

August 13, 2014 Agenda

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
August 13, 2014**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Barbara Chrisden	Christopher Colon	Yuenge Groce
Daffonie Moore	Katrina Tatem	Stephanie Walsh

District Representatives:

Elsinboro-Mary Master	LAC-Laura Tice Crane
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Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilme', Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	TBD, VP Salem Middle School
Linda Del Rossi, Supv. Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood
David Suiter, A.D./Director Student Activities	Jennifer Pell, VP Salem High School
Darryl Roberts, VP Salem High School	

OTHERS: Mr. Barbour - Solicitor Dr. Theodore Johnson – Consultant

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

Dr. Michel and John Bacon – Truant Attendance Report

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular minutes of July 9, 2014 Board of Education meeting.

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Bids Awards and Contracts

Motion (/) Board to Approve: **#2-F-2/DIST**

1. Board to approve to continue the satellite vending contracts with Mannington Township School District, Elsinboro Township School District, and Salem County Special Services School District for the 2014-2015 school year provided by Metz Culinary Management.

Miscellaneous

Motion (/) Board to Approve: **#2-G-2/DIST**

1. Board to approve to contract with Haviland Associates, LLC. to provide Educational Consultant:
Dr. Gregory Dunham – Once a week for the Months of August, September, October and November then twice a month for the balance of the school year 14-15.
Per Diem rate will be \$550/day. Account #15-000-240-300-03 SHS
2. Board to approve the submission of the HIB Investigations, Trainings and Programs and the EVRS reports to the DOE – Report Period #2 January 1, 2014 – June 30, 2014.
3. Board to approve the following district appointments: (Per June Resolution)
504 District Coordinator

Salem Middle School Officer	Pascale DeVilme'
Harassment Intimidation and Bullying Coordinator	Ralph Padilla
4. Board to approve the SDA (School Development Authority) to complete roof repairs or replacement, masonry repairs, and lintel repairs or replacement for the Salem Middle School for a total not to exceed \$1,230,364. (Brick Pointing)
5. Board to approve the following stipend position:

Choreographic Director	\$771
School Resources Officer	\$2,000

STUDENT MATTERS HIGH SCHOOL

A. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-2/DIST**

1. Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
9578268542	SCSSD-Salem 1-1 Aide	\$42,850 \$37,400	9/4-6/30/2015	20-251-100-560-00-BUS 11-000-100-565-00-BUS
1517344772	SCSSD-Salem 1-1 Aide	\$42,850 \$37,400	9/4-6/30/2015	20-251-100-560-00-BUS 11-000-100-565-00-BUS
3448861232	SCSSD-Salem	\$46,500	9/4-6/30/2015	20-251-100-560-00-BUS
8622314877	SCSSD-Salem 1-1 Aide	\$42,850 \$37,400	9/4-6/30/2015	20-251-100-560-00-BUS 11-000-100-565-00-BUS

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6476682267	SCSSD-Salem	\$42,850	9/4-6/30/2015	20-251-100-560-00-BUS
9409843477	SCSSD-Salem	\$43,345	9/4-6/30/2015	20-251-100-560-00-BUS
4234091982	SCSSSD/Cumberland	\$42,850	9/4-6/30/2015	20-251-100-560-00-BUS
8238112485	SCSSSD/Cumberland	\$45,470	9/4-6/30/2015	20-251-100-560-00-BUS
5564548920	SCSSSD/Daretown	\$37,850	9/4-6/30/2015	20-251-100-560-00-BUS
7780942706	SCSSSD/Daretown	\$37,850	9/4-6/30/2015	20-251-100-560-00-BUS
9476270525	SCSSSD/Daretown	\$37,850	9/4-6/30/2015	20-251-100-560-00-BUS
8568097130	Hampton Academy	\$56,077	9/4-6/30/2015	11-000-100-566-00-BUS
3660508584	Hampton Academy	\$56,077	9/4-6/30/2015	11-000-100-566-00-BUS
1162835156	Pineland	\$46,319.40	9/4-6/30/2015	11-000-100-566-00-BUS
8912023726	Pineland	\$46,319.40	9/4-6/30/2015	11-000-100-566-00-BUS
7585088989	Pineland	\$46,319.40	9/4-6/30/2015	11-000-100-566-00-BUS
5537671024	St. John of God 1-1 Aide	\$48525.90 \$30,855.60	9/4-6/30/2015	11-000-100-566-00-BUS
8890093182	Pennsville School 1-1 Aide	\$49,139.00 \$43,336.00	9/4-6/30/2015	11-000-100-566-00-BUS
01160028	Shelter of Hope	10/hr/wk @ \$29/hr	June 11, 2014	11-219-100-320-00-CST

STUDENT MATTERS NON-HIGH SCHOOL

A. Miscellaneous

Motion (/) Board to Approve: **#4-B-2/NHS**

- Board to approve continued enrollment of student #01280094, daughter of Mrs. Parsons a Pre-School Teacher at JFA and student #01280032, PK 4, son of Michael and Amber Ledford of Quinton, NJ, to attend John Fenwick Academy’s Pre-School Program for the 2014-2015 school year. Both students attended the PK 3 program last school year. (If open slots are available)

PERSONNEL DIST/ HIGH SCHOOL

A. Resignation/Retirements

Motion (/) Board to Approve: **#8-A-2/HS**

- Board to approve the resignation of Lisa Lopes, Business Education Teacher at Salem High School. Effective date is July 22, 2014.

B. Employment

Motion (/) Board to Approve: **#8-C-2/HS**

- Board to approve the employment of Christina Lord as an English Teacher (Special Education pending) at Salem High School for the 2014-2015 SY. Salary will be \$51,084 BAOO.

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2. Board to approve the following substitute(s) for the 2014-2015 school year.

Steven Smith	Salem	Sub Certification 7/1/2019
Alyssa Cocking	Salem	Sub Certification 7/1/2019

C. Financial Request:

Motion (/) Board to Approve: **#8-D-2/HS**

1. Board to approve Bobbie Robinson as District Substitute Call-In Clerk for the 2014-2015 school year: \$32.00 per day for 180 days = \$5,760.00
 Substitutes: Donna Struss or Jackie Trout
 Accounts: #15-000-211-100x-01-JFS 02-SMS 03-SHS

2. Board to approve the operation of Summer Band Camp starting Monday, August 18, 2014 through Friday, August 22, 2014 from 1:00 pm to 5:00 pm daily, also to approve for Mr. Jonathan Botbyl to serve as the Band Director for this program. He will be working with approximately 30 students in seventh through twelfth grades. During the camp students will be rehearsing music and drill movements for marching band performances .
 Stipend - \$1049 Account #15-401-100-100-03-SHS

3. Board to approve the following stipend positions at Salem High School:

Department Chairpersons:

Suzanne Landolfi	Applied Academics (4)	\$1101
Christina C-Pierangeli	Fine Arts (5)	\$1101 + \$33
Helen Hall	Counseling/Special Services (4)	\$1101
Scot Levitsky	Health/PE (4)	\$1101
Edward De Stefano	Humanities (4)	\$1101
Victor Boone	Language Arts (6)	\$1101 + \$66
Ann Hudock	Mathematics (6)	\$1101 + \$66
Brian Leonard	Science (5)	\$1101 + \$33
Steve Sheffield	Special Education (9)	\$1101 + \$165
Rachel Bartlett	World Languages (4)	\$1101

Other:

Jonathan Botbyl	Band Advisor	\$3762
Christopher Lindsay	Asst. Band Director	\$771
Christina Cottman-Pierangeli	Choreographic Director	\$771
Maura Schwartz	Choral Advisor	\$2293
Miranda Clour	Class Advisor Freshman	\$369
Leslie Gonzalez	Class Advisor Sophomore	\$737
Rachel Bartlett/Lisa Poinsett	Class Advisor Juniors	\$1284*
Theresa Derham	Class Advisor Seniors	\$1558
Lisa Mutter	Director Audio/Visual Services	\$1101
Susan Nitshe	District Chairperson/School Health	\$857
Kristen Unger	National Junior Honor Society	\$276
Rachel Bartlett	Student Council Advisor	\$895
Victor Boone/Kristin Unger	Teacher of Detention	\$24/hr*

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Anne Hudock	Theatre Arts Advisor	\$3460
Maura Schwartz	Theatre Arts Music Director	\$1730
Open	Theatre Business Manager	\$333
Sara Lamont	Walnut Street Journal	\$682
Kathleen Hibbard	Yearbook Advisor	\$2937

*This is a shared stipend

Approval for the following Teachers of Students with Special Needs to be reimbursed for any extra supplies the purchase for their students not to exceed \$145.00 for the period September through January and \$145.00 for February through June upon submission of document/receipts to the business office.

Kristina Bergman	Tracie LoMonico	Lisa Poinsett
Jeffrey James	Christina Lord	Steve Sheffield
Michele Leach	Colleen Mitchell	Dennis Thomas

6. Board to approve for Steve Merritt/Literacy and Gregory Lagakos/Math to teach the SAT Program starting Monday August 18 through Thursday August 22, 2014 from 8:00 am to 12:30 pm daily. Costs: \$26/hr x 2 teachers = \$936. Account #15-140-100-101R-03 SHS

7. Board to approve the following staff to participate in the Summer Institute facilitated by Dr. David Green from Center for Evidence Based Research on August 28, 2014. Rosalyn Chieves, Theresa Derham, Gregory Lagakos and Christina Lord
Costs: \$26/hr x 7/hrs/day = \$182.00 x 4 teachers = \$728.00. Acct. #15-000-221-110R-03 SHS

8. Board to approve for the following staff members to be employed at the Salem Alternative School program.

Teachers	Substitute Administrators
Rachel Bartlett	John Mulhorn
Victor Boone	School Counselors
Kathleen Hibbard	David Hunt
Sara Lamont	Cameron Smith
Steve Sheffield	

Costs:
 Administrators – 3.5 hours/day @ \$50.00/hour x 5 days/week (Acct. #15-423-200-100-03 SHS)
 Counselors – 4 hours/day @ \$26.00/hour x 2 days/week (Acct. #15-423-200-100-03 SHS)
 Teachers – 4 hours/day @ \$26.00/hour x 5 days/week (Acct. #15-423-100-101-03 SHS)
 (2 teachers/day - when needed)

9. Board to approve the following Athletic Coach Position
Boys Soccer – Assistant Coach JV – Steven Smith - \$1,698.

10. Board to approve the following stipend:
Larry Brown - School Resource Officer (assume the responsibilities) - \$2,000

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E. Miscellaneous

Motion (/) Board to Approve: **#8-E-2/HS**

1. Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extended Leave	Return Date
KR	Medical	9/2/14 11/7/14	9/2/14 11/7/14	9 wks	N/A	N/A	23 days	N/A	10/3/14 1/2/15	N/A	1/5/2015
JR	Medical	6/9/14 6/23/14	6/9/14 6/23/14	2 wks	9/2/14 11/25/14	12 wks	11 days	N/A	9/2/14 11/25/14	11/26/14 1/2/15	1/5/2015

PERSONNEL Non-High School

A. Retirement/Resignation

Motion (/) Board to Approve: **#8-A-2/NHS**

1. Board to approve the resignation of Chanelle Wilson, 5th grade Literacy teacher at Salem Middle School. Effective date is July 30, 2014.
2. Board to approve the resignation of Patricia Olejarski, SMS School Nurse effective November 1, 2014.

B. Appointment/Assignments and Transfers

Motion (/) Board to Approve: **#8-B-2/NHS**

1. Board to approve for the transfer of David Classen, Para-professional, from John Fenwick Academy to the Salem High School as a Para-professional MD class, for the 2014-2015 school year.
2. Board to approve the following Salem Middle School assignments/transfers:
 Tonya Howard from 4th grade to 5th grade Language Arts Literacy
 Melissa Skinner from 5th grade Social Studies to 6th grade Social Studies
 Rick Gazzola from 6th grade Social Studies to 5th grade Social Studies

C. Employment

Motion (/) Board to Approve: **#8-C-2/NHS**

1. Board to approve the employment of Ms. Michele Beach as Vice Principal of Salem Middle School. Salary will be \$80,000 (prorated) beginning August 18, 2014.
2. Board to approve the employment of Braheem Gunter as a Para-Professional in a Pre-Kindergarten classroom, at the John Fenwick Academy at a salary of \$18,775 (Step 3, Tier 2) for the 2014-2015 school year.

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3. Board to approve the employment of Sandra A. Laubengeyer, RN, BSN, CSN as the “School Nurse” for the Salem Middle School for the 2014-2015 School year. Salary will be (BA OO) \$51,084.
4. Board to approve the employment of Edward Vanaman Jr. as a 1-1 PSD Instructional Aide for a Special Education Student at the John Fenwick Academy. Salary will be \$18,475 Step 1 Tier 3 for the 14-15 school year.

D. Financial Request:

Motion (/) Board to Approve: **#8-D-2/NHS**

1. Board to approve the following staff to participate in the Summer Institute facilitated by Dr. David Green from Center for Evidence Based Research on August 28, 2014.
Rick Gazzola, Randi Johnson, Tara McDermott and Brittany Nicolella from SMS
Karen Pastor, Sakeena Bentley, Makeema Douglas and Patricia McClaren from JFS
\$26/hr x 7/hrs/day = \$182.00 x 4 teachers = \$728.00. Acct. #15-000-221-110R-02 SMS
\$26/hr x 7/hrs/day = \$182.00 x 4 teachers = \$728.00. Acct. #15-000-221-110R-01 JFS
2. Board to approve for Linda Barbara and Carla Kelley to administer F & P to students who attend Camp Fenwick. Not to exceed \$728.00, 14hrs x \$26 x 2 teacher. Account #15-120-100-101R-01-JFS
3. Board to approve the staff members to be employed at the Salem City Alternative School Program.

Administrator	Secretary	Security
William Allen	Tatiana Mulhorn	Bonita Gullett
Substitute Administrators	Substitute Secretary	Counselor
Pascale DeVilme'	Jackie Trout	Adam Pszwaro
TBD	Substitute Teacher	
	Montrey Wright	

Costs: Administrators – 3.5 hours/day @ \$50.00/hour x 5 days/week (Acct. #15-423-200-100-02 SMS)
Secretary – 2 hours/day @\$15.00/hour x 5 days/week (Acct. #15-423-200-100-02 SMS)
Counselors – 4 hours/day @ \$26.00/hour x 2 days/week (Acct. #15-423-200-100-02 SMS)
Teachers – 4 hours/day @ \$26.00/hour x 5 days/week (Acct. #15-423-100-101-02 SMS) (2 teachers/day - when needed
Security – 4 hours/day @ \$12.00/hour x 5 days/week (Acct. #15-423-200-100-02 SHS)
4. Board to approve the staff members as substitutes for the John Fenwick Academy Summer Program:
Craig Paris and Marie Spencer
Account #20-231C-100-100R-00 SPP (NCLB Title I Funds)
5. Board to approve for Melissa Austin for Summer Science Curriculum writing:
20 hours Account #20-231-200-100R-00 SPP (NCLB Funds Title I 14-15)

Curriculum /Professional Development

Motion (/) Board to Approve: #11-2/DIST

- Board to approve for EIRC to provide professional development training to the entire teaching staff, per Achieve NJ (attached) on September 2, 2014 from 1:00 – 3:00
3 (1 each school) trainers cost will be \$2,700.00.
Subject: Charlotte Danielson Evaluation System Account #15-000-223-320-(01-02-03)
- Board to approve the following out of district professional developments for listed staff:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Darryl Roberts	SHS	John Mulhorn	NJSIAA/DAA NJ Athletic Directors Course	08/20/14	Robbinsville NJ	\$150.00 \$40.62 15-402-100-800-03-ATH

Facility Request

Motion (/) Board to Approve: #12-2/DIST

- Board to approve the following facility request.

Organization	USE	Date	Time	Charge
Mannington School	SHS Auditorium	12/15/2014	9AM-11:30AM Rehearsal 6:30PM-9PM Performance	Fees Waived for Mannington Christmas Program

Monthly Reports

Motion (/) Board to Approve: #13-2/DIST

- Board to approve monthly reports for filing:

Policy /Job Description

Motion (/) Board to Approve: #14-2/DIST

- Board to approve the Second Reading and Adoption for the following Board Policies:
3515 Smoking: Business and Non-Instructional Operations
4118 Requirements for Teacher Tenure
5111 Eligibility of Resident/Non Resident Pupils
5114.13 Smoking: Students

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

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RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, N.J.S.A 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:_____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the August 13, 2014 meeting of the Salem City Board of Education at _____.