

July 9, 2014 Minutes

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
July 9, 2014**

A meeting of the Salem City Board of Education is called to order at 6:03PM in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE: Led by Carol Adams

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Barbara Chrisden	Christopher Colon	Yuenge Groce (Arrive 6:15)
Daffonie Moore (Absent)	Katrina Tatem	Stephanie Walsh (Arrive 6:10)

District Representatives:

Elsinboro-Mary Master LAC-Laura Tice Crane (Absent)

Administrators:

Dr. Patrick Michel, Superintendent	TBD, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-SMS (Absent)
Pamela Thomas, Director of Special Services (Absent)	Pascale DeVilme', Vice Principal SMS
Linda Del Rossi, Supervisor Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood (Absent)
David Suiter, A.D./Director Student Activities	Jennifer Pell, Vice Principal SHS (Absent)
Darryl Roberts, Vice Principal SHS (Absent)	

OTHERS: Mr. Barbour - Solicitor Dr. Theodore Johnson – Consultant (Absent)

AUDIENCE PARTICIPATION: NONE

BOARD COMMITTEE REPORTS

Personnel, Joan Hoolahan, Agrees with the Superintendent recommendations.

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Syeda Woods, JFA Principal, The Summer Enrichment Program 125 students were invited but only 55 students are attending.

Pascale Devilme', SMS Vice Principal, 61 students were invited to the Summer Enrichment Program and 49 students are attending.

6:10PM Mrs. Stephanie Walsh enters.

John Mulhorn, SHS Principal, 75 students were invited to attend the Summer Enrichment Program, 7 students were out of district, 64 students are attending.

Linda DelRossi, Supervisor Literacy/SS PreK-12, Odyssey of the Mind program is going well. 9 John Fenwick Academy Students and 25 Salem Middle School students attending.

After multiple mailings and phone calls Dr. Michel has implemented that all schools send out certified mail advising the parents to register their child in summer school. Summer school allows the student to potentially recover credits and or promote the student to the next grade level.

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6:15PM Yuenge Groce enters.

SUPERINTENDENT’S COMMENTS/REPORTS

Dr. Michel informed the board the process with students walking at graduation. The summer is busy preparing for QSAC. IB students traveling to Canada had a meeting to finalize travel plans. The district has anticipated openings for a Salem Middle School Vice Principal, nursing positions, special education staff and aide positions.

Motion (Chrisden\Colon) Board to approve regular and executive minutes of June 11, 2014 Board of Education meeting.

Motion unanimously approved, Master Abstained

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Chrisden\Colon) To approve the Board Secretary’s reports in memo: **#2-A-E-1/DIST***.

A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of May 2014.

B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending May 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending May 2014 as follows:

	<u>Board Secretary</u>	<u>Date</u>
C.	*Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2014 The Treasurer’s Report and Secretary’s Report are in agreement for the month of May 2014 pending audit.	
D.	Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending May 2014 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.	
E.	To approve the Payment of Bills and Purchase Report: From the General Account for Balance as summarized on attached board memo(s) To approve Purchases Report for balance of June 2014 \$ 193,966.62 To approve Payment of Bills for June 2014 General Account \$473,205.02 Food Service \$ 110,218.13 Confirmation of payrolls for June 2014 <u>June 13, 2014</u> General Acct. Transfer \$ 897,402.68 <u>June 30, 2014</u> General Acct. Transfer \$ 712,775.45	

Motion unanimously approved

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Miscellaneous

Motion (Chrisdon\Colon) Board to Approve: **#2-G-1/DIST**

1. Board to approve NCLB expenditures:

Title I 2014-2015

Waterford Research Institute	20-231-100-600-00-SPP	\$15,995.00
Professional Development Services – 4 days onsite training (2 full days and 2 half days)	20-231-200-300-00-SPP	\$ 6,490.00
Heinemann		
Teaching for comprehension/fluency	20-231-200-300-00-SPP	\$ 5,250.00
Families and School Together (FAST)	20-231-200-300P-00-SPP	\$ 8,623.00
CDI (DELL Latitude ES420)	20-231-100-600-00-SPP	\$18,609.00
Edmentum (Plato License)-SHS	20-231-100-600-00-SPP	\$16,895.00
Naviance Inc.	20-231-100-600-00-SPP	\$ 9,052.50

Title Ila 2014-2015

Strong and Associates 8-9-14 Training	20-272-200-300-00-SPP	\$ 2,140.00
Project Lead the Way yearly fees	20-272-200-300-00-SPP	\$ 2,000.00
International Baccalaureate Organization	20-272-200-300-00-SPP	\$10,820.00

2. Board to approve of the following staff to be paid from NCLB Title I funds for the 2014-15 SY:

Carla Kelley – JFS Reading Specialist -	\$54,784
Linda Barbara – JFS Reading Specialist -	\$69,044
Victor Boone – SHS Intensive -	\$20,900. (33% from grant) (Focus)
Diana Mace – SHS Intensive -	\$ 9,581 (16% from grant)
Maerena Poole – SHS Intensive -	\$18,343 (33% from grant)
Sally Lamont – SHS Intensive -	\$18,343 (33% from grant) (Focus)
Gregory Gahrs – SHS Intensive -	\$19,093 (33% from grant)
Miranda Clour – SHS Intensive -	\$17,420 (33% from grant)
Rosalyn Chieves – SHS Intensive -	\$10,301 (16% from grant)

Board to approve of the following staff to be paid from NCLB Title IIA funds for the 2014-15 SY

Dayna Cregar – Mathematics Coach -	\$41,777 (66% from grant)
Cameron Smith – SHS Focus Program -	\$60,978 (100%)
Christopher Cuprak – SMS Data	- \$19,025.72 (28%)

Funds are available in: Accounts:	Title I	Title Ila
20-231-100-100-00-SPP	20-231-100-100F-03-SPP	20-272-100-100-00-SPP
20-231-200-100F-03-SHS	20-231-200-100F-02-SMS	

3. Recommend board to approve the NCLB Title III Refusal of Funds in the amount of \$1,794. This amount will be allocated for the County Consortium.

4. Board to approve sending the following self-contained special education foster student to Penns Grove-Carneys Point Regional School District for the 13-14 SY:

<u>Initials</u>	<u>Grade</u>	<u>Effective</u>	<u>Tuition Expense</u>
D.P.	PSD (PK)	5/05/14	\$1,503.56

Request the board to approve receiving the following homeless student from Paterson School District for the 13-14 SY:

<u>Initials</u>	<u>Grade</u>	<u>Effective</u>	<u>Tuition Revenue</u>
M.T.	PK	12/4/13	\$9,771

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5. Board to approve:
School Based Youth Services to enter into a collaborative agreement with Health Care Commons form July 1, 2014 through June 30, 2015 cost will be \$50,000.
School Based Youth Services to enter into an agreement with FAM-Care for the term of 10-months from September 2014 through June 2015 cost is \$3,000.
6. Board to approve to authorize the submission of the Perkins Secondary Consolidated Application and the acceptance of the award in the amount of \$12,257 for fiscal year 2015.
7. Board to approve of contract with Bayada Nurses for a student in the Multiple Disabilities Classroom (ML) for the 2014-2015 school year. The rate will be \$49.00/hour for RN services and \$37.00/hour for LPN services. Not to exceed \$70,000. Account # 11-000-217-320-00-CST
8. Board to approve to allow the New Jersey Commission of the Blind and Visually Impaired to provide Level One Services to student #957826841. Student is a 9th grade Out of District Student at the Salem County Special Services School District located in Cumberland County.
Cost will be \$1,800 #11-000-100-565-00-BUS
9. Board to approve for up to 150 hours for a Bayada Nurse at John Fenwick Academy for summer school and registration and as needed at the Salem Middle School. Nurse will be paid at the rate of \$49/hour, total amount not to exceed \$7,350.

Funds exist in the following account:

15-000-213-300R-01-JFS 20-218-200-330R-00-JFS 15-000-213-300R-02-SMS

1.-3, 5.-9. Motion approved by roll call vote of 9-0-0; Ayes: Adams, Chrisden, Colon, Hoolahan, LeFlore, Tatem, Walsh, Master and Groce. Nays: 0 Abstain: 0

4. Motion approved by roll call vote of 8-0-1; Ayes: Adams, Chrisden, Colon, Hoolahan, LeFlore, Walsh, Master and Groce. Nays: 0 Abstain: Tatem

STUDENT MATTERS HIGH SCHOOL

A Graduates

Motion (Chrisden\Colon) Board to Approve: **#4-A-1/HS**

1. Board to approve to officially certify that the following graduates receive the Salem High School diploma for satisfactory completion of the Salem Board of Education and the State of New Jersey requirements for high school graduation class of 2014:

Khiry Antonio Baez	Kevin Robert Leake
Ah'Zhane Valentina Bell	Φ Kyndra Shada LeFlore
Daishawn Michael Watson Bell	Charity Joy Liber
Robert Felton Hyshe Blake	David Mack, III
Azure Diamani Brittingham	Gerbriel Najee Ali Mars
Shakyle Leonard Brooks	Montika Sapri Marts
†* Kayla Angela Chapman	Courtney Elizabeth Mathis
Tajmire Clark	†* Ian Tyler McKee
JaQuille Edward Cooke	Jayasia Dashia McPherson
Jevonah Nicole Cuff	Juan Jesus Mendez, Jr.
Reaquan Jabar Daniels	Φ†* Danielle Alexis Merritt
James Burton Davis, Jr.	Davon Khalil Dawud Mills
Najjah Ajahnay Eason	Kendal Lynn Morgan
Desira' Dontreall Ford	Kimberly A. Morris
† Rebecca Amy Fuse	Φ Akmad Aleem Nichols, Jr.
† Aaliyah Rochelle Garlic	Justin Tyler Owens
Donte' Lorenz Glass	Jacquelyn Ann Perez
Clarissa Quanae' Green	Φ†* Jasmin Tinea Porter
† Cory Jamar Gregory	Juan Devante Reyes
Travis Joseph Guzman	Aaliyah Marie Rhym
†* Olivia Fawn Harris	†* Emily Susan Ridgway
Shamira Hayward	Danyelee Marie Rome
Jacqueline Channel Hill-Godley	Markwon Dermot Ross
Franklin Howard, IV	Φ†* Megan Elizabeth Sharp
Kevin Jermaine Hunter, Jr.	†* Madinah Ila' Shaddai Thomas
Autumn Breece Johnson	Lauren A. Turner
Robert Wayne Johnson, Jr.	Kaleb Thomas Gerhardt Vazquez
Shay'Dee Fitzgerald Johnson	Terrence Jamall Walker
Adam Kyle Jones	John Anthony Walsh, Jr.
Michael Aaron Jones	Joshua Daniel Walsh
Ja'Ajha Atiss Alexis Jordan	Whitney Tyler Wilkins
T'Ajsa Centrelle Lynn Justice	Ashley Cintay Woodard
Φ* Dominique Qadira Knight	Shawanda Lynn Wright
Dakota Tyler Kott	Kyle Brandon Wygor

† **Honor Student**

* **National Honor Society**

Φ **IB Diploma Candidate**

Motion approved by roll call vote of 7-0-2; Ayes: Adams, Chrisden, Colon, Hoolahan, Tatem, Master and Groce. Nays: 0 Abstain: LeFlore, Walsh

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B Student Activities

Motion (Chrisden\Colon) Board to Approve: #4-B-1/HS

- Board to approve the request made by Ina Jetter, School Based Youth Services Program Director, to continue providing kickboxing and yoga to students registered with the program during the summer months of July and August. The classes will be taught by Mrs. Rebekah Johnson (yoga) and Mr. Barry Ford (kickboxing), both previously Board approved fitness consultants. Program will be Tuesday through Thursday morning sessions from 9am – 12:30pm, and then a sports program targeting 9-12 grades from 1:00- 3:00pm
Board approve Ms. Jetter’s request to provide a “Boot Camp” for student-athletes and their coaches during the months of July and August. The activities will be provided by Mr. Barry Ford, a previously Board approved fitness consultant. The compensation to Mr. Ford will be made through the GET UP and MOVE grant awarded for 2014.
- Board to approve the request of Ina Jetter, School Based Youth Services Director, to take students registered with her “Transition 9” and “Summer of Growth” programs on the following college tours:

Rider University, New Jersey	Wednesday, July 16, 2014
The College of New Jersey	Wednesday, July 23, 2014
Rutgers University, New Jersey	Wednesday, July 30, 2014

The tours are being provided by the Genesis Program and there is no cost to students.

Motion unanimously approved

C. Home Instruction: In/ out of district/residential/ESY

Motion (Chrisden\Colon) Board to Approve: #7-C-1/DIST

- Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs(Prorated)	Effective Date	Account #
6476682267	SCSSD/Salem	\$4,225.00	07/07-08/14/14	11-000-100-566-00-BUS
6566857214	A Step Ahead	5/hrs/week @ \$29	07/01-08/31/14	11-150-100-320-00-BUS

Motion unanimously approved

STUDENT MATTERS NON-HIGH SCHOOL

A Field Trips

Motion (Chrisden\Colon) Board to Approve: #4-A-1/NHS

- Board to approve for the Extended School Year/Camp Fenwick, Middle School field trip for approximately 130 students and staff on July 17, 2014 to see Cinderella at the Salem Community College Davidow Theatre. Cost is \$5 per student funds exist in account:

#15-190-100-800R-01-JFS	50%	#15-212-100-800R-01-JFS	13%
#15-216-100-800R-01-JFS	12%	#15-212-100-800R-02-SMS	25 % (30 students)
- Board to approve for the Extended School Year Middle School students and staff to attend a field trip on Monday July 21, 2014 at the Christiana Skating Rink in Christiana DE. Cost will be \$90.00 for 1 hour of skating and skates. Approximately 30 students will be attending.
Account #15-212-100-800R-02-SMS.

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- 3. Board to approve for the Summer Enrichment - Gifted and Talented Program students to attend a field trip to the Franklin Institute in Philadelphia PA on Thursday, August 7th.
The bus will leave JFA at 8:45 a.m. and SMS at 9:00 a.m. and return 3:00 p.m. The seven chaperones attending are: Deanna Livingston, Cheryl Flitcraft, Angela Crowley, Melissa Skinner, Jason Kutzura, Allyson Bey and Loretta Zink.

Bus: - \$600.00 #20-231-100-800-00-SPP (2014-2015)
Admission and Lunch: \$745.00 #20-231-100-800-00-SPP (2014-2015)

Motion unanimously approved

PERSONNEL DIST/ HIGH SCHOOL

A. Resignation/Retirements

Motion (Chrisden\Colon) Board to Approve: **#8-A-1/HS**

- 1. Board to approve the resignation of Jenny Hunt Paraprofessional at the Salem High School. Effective date is June 30, 2014.

Motion unanimously approved

B. Assignments

Motion (Chrisden\Colon) Board to Approve: **#8-B-1/HS**

- 1. Board to approve Lamont Robinson as a substitute for the "Transition 9 Program" and the SBYS afternoon programs at the Salem High School from July 22 through July 24, 2014.

Motion unanimously approved Chrisden Abstained

C. Employment

Motion (Chrisden\Colon) Board to Approve: **#8-C-1/HS**

- 1. Board to approve the employment of Lamont Robinson as a "Youth Development Specialist" at Salem High School, School Based Youth Services Program, effective August 11, 2014 through June 30, 2015. Salary will be \$40,000 prorated.

Motion approved by roll call vote of 8-0-1; Ayes: Adams, Colon, Hoolahan, LeFlore, Tatem, Walsh, Master and Groce. Nays: 0 Abstain: Chrisden

D. Financial Request:

Motion (Chrisden\Colon) Board to Approve: **#8-D-1/HS**

- 1. Board to approve salary change for Gregory Lagakos:
From \$55,859 BA07 to \$57,859 MA07. Transcripts are on file. Effective September 1, 2014
- 2. Board to approve the following Athletic Positions Fall 2014:

Sport	Position	Stipend	Person
Football	Assistant Coach (Line)	\$3,821	Ken Buck
Football	Assistant Coach (JV)	\$2,761	Lamont Robinson
Field Hockey	Assistant Coach (JV)	\$1,698	Kathleen Poliski

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3. Board to approve the following to issue \$350.00 clothing allowance to Custodial, Maintenance and Security employees.

Custodians	Parsley, John	Maintenance	Security
Alston, Francine	Smith, Andre	Cole, Joseph	Gullet, Bonita
Crane, Donald	Smith, Edwin	Hand, Robert	Price, Doreen
Dilks, Marie	Turner, Neil	Ray, Charles	Brown, Larry
Evans, Morris	Woods, Joe	Weiss, Barry	
Justice, Derek	Ground Keeper		
Parker, Ernest	Kendall, John		

4. Board to approve for Shikeena Lynard and Janice Corbin to work the Rams Summer of Growth Program. (Family Coach/Graduation Rate)
 #20-231C-100-100R-03-SHS (NCLB Title I Carryover Funds)
 Shikeena Lynard 25 hours x \$26 = \$650
 Janice Corbin 5 hours x \$26 = \$130

Motion unanimously approved

E. Miscellaneous

Motion (Chrisden\Colon) Board to Approve: **#8-E-11/HS**

1. Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Use of Vaca. Days	Extended Leave	Return Date
EP	Medical	06/23/14 08/04/14	06/23/14 08/04/14	6 wks	N/A	N/A	30.00	N/A	N/A	N/A	8/5/2014
DR	Medical	10/03/14 12/1/14	10/03/14 12/01/14	8 wks	N/A	N/A	17.50	N/A	N/A	10/30/14 12/1/14	Unknown

Motion unanimously approved

PERSONNEL Non-High School

A. Retirement/Resignation

Motion (Chrisden\Colon) Board to Approve: **#8-A-1/NHS**

1. Board to approve the resignation of Barbara Pilling, Media Specialist/Librarian at the John Fenwick Academy. Effective date is July 1, 2014.
2. Board to approve the resignation of Lia Barry, Para-Professional at John Fenwick Academy, effective July 1, 2014.

Motion unanimously approved

B. Employment

Motion (Chrisden\Colon) Board to Approve: **#8-C-1/NHS**

1. Board to approve the employment of Brittany Nicolella as the Sixth Grade Math Instructor for the 2014-2015 school year. Salary will be \$53,984.00 MA03.
2. Board to approve the employment of Sakeena Bentley as a First Grade Teacher at John Fenwick Academy for the 2014-2015 school year. Salary will be \$51,984 BA03.
3. Board to approve the employment of Makema Douglas as a First Grade Teacher at John Fenwick Academy for the 2014-2015 school year. Salary will be \$57,034 BA08.
4. Board to approve Edward Vanamen as a One to One aide at the SMS ESY program from July 1, 2014 through July 31, 2014. Salary: \$10.00/hr /4.5 hrs/day. #11-000-217-100R-00-CST

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Curriculum /Professional Development

Motion (Chrisden\Colon) Board to Approve: **#11-1/DIST**

1. Board to approve the following out of district professional developments for listed staff:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Janice Davis Amanda Smariotto Kristen Unger	SHS	Dr. Dunham	AP Summer Institute Training	7/28/14 - 7/31/14	Kingsway Regional HS	\$845.- \$130.88 \$845.- \$130.88 \$845.- \$130.88 15-000-223-500-03-SHS
Edward DeStefano	SHS	Dr. Dunham	AP Summer Institute	8/11/14 - 8/14/14		-0- \$219.41 15-000-223-500-03-SHS
David Hunt	SHS	Dr. Dunham	Student Leadership Planning	6/11/14	University of Penn	\$26.97 15-000-223-500-03-SHS
Bruce Ferguson	SHS	John Mulhorn	AP Training Physic 1 Algebra Based	7/21/14 - 7/25/14	LaSalle University	\$1590 \$162.13 15-000-223-500-03-SHS

Motion unanimously approved

Monthly Reports

Motion (Chrisden\Colon) Board to Approve: **#13-1/DIST**

1. Board to approve monthly reports for filing:

Motion unanimously approved

Policy /Job Description

Motion (Chrisden\Colon) Board to Approve: **#14-1/DIST**

1. Board to approve the First Reading for the following Board Policies:
 - 3515 Smoking Business and Non-Instructional Operations
 - 4118 Requirements for Teacher Tenure
 - 5111 Eligibility of Resident/Non Resident Pupils
 - 5114.13 Smoking Students
2. Board to approve the revised Job Description:
 - Truant Officer – Revised 10 months to 12 months, salary will be prorated based on 2013-14 salary.
 - John Bacon – Salary will be \$51,320 prorated for the 2014-2015 SY due to additional duties.

Motion approved by roll call vote of 9-0-0; Ayes: Adams, Chrisden, Colon, Hoolahan, LeFlore, Tatem, Walsh, Master and Groce. Nays: 0 Abstain: 0

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EXECUTIVE SESSION: N/A

Yuenge Groce reminded the Board to turn in their information for attending the New Jersey School Boards Convention.

Board Retreat will be held on August 19, 2014 and August 20, 2014 starting at 5PM.

NEW BUSINESS: None

ADJOURNMENT

Motion (Chrisden\Colon) Board to adjourn the July 9, 2014 meeting of the Salem City Board of Education at 6:42PM.

Motion unanimously approved

Deborah A. Piccirillo
School Business Administrator/Board Secretary
DAP\ds