 2015-2016, and Atlantic County Institute of Technology, Collingswood, Lindenwold, and West Deptford in 2016-2017.

STUDENT MATTERS HIGH SCHOOL

A. Field Trips #4-A-10/HS

Motion (/) Board to Approve: **#4-A-10/HS**

- Board to approve the following High School field trips:

Delaware Valley Science Fair Expo Center Oaks, PA 9:25 am – 7:00 pm	April 3, 2015 3 students	Mr. Ferguson 1 sub 1 bus double trip
Teen Prevention Education Program Chauncey Conference Center (Already approved change of location)	April 15, 2015 20 students 6:30 am – 3:00 pm	Mr. Levitsky, Ms. Woodlock 2 subs. 1 bus (pd by Teen Pep Grant)
2015 Temple University Olympiad Comp. Temple Univ. Phila., PA 7:30 am – 4:00 pm	May 7, 2015 8 students	Mr. Lagakos 1 sub. 1 bus

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Senior Activity 6 Flags Upper Marlboro, MD 8:00 am – 7:30 pm	June 11, 2015 60 students \$60/student	Ms. Bergman, Ms. Derham, Mrs. Poinsett, Mr. Roberts 3 sub 2 buses (double trip)
FBLA National Conference Chicago, IL	6/27-7/3/2015 1 student	Mrs. Landolfi Conference, Registration & Hotel \$3195
Costs:	\$3196.00 Substitute: \$875.00 Buses: \$1611.12	#15-401-100-600-03-SHS Various Accounts #15-000-270-512-03-SHS

B. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-10/DIST**

- Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01260082	Karen Pastor	\$29/hr 2.5/day/10hr/wk	March 18, 2015	#11-219-100-101-00-CST
01260133	Regina Colon	\$29/hr 2.5/day/5hr/wk	March 30, 2015	#11-150-100-101-00-BUS
01180217	Dwayne Humenik	\$29/hr 2.5/day/10hr/wk	March 30, 2015	#11-219-100-101-00-CST
01180207	Rachel Bartlett	\$29/hr 2.5/day/5hr/wk	March 26, 2015	#11-150-100-101-00-BUS
01270027	Karen Pastor	\$29/hr 2.5/day/10hr/wk	March 9, 2015	#11-219-100-101-00-CST
01210012	Melissa Skinner	\$29/hr 2.5/day/5hr/wk	March 31, 2015	#11-150-100-101-00-BUS

STUDENT MATTERS NON-HIGH SCHOOL

A. Field Trips #4-A-10/NHS

Motion (/) Board to Approve: **#4-A-10/NHS**

- Board to approve the following Middle School field trips:

Cab Calloway School of the Arts Wilmington, DE 7:00 am – 4:00 pm	April 11, 2015 Girls Can Do Anything Fest 30 students (girls)/ no cost	Ms. DeVilmé, Ms. Skinner, Ms. Busch 1 bus
Rutgers University Day New Brunswick, NJ 8:00 am – 6:00 pm	April 25, 2015 (Saturday) 25 students SMS & SHS jointly	Mr. Allen, Ms. Roots 1 bus
New Jersey State House Trenton, NJ 8:15 am – 3:00 pm	May 6, 2015 Student Council 25 students	Mr. Oberman, Ms. Montgomery, Mr. Allen 2 subs 1 bus

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Clementon Park Clementon, NJ 8:30 am – 3:30 pm-	May 22, 2015 Physics – 8 th grade 50 students	Mr. Oberman, Ms. Montgomery, Ms. Braun, Ms. Bey 3 subs 1 bus
Hershey Park Hershey, PA 8:00 am – 8:00 pm	May 26, 2015 Choral Event 45 students/\$65 student	Mr. Brauer, Ms. Howard, Ms. McDermott, Ms. McConathey 3 subs 1 bus
Salem County Math Showcase Carney’s Point, NJ 9:00 am – 2:45 pm	June 4, 2015 Math Competition 30 students	Ms. Cregar, Ms. Rufino 5 teachers/grade 5 subs 1 bus
Camp Edge Alloway, NJ 8:30 am – 2:30 pm	June 9, 2015 Team Building 42 students/\$10 (fundraising)	Ms. Tortella, S/C teachers (4) Inst. Assist. (4) 1 bus
Costs:	Substitutes: \$625.00 Substitutes: \$750.00 Substitutes: \$500.00 Buses: \$1,879.83	#15-120-10-101S-02-SMS #15-130-100-101S-02-SMS #15-212-100-101S-02-SMS #15-000-270-512-02-SMS

2. Board to approve for the Focus on Education After School Program students to participate in a trip to the Franklin Institute in Philadelphia PA. Date of the trip will be Monday, April 13, 2015, and Mrs. DelRossi and staff will be chaperoning. The bus will leave the Salem Middle School at 9:00 a.m. and returning at 3:00 p.m. The chaperones are: Linda DelRossi, Ms. Crowley, Ms. Ally Bey, Ms. Griffith, Ms. Shute and Ms. Lusby.
 Bus Transportation: Cost – \$725.00 + \$50.00 (Driver’s Gratuity)
 Account #20-231-200-500F-02-SMS (NCLB 2014-2015)
 Admission and Lunch Cost: \$1213.50
 Account #20-231-100-800F-02-SMS (NCLB 2014-2015)

PERSONNEL DIST/ HIGH SCHOOL

A. Employment

Motion (/) Board to Approve: **#8-C-10/HS**

1. Board to approve the following substitute(s) for the 2014-2015 school year.
 Eric Fox Sub Cert.

B. Financial Request:

Motion (/) Board to Approve: **#8-D-10/HS**

1. Board to approve the Credit Reinstatement Program at Salem High School, starting May 4, 2015 through Friday May 15, 2015 from 2:45 pm to 4:45 pm daily. Student with 18+ unexcused absences will be required to attend this program.
 Staff: Rachel Bartlett, Bruce Ferguson, Kathleen Hibbard and Diane Mace

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Costs: \$26/hr x 2 hrs/day x 2 teachers x 10/days = \$1040.00 #15-140-100-101A-03-SHS

2. Board to approve the June Payment of Health Waivers 2014-2015:

High School			June Payment
Health , Prescription & Dental			
Jonathan Botbyl	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
Larry Brown	\$3,933.00	15-000-291-290-03-SHS	\$1,966.50
Christina C-Pierangeli	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
Scott Levitsky	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
Traci LoMonico	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
Amanda Mason	\$8,464.00	15-000-291-290-03-SHS	\$4,232.00
Alfreda McCoy-Cuff	\$8,464.00	15-000-291-290-03-SHS	\$4,232.00
John Mulhorn	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
Renee Murray	\$1,966.50	15-000-291-290-03-SHS	\$1,966.50
Darryl Roberts	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
TOTAL	\$81,819.50		\$41,893.00
Health & Prescription			
Margaret Ingram	\$8,324.00	15-000-291-290-03-SHS	\$4,162.00
Christina Lord	\$8,324.00	15-000-291-290-03-SHS	\$4,162.00
Kristen Unger	\$9,692.00	15-000-291-290-03-SHS	\$4,846.00
DENTAL			
Teresa Derham	\$140.00	15-000-291-290-03-SHS	\$70.00
High School Total	\$108,299.50		\$55,133.00
General Fund			
Health , Prescription & Dental			
Janita Eason	\$5,680.00	11-000-291-290-00-BUS	\$2,840.00
Avonda Green-Ransome	\$4,916.00	11-000-291-290-00-BUS	\$4,916.00
Keith Sumiel	\$8,464.00	11-000-291-290-00-BUS	\$4,232.00
Edward Vanaman	\$3,933.00	11-000-291-290-00-BUS	\$1,966.50
TOTAL	\$22,993.00		\$13,954.50
Health			
Eyde Baker	\$7,583.00	11-000-291-290-00-BUS	\$3,791.50
Dental			
Nina Miller	\$93.32	11-000-291-290-00-BUS	\$70.00

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General Fund Total	\$30,669.32		\$17,816.00
John Fenwick School			
Health , Prescription & Dental			
Shakema Bagby	\$2,248.31	20-218-200-200-01-JFS	\$2,248.31
Jasmine Bundy	\$5,680.00	20-218-200-200-01-JFS	\$2,840.00
Aida Davis	\$5,680.00	20-218-200-200-01-JFS	\$2,840.00
Susan Devlin	\$9,832.00	20-218-200-200-01-JFS	\$4,916.00
Braheem Gunter	\$9,832.00	20-218-200-200-01-JFS	\$4,916.00
Shamara Harper	\$9,832.00	20-218-200-200-01-JFS	\$4,916.00
Marcia Ledford	\$8,464.00	20-218-200-200-01-JFS	\$4,232.00
Kourtney Maurizio	\$9,832.00	15-000-291-290-01-JFS	\$4,916.00
Moore, Donna	\$6,759.49	20-218-200-200-00-JFS	\$1,843.49
Krystle Mullen	\$9,832.00	15-000-291-290-01-JFS	\$4,916.00
Sharon Paris	\$9,832.00	15-000-291-290-01-JFS	\$4,916.00
Doreen Price	\$4,916.00	15-000-291-290-01-JFS	\$2,458.00
	\$4,916.00	20-218-200-200-01-JFS	\$2,458.00
Devon Russell	\$8,464.00	15-000-291-290-01-JFS	\$4,232.00
Elizabeth Whitehead	\$8,464.00	20-218-200-200-01-JFS	\$4,232.00
TOTAL	\$114,583.80		\$56,879.80
Health & Prescription			
Jill Sutton-Parris	\$4,846.00	15-000-291-290-01-JFS	\$2,423.00
	\$4,846.00	20-218-200-200-01-JFS	\$2,423.00
TOTAL	\$9,692.00		\$4,846.00
John Fenwick Total	\$124,275.80		\$61,725.80
SALEM MIDDLE SCHOOL			
Health , Prescription & Dental			
Elizabeth Blevins	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Thronna Busch	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Rachel Fernicola	\$3,933.00	15-000-291-290-02-SMS	\$1,966.50
Francois-DeVilme, Pascale	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Anwar Golden	\$6,554.66	15-000-291-290-02-SMS	\$4,916.00
Hugh Dixon	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Rick Gazzola	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Jennifer Ryan	\$3,933.00	15-000-291-290-02-SMS	\$1,966.50
Betsy Tortella	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Dawn Tulini	\$6,171.65	15-000-291-290-02-SMS	\$4,232.00
Lori Weigler	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
TOTAL	\$89,416.31		\$47,493.00

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Health & Prescription			
Dwayne Humenik	\$9,692.00	15-000-291-290-02-SMS	\$4,846.00
TOTAL	\$9,692.00		\$4,846.00
Salem Middle School Total	\$99,201.63		\$52,339.00
TOTAL	\$362,446.25		\$187,013.80
Difference			
Preschool Aid	\$76,553.80		\$37,864.80
JFS	\$47,722.00		\$23,861.00
	\$124,275.80		\$61,725.80

C. Leave of Absences:

Motion (/) Board to Approve: **#8-E-10/HS**

- Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
SB	Intermittent Family	3/17/15 3/16/16	N/A	N/A	3/17/15 3/16/16	12 wks	N/A	2.5 days	N/A	N/A	N/A

PERSONNEL Non-High School

A. Financial Request:

Action (/) Board to Approve: **#8-D-10/NHS**

- Board to approve Michele Beach - Administrator for the Alternative High School located in the Salem Middle School. 3.5/hrs/day @ \$50/hr Account #15-423-200-100-02-SMS

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-10/DIST**

- Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
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Pamela Thomas	CST	Pamela Thomas	The Danielson Framework for Teaching and Special Education	04/14/215	12 Centre Drive Monroe Twp, NJ	\$149.00 -0- 11-000-219-592-00-CST
Janine Champion	CST	Pamela Thomas	Left Out: Expanding LGBT2 Awareness and Increasing Clinical Competency	06/02/15	Robin's Nest Glassboro NJ	-0- -0-
Shaun Brauer	SMS	Pascale DeVilme'	General Membership Meeting and Seminar Using Smart Music	04/24/15	Cherry Hill, NJ	\$24.00 -0- 15-000-223-500-02-SMS
Troy Jackson	JFA	Syeda Woods	Motivation Matters: Planning Engaging Literacy Instruction	04/14/15	Rutgers Center for Literacy	\$150.00 \$43.67 15-000-223-500-01-JFS
Troy Jackson	JFA	Syeda Woods	Revving Up Read Aloud	06/04/15	Rutgers Center for Literacy	\$150.00 \$43.67 15-000-223-500-01-JFS
Syeda Woods	JFA	Dr. Michel	Education EXPO at Rowan University	04/17/15	Rowan University	\$75.00 15-000-240-580-01-JFS \$75.00 111-000-240-500-00-CST
Pamela Thomas	CST	Dr. Michel				
Linda DelRossi Christopher Cuprak	DO SMS	Dr. Michel	Tutorial – RAC – SIP	03/31/15	Clarksboro, NJ	-0- -0-
Dale Garner	CST	Pamela Thomas	Employment Specialist-Advanced Level	04/22/15 04/24/15	Camden County Library, Voorhees, NJ	\$150.00 -0- 11-000-218-500-01-JFS 11-000-218-500-02-SMS 11-000-218-500-03-SHS
Chris Menold	CST	Pamela Thomas	Working Effectively with Students who have a Language-based Reading Disabilities	04/22/15 05/27/15 06/09/15	LRC –South Mullica Hill, NJ	-0- \$19.43 11-000-219-592-00-CST

2. Board to approve for Barry Ford, owner of Get Fit 4 Life to hold a Spring Health, Fitness and Nutrition Workshop on Saturday May 16, 2015 from 8A-3P in the Salem High School Gymnasium and cafeteria. The workshop shall target adolescents and adults. The workshops will fall under the Get Up and Move Program (GUAM)
Accounts: #20-002-200-300-00 SPP and #20-002-200-600-00-SPP

Facility Request

Motion (/) Board to Approve: #12-10/DIST

1. Board to approve the following facility request.

Organization	USE	Date	Time	Charge
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Diamonds in the Rough Free Family Fun Day	SHS Grounds	Saturday 5/16/2015	11AM-5PM	Rental	Waived
				Custodial	\$200.00
				Total	\$200.00

Monthly Reports

Motion (/) Board to Approve: **#13-10/DIST**

1. Board to approve monthly reports for filing:

Policy/Calendar

Motion (/) Board to Approve: **#14-10/DIST**

1. Board to approve the 2015-2016 Salem City School District Calendar (attached).

2. Board to approve for 1st reading of the following board policies:
 - 1330 Use of School Facilities
 - 3542.1 Wellness & Nutrition
 - 5141.21 Administration of Medication
 - 5145.4 Equal Educational Opportunity
 - 6146.4 Advanced Placement Test Fee Program

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:_____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

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ADJOURNMENT

Motion (/) Board to adjourn the April 8, 2015 meeting of the Salem City Board of Education at _____.