

Board Agenda March 11, 2015

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
March 11, 2015**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh
Daffonie Moore	Katrina Tatem	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supv. Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood
Jennifer Pell, VP Salem High School	Darryl Roberts, VP Salem High School
OTHERS: Mr. Barbour - Solicitor	Dr. Theodore Johnson – Consultant

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

Board Agenda March 11, 2015

PRESENTATION

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Students of the month for March 2015:

John Fenwick School	Rashad Harrell	Grade 1	Mrs. Regina Colon
	Jasmine Castillo	Grade 1	Ms. Kerry Thompson
Salem Middle School	Nasira Justice	Grade 8	Ms. Ally Bey
	D'Angelo Maldonado	Grade 8	Ms. Dayna Cregar
Salem High School	Felisha Tirado	Grade 10	Mr. Leonard
	Arianna Lapp	Grade 10	

Staff Member(s) of the month for March 2015:

Salem High School – Mrs. Suzanne Landolfi - Applied Academics

Presentation:

Dr. Michel – Advanced Placement – College Board

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of February 11, 2015 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: #2-A-E-9/DIST*.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of January 2015.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending January 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending January 2015 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014 The Treasurer’s Report and Secretary’s Report are in agreement for the month of January 2015 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending January 2015 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for February 2015 \$ 54,406.57

To approve Payment of Bills for March 2015

General Account \$693,651.59	Food Service \$105,164.32
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Confirmation of payrolls for February 2015

February 13, 2015	General Acct. Transfer	\$698,761.11
February 27, 2015	General Acct. Transfer	\$717,614.94

Board Agenda March 11, 2015

Budget

Motion (/) Board to Approve: #2-F-9/DIST

1. Board to approve the Adoption of the 2015-2016 School Year Tentative Budget:

1. BE IT RESOLVED, that the tentative budget be approved for the 2015 -2016 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approval as follows:

	<u>Local Tax Levy</u>
General Fund	\$ 2,392,321

BE IT FURTHER RESOLVED, that a public hearing will be held on May 6, 2015 at 6:00 PM in the Salem High School Library located at 219 Walnut Street, Salem, NJ 08079 for a public hearing on the budget for the 2015 – 2016 School Year.

LET IT BE RESOLVED, that the school business administrator/board secretary is authorized to advertise said tentative budget in the South Jersey Times without County Office approval of the budget, as directed by the Department of Education in accordance with the format required by the State Department of Education and according to law.

Miscellaneous

Motion (/) Board to Approve: #2-G-9/DIST

1. Board to approve receiving the following foster student from the State of NJ for the 14-15 SY effective September 30, 2014:

<u>Initials</u>	<u>Grade</u>	<u>Tuition Revenue</u>
N.R.	8 th	\$13,950

Board to approve receiving the following homeless student from the Barrington School District for the 14-15 SY effective September 2, 2014 through October 10, 2014:

<u>Initials</u>	<u>Grade</u>	<u>Tuition Revenue</u>
N.S.	K	\$2,100

2. Board to approve to contract with Adrienne M. Brown Learning Disability Teacher Consultant, to provide Learning Evaluations on an as needed basis for the Child Study Team (Due to the retirement of the LTDC). Cost will be \$300 per evaluation. Account #11-000-216-320-00-CST.

Board Agenda March 11, 2015

STUDENT MATTERS HIGH SCHOOL

A. Field Trips #4-A-9/HS

Motion (/) Board to Approve: **#4-A-9/HS**

1. Board to approve the following High School field trips:

St Patrick's Day Parade Band Rehearsal Schalick High School Pittsgrove, NJ 3:00 pm – 7:45 pm	March 9, 2015 24 students	Mr. Botbyl 1 Bus
St Patrick's Day Parade Band Performance Baltimore, MD 7:00am – 6:30pm	March 15, 2015 24 students	Mr. Botbyl 1 Bus (double)
Universal Technical Institute Exton, PA 8:00am – 1:00pm	April 14, 2015 30 students	Ms. Gatson, Mr. Hunt 1 bus
Teen Prevention Ed. Program Monroe Township, NJ 6:30am – 3:00pm	April 15, 2015 20 students	Mr. Levitsky, Ms. Woodlock 2 subs 1 bus pd by Teen Pep Grant
Univ. of Pennsylvania Visit & 2015 Penn Relays School Days 9:30am – 5:00pm	April 24, 2015 20 students	Ms. Lynard, Mr. Smith 1 sub 1 bus \$5/student
Black Male Development Symposium Arcadia Univ. Phila. PA 8:00am – 4:00pm	May 9, 2015 20 students	Mr. Hunt, Mr. Robinson, Mr. Smith 1 bus \$30/student \$50/adult
Teen Prevention Ed. Program R.W. Johnson Hamilton Center, N.J. 6:45am – 3:00pm	May 19, 2015 20 students	Mr. Levitsky, Ms. Woodlock 2 subs 1 bus pd by Teen Pep Grant
Costs:	Admissions: \$850.00 Substitutes: \$625.00 Transportation: \$1124.16	#15-190-100-800-03-SHS Various Accounts #15-000-270-512-03-SHS

B. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-9/DIST**

1. Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
9578268542	Josiah Hughes	\$29/hr 10 hrs/week	2/23/2015	#11-219-100-320-00-CST
5013567974	Meadow Wood New Castle DE	N/A	2/25/2015	#11-219-100-320-00-CST
7780942706	Pineland	\$34,382.22	3/10-6/30/15	#11-000-100-566-00-BUS

STUDENT MATTERS NON-HIGH SCHOOL

A. Field Trips #4-A-9/NHS

Motion (/) Board to Approve: **#4-A-9/NHS**

1. Board to approve the following Middle School field trips:

EERC-PSEG Salem, NJ (Karen Roots) 5:45pm – 8:00pm	March 26, 2015 Rite of Passage Banquet 30-40 students	Mr. Allen, Mrs. DeVilmé, Mrs. Beach, Mr. Pszwaro 1 bus
Mannington Township School Salem NJ 12 noon – 2:00pm	April 21, 2015 Academic League Match 12 students	Dayna Cregar 1 bus
Majestic Theatre New York, NY 10:00am - 9:00pm	May 28, 2015 Phantom of Opera 8 th grade \$85/student (14)	Shaun Brauer, Chris Lindsay, Mrs. DeVilmé, Chris Colon 2 subs 1 bus
College of New Jersey Ewing Township, NJ 7:30am – 3:00pm	June 9, 2015 Future Educ. Of America With Woodstown MS	Adam Pszwaro Woodstown Staff 1 bus
Costs:	Substitute: \$250.00 Transportation: \$1253.22	#15-120/130-100-101S-02-SMS #15-000-270-512-02-SMS

2. Board to approve Family Fun night at the John Fenwick Academy on March 26, 2015. Jeff and Beverly O’Lear from Magic Touch Entertainment will be the presenters. Event will be held in the JFA all purpose room from 5:30 pm-7:00pm. Cost: \$1,850
Account #20-218-200-329-00-JFS

PERSONNEL DIST/ HIGH SCHOOL

A. Retirement/Resignation

Motion (/) Board to Approve: **#8-A-9/HS**

1. Board to approve the retirement of John Parsley Maintenance Department effective June 30, 2015.

2. Board to approve the retirement of John (Fred) Kendall Jr. Groundskeeper for the Salem City School District effective June 30, 2015.

B. Employment

Motion (/) Board to Approve: **#8-C-9/HS**

1. Board to approve the following substitute(s) for the 2014-2015 school year.

Danielle Shapiro	Guidance Counselor Cert
Tatiana Paris	Sub. Cert

Board Agenda March 11, 2015

C. Financial Request:

Motion (/) Board to Approve: **#8-D-9/HS**

1. Board to approve Spring Staffing Replacement:
 Weight Room Supervisor Lamont Robinson \$1857
 Replaces Dennis Thomas

D. Leave of Absences:

Motion (/) Board to Approve: **#8-E-9/HS**

1. Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
AD	Medical	2/24/15 4/15/15	2/24/15 4/15/15	7 wks	N/A	N/A	35 days	N/A	N/A	N/A	4/16/2015
MH	Paternity	2/20/15 3/6/15	N/A	N/A	2/22/15 3/6/15	2 wks	N/A	3 days	N/A	N/A	3/9/2015

PERSONNEL Non-High School

A. Financial Request:

Motion (/) Board to Approve: **#8-D-9/NHS**

1. Board to approve for an after-school tutoring program at John Fenwick Academy to be held one hour/day for students in TRI, Tier 1-3. Rate of pay will be \$26/day. This program will begin March 16, 2015 until May 14, 2015 and will be held after school (3:30 p.m. 4:30 p.m.).

Request approval for the following teachers:

- Deanna Livingston
- Jennifer Cascaden
- Laura Conroy
- Regina Colon
- Karen DeMarco
- Carla Kelley Split time
- Linda Barbara Two days each
- Donna Moore (Substitute)
- Kim Pankok (Substitute)
- Laura Donoway (Substitute)

9 teachers x \$26/hour x 32 days = \$7488.00 #20 231-100-100R-00-SPP (NCLB-Title I)

2. Board to approve adding Justin Newell as a substitute to the Focus on Education after school program. Account #20-231-100-100F-02-SMS

Board Agenda March 11, 2015

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-9/DIST**

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost	
Patrick Michel	DO	Dr. Michel	International Baccalaureate Convention	7/23/15 7/24/15 7/25/15 7/26/15	Chicago IL	Regis. \$975.00 Hotel \$926.56 Flight \$317.18 M&TE \$355.00 11-000-230-590-00-BUS	
Janine Champion	CST	Pamela Thomas	Best Practices in Assessment and Treatment of Children, Adolescents and Families	3/27/15	EIRC Mullica Hill NJ	\$149.00 \$9.05 11-000-219-592-00-CST	
Adam Pszwaro	SMS	Pascale DeVilme'	Salem County School Counselors Association Mtg	2/20/15	Salem Community College	-0- -0-	
Eyde Baker	Dist	Pamela Thomas	The Annual Symposium for Speech Language Pathologists	3/20/15	EIRC – Holiday Inn, Swedesboro New Jersey	\$169.00 -0- 11-000-216-320-00-CST	
Tonya Connor	JFS	Sharen Cline	From Chaos to Classroom Control \ Managing Disruptive Classroom Behavior	3/25/15	Cherry Hill NJ	\$209.00 -0- 20-218-200-580-01-JFS	

Monthly Reports

Motion (/) Board to Approve: **#13-9/DIST**

1. Board to approve monthly reports for filing:

Policy/Calendar

Motion (/) Board to Approve: **#14-9/DIST**

1. Board to approve for 2nd Reading and Adoption of the listed Policy(s)
3542.1 Wellness and Nutrition
2. Board to approve the REVISED 2014-2015 School Calendar: (attached)

Board Agenda March 11, 2015

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, N.J.S.A 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the March 11, 2015 meeting of the Salem City Board of Education at _____.