

January 7, 2015 Minutes

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
January 7, 2015**

A meeting of the Salem City Board of Education is called to order at 6:00PM. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE: Led by Yuenge Groce

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh (<i>Absent</i>)
Daffonie Moore (<i>Absent</i>)	Katrina Tatem (<i>Absent</i>)	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal, Salem High School	Sharen Cline, Supervisor of Early Childhood JFA
Jennifer Pell, VP Salem High School (<i>Absent</i>)	
Darryl Roberts, VP Salem High School	

OTHERS: Mr. Barbour - Solicitor

Dr. Theodore Johnson – Consultant

Reorganization of Board Members

1. Swearing in newly elected Board of Education members and sending districts:

Led by Mr. Roger Barbour, Richard Watson and Heidi Holden

2. Roll Call:

Carol Adams	Heidi Holden	Daffonie Moore	Richard Watson
Christopher Colon	Joan Hoolahan	Katrina Tatem	
Yuenge Groce	Julian LeFlore	Stephanie Walsh	

3. Reorganization of the Board of Education:

Election of officers:

a. President

Motion (Colon\Hoolahan) Board to open the nominations for the position of President.

Motion (Colon\Hoolahan) Board to nominate to serve as President: Yuenge Groce

Motion (Colon\Hoolahan) Board to close the nominations for President.

Motion approved by roll call vote of 7-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Watson, and Groce. Nays: 0 Abstain: 0

Board voted by a roll call vote to elect Yuenge Groce as President of the Salem City Board of Education from January 7, 2015 for one year or until his/her successor is elected and shall qualify.

January 7, 2015 Minutes

- b. Vice President
Motion (Colon\Hoolahan) Board to open the nominations for the position of Vice President.
Motion (Colon\Hoolahan) Board to nominate to serve as Vice President: Sister Carol
Motion (Colon\Hoolahan) Board to close the nominations for Vice President.

Motion approved by roll call vote of 7-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Watson, and Groce. Nays: 0 Abstain: 0

Board voted by a roll call vote to elect Sister Carol Adams as Vice President of the Salem City Board of Education from January 7, 2015 for one year or until his/her successor is elected and shall qualify.

Meeting was turned over to Yuenge Groce.

Roger Barbour handed out Code of Ethics, read and reviewed with the board.

Code of Ethics

Motion (Colon\Holden) Board to adopt the New Jersey School Board Member Code of Ethics, with presentation by Attorney Roger Barbour, signature on file at Board Office.

Motion approved by roll call vote of 7-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Watson, and Groce. Nays: 0 Abstain: 0

- c. Appointment of Committees:
Motion (Colon\LeFlore) Board to establish the following Board of Education Committees with committee members pending the review and reappoint by the seated president:
 - i. Personnel/Negotiations/Climate Committee
 - ii. Facilities/Finance/Policy Committee
 - iii. Curriculum/Technology/Student Committee
 - iv. SCSBA Representative
 - v. Urban Boards Delegate
 - vi. Legislative Chairperson
 - vii. Chamber of Commerce Delegate

- d. NJSBA Delegate:
Motion (Colon\Hoolahan) Board to approve the appointment of a Salem City Board of Education member as the NJSBA Delegate.

Name: Sister Carol Adams

Alternate: Yuenge Groce

Motion unanimously approved

AUDIENCE PARTICIPATION: None

PRESENTATION

PRESENTATION

Students of the month for January 2015:

John Fenwick Academy	Francisco Oteiza-	Presented by Ms. Woods Mrs. Maccarone's 2 nd Grade Class
	Angelina Latoree-	Presented by Ms. Woods Ms. Ali's 2 nd Grade Class
Salem Middle School	Diamond Grayson	Presented by Ms. Devilme' Mr. Justin Newell's 6 th Grade Class
	DúShawn Badie	Presented by Ms. Devilme Mr. Justin Newell's 6 th Grade Class
Salem High School	Jonathan Taylor	Presented by Mr. Mulhorn 10 th Grade Class
	Abigail Sharp	Presented by Mr. Mulhorn 11 th Grade Class

Staff Member(s) of the month for January 2015:

John Fenwick Academy- Charlie Ray, Maintenance

Presentations:

BOARD COMMITTEE REPORTS

Personnel, Joan Hoolahan, Agrees with the Superintendent's recommendations.

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Ms. Syeda Woods, Mrs. Pascale Devilmé' and Mr. John Mulhorn updated the board with each schools reports

SUPERINTENDENT'S COMMENTS/REPORTS

Dr. Michel wishes everyone a happy New Year.

PARCC testing enabled us to create updated computer labs in Salem Middle School and Salem High School.

Testing begins in March and will be completed by May.

Motion (Colon\LeFlore) Board to approve regular and executive minutes of December 10, 2014 Board of Education meeting.

Motion unanimously approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon\Holden) To approve the Board Secretary's reports in memo: **#2-A-E-7/DIST***.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of November 2014.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending November 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending November 2014 as follows:

- | | _____
Board Secretary | _____
Date |
|--|--------------------------|---------------|
|--|--------------------------|---------------|

January 7, 2015 Minutes

Confirmation of payrolls for December 2014

December 15, 2014 General Acct. Transfer **\$924,752.98**

December 23, 2014 General Acct. Transfer **\$676,728.70**

- a) Move that the Business Administrator be authorized to process additional invoices for payment for the current month with Board confirmation at the next regular board meeting.

Motion unanimously approved

Miscellaneous

Motion (Colon\Holden) Board to Approve: **#2-G-7/DIST**

1. Board to approve for the Preschool Education Aid (PEA) budget for the 2015-2016 school year in the amount of \$2,191,145.00 **(Exhibit B)**
2. Board to approve the Carry-Over Funds from NCLB 2013-2014:
 - Title I A \$110,929
 - Title II A \$ 2,350

These changes are made per NCLB Federal Requirements.
3. Board to approve for the rollover of the remaining Get Up and Move funds into 2015. This has been approved by the Salem Health and Wellness Foundation's Executive Director Brenda Goins.
4. Board to approve the 14-15 joint transportation contract with Woodbury City School District for a foster student totaling \$3,240.

Motion approved by roll call vote of 7-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Watson, and Groce. Nays: 0 Abstain: 0

STUDENT MATTERS HIGH SCHOOL

A. Field Trips #4-A-7/HS

Motion (Colon\Holden) Board to Approve: **#4-A-7/HS**

1. Board to approve the following High School field trips:

African American Museum Philadelphia PA 9:15 am – 2:15 pm	January 16, 2015 35 students	Mr. Boone, Mr. Buck, Mrs. C-Pierangeli, Ms. Hall 3 subs 1 bus
Rowan University Campus Visit Glassboro, NJ 9:00 am – 2:00 pm	February 10, 2015 45 students	Ms. Hall, Mr. Hunt, Mrs. Gatson Bus supplied by Rowan Univ.
Teen Pep Retreat Ashland Nature Center Hockessin DE 8:00 am 2/19/15 to 2:00 pm 2/20/15	February 19 th & 20 th , 2015 20 students	Mr. Levitsky, Ms. Woodlock 4 subs 1 bus (pd by Teen Pep Grant) All other expenses paid by Teen Pep Grant
Costs:	Subs: \$875.00 Buses: \$212.40	Various Accounts #15-000-270-512-03-SHS

2. Board to approve the request to participate in the "Bound for Success" After School Program for the Salem Boys' Basketball team. This program is sponsored by the United Way of Salem County, Inc. The students will attend one night a week for two hours on varying days. They will be supervised by the basketball coaches, Christopher Lee and Cameron Smith.

Motion unanimously approved

January 7, 2015 Minutes

B. Home Instruction: In/ out of district/residential

Motion (Colon\Holden) Board to Approve: **#7-C-7/DIST**

- Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
5944984368	Pineland	\$34,482.22	12/15/14-6/30/15	#11-000-100-566-00-BUS
02160005	Janice Davis	\$29/hr-5 hrs/week	12/16/2014	#11-150-100-101-00-BUS
01160157	Rachel Bartlett	\$29/hr-5 hrs/week	12/16/2014	#11-150-100-101-00-BUS
01190064	Melissa Skinner	\$29/hr-5 hrs/week	11/18/2014	#11-150-100-101-00-BUS
01210005	Melissa Skinner	\$29/hr-5 hrs/week	12/22/2014	#11-150-100-101-00-BUS
01220015	Anwar Golden	\$29/hr-5 hrs/week	1/5/2015	#11-150-100-101-00-BUS
01220014	Anwar Golden	\$29/hr-5 hrs/week	1/5/2015	#11-150-100-101-00-BUS

Motion unanimously approved

PERSONNEL DIST/ HIGH SCHOOL

A. Resignation/Retirement

Motion (Colon\Holden) Board to Approve: **#8-A-7/DIST**

- Board to accept the retirement of Rolanda Sykes Learning Disability Teacher Consultant for Salem City School District. Her last day will be February 27, 2015.

Motion unanimously approved

B. Employment

Motion (Colon\Holden) Board to Approve: **#8-C-7/HS**

- Board to approve the following substitute(s) for the 2014-2015 school year.
David Valiante Teacher of English
- Board to approve the employment of Renee Murray as the Music Instructor at Salem High School effective 1/8/15. Ms. Murray's salary will be \$51,084.00 BA00 prorated for the 14-15 school year.

Motion approved by roll call vote of 7-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Watson, and Groce. Nays: 0 Abstain: 0

C. Financial Request:

Motion (Colon\Holden) Board to Approve: **#8-D-7/HS**

- Board to approve Fall 2014 and Winter 2015 Athletic Positions:

Videotaping Football	11 games	\$53/game	Cameron Smith
Event Staff	as needed	\$34/game	Jacquelyn Thompson
Cheerleaders	Winter Assistant	\$809	Amber Pierce

Motion unanimously approved

C. Leave of Absences:

Motion (Colon\Holden) Board to Approve: **#8-E-7/HS**

1. Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Extended leave	Unpaid Leave	Return Date
CR	Medical	10/23/14 06/30/15	10/23/14 01/05/15	12 wks	01/06/15 04/01/15	N/A	16.5 days	1.5 days	04/02/15 06/30/15	11/27/14 06/30/15	09/1/15
AM	Medical	02/17/15 05/04/15	02/17/15 03/23/15	6 wks	N/A	N/A	25 days	N/A	N/A	N/A	5/5/15

Motion unanimously approved

PERSONNEL Non-High School

A. Resignation/Retirement

Motion (Colon\Holden) Board to Approve: **#8-A-7/NHS**

1. Board to approve the resignation of Katherine Curriden Roman, First Grade Teacher John Fenwick Academy. Last day will be recorded as December 19, 2014.

Motion unanimously approved

B. Employment

Motion (Colon\Holden) Board to Approve: **#8-C-7/NHS**

1. Board to approve the employment of Avonda Green-Ransome as a Pre-School One to One Aide at John Fenwick Academy at a salary of \$18,975 Step 2 Tier 3 , beginning 1/8/15 prorated for the 2014-2015 school year.
2. Board to approve the revised memo:
Board to approve the employment of Erin Ecret as a Pre-School Disabled Para Professional at John Fenwick Academy, revised salary \$20,475 Step 1 Tier 4 for the 2014-15 SY prorated beginning 11/13/14.
3. Board to approve the employment of Carolyn Allen as a Special Education Resource Room Teacher at John Fenwick Academy at a salary of \$59,034.00 MA08 prorated for the 2014-15 school year beginning date TBD.
4. Board to approve Kerry Thompson as a First Grade Teacher at John Fenwick Academy at a salary of \$51,084 BA00 prorated for the 2014-15 school year beginning January 6, 2015.

Motion approved by roll call vote of 6-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, and Groce. Nays: 0 Abstain: 0

C. Financial Request:

Motion (Colon\Holden) Board to Approve: **#8-D-7/NHS**

1. Board to approve the following to serve as Office Detention Monitor for SMS 2014-2015:
Wendelin Dublin – Instructional Assistant – School Counselor Certification
Rate is \$24/hr for 1 hr a day on rotating basis. Account #15-421-100-100-02-MS

Motion unanimously approved

January 7, 2015 Minutes

Curriculum /Professional Development

Motion (Colon\Holden) Board to Approve: #11-7/DIST

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Jennifer Cascaden Heather Meehan	JFA	Syeda Woods	Help Prepare Your PreK and K Students to Meet the Common Core State Standards in Literacy	02/11/15	Cherry Hill NJ	\$229.00 \$229.00 #20-218-200-580-00-JFS
.Julie Fialkow Adam Pszwaro	SMS	Pascale DeVilme'	Salem County School Counselors Association Meeting	12/19/14	Rowan College at Gloucester County	-0- -0-
.Julie Fialkow	SMS	Pascale DeVilme'	Salem County Traumatic Loss Coalition	12/10/14	Penns Grove Regional High School	-0- -0-
Jill Sutton-Parris	JFA	Syeda Woods	NJDOE Division of Early Childhood 2015 Statewide Pre-School Nurses Meeting	02/04/15	Performing Arts Center, Neptune NJ	-0- \$60.32 15-000-213-500-01-JFS 50% 20-218-200-580-01-JFS 50%
Michele Beach	SMS	Pascale DeVilmé	NCTM Principals in Action	02/06/15 02/07/15	Charlestown, SC	\$507.00 Registration \$168.00 Food \$468.20Travel \$360.93 Hotel 15-000-240-500-02-SMS
Syeda Woods	JFA	Dr. Michel	47 th Annual Conference on Reading/Writing	01/23/15	Hyatt Regency New Brunswick, NJ	\$180.00 -0- 15-000-240-580-01(75%) 20-218-200-500-01(25%)
Sean O'Brien	SHS	John Mulhorn	2015 NSCAA Convention	01/16/15	Pennsylvania Convention Center	\$304 Registration \$100 Membership 15-402-100-500-03-ATH
Patrick Michel John Mulhorn	DO SHS	Dr. Michel	New Jersey Project Lead the Way Conference	01/14/15	Rowan Hall Rowan University	-0- -0-
Rebekah Cohen	JFA	Sharen Cline	Artists in Education Grant Technical Assistance Workshop	01/08/15	Apple Farm	-0- -0-

Motion unanimously approved

Facility Request

Motion (Colon\Holden) Board to Approve: #12-7/DIST

1. Board to approve the following facility request.

Organization	USE	Date	Time	Charge
Salem County Health Department	2 Classrooms and Cafeteria SHS	2/19/15	4:00 pm – 8:30 pm	Waived
Dance Expressions-Pennsville	1 Classroom & Auditorium SHS	4/11/15	12:00 pm – 5:00 pm	Rental \$415.00 Custodial \$175.00 Total \$590.00
Dance Expressions-Pennsville	1 Classroom & Auditorium SHS	6/19/15 & 6/20/15	2:00 pm – 10:00pm	Rental \$960.00 Custodial \$400.00 Total \$1360.00

Motion unanimously approved

Monthly Reports

Motion (Colon\Holden) Board to Approve: #13-7/DIST

1. Board to approve monthly reports for filing:

Motion unanimously approved

Policy

Motion (Colon\Holden) Board to Approve: #14-7/DIST

(Exhibit C)

1. Board to approve for 1st Reading of the attached Policy(s).

6171.45 Independent Educational Evaluations

Motion unanimously approved

EXECUTIVE SESSION

Motion (Adams\Colon) Board to adopt the following Resolution to go into executive session at 7:08PM

Motion unanimously approved

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: Personnel

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (Colon\Holden) Board to return to open session at 8:29PM.

January 7, 2015 Minutes

NEW BUSINESS:

Felicia Johnson great grandmother of JáJuan Anderson proudly announced her grandson had received an award and trophy for completing the "JFA Reader Challenge". The challenge was to read 80 books in the month of December. Young Mr. Anderson wanted to show everyone how proud he was of his accomplishment and trophy.

Board was pleased with his accomplishment.

ADJOURNMENT

Motion (Colon\Holden) Board to adjourn the January 7, 2015 meeting of the Salem City Board of Education at 8:35 pm.

Motion unanimously approved

Deborah A. Piccirillo
School Business Administrator/Board Secretary
DAP\ds