

Minutes March 11, 2015

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
March 11, 2015**

A meeting of the Salem City Board of Education is called to order at 6:03 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh
Daffonie Moore (Arrives at 6:16)	Katrina Tatem	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-SMS
Deborah Piccirillo, School Business Administrator	Will Allen, VP SMS
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Michele Beach, VP SMS (Leaves at 6:14)
John Mulhorn, Principal, Salem High School	Syeda Woods, Principal John Fenwick Academy
Jennifer Pell, VP Salem High School	Sharen Cline, Supervisor. Early Childhood
Darryl Roberts, VP Salem High School	Pamela Thomas, Director of Special Services (Absent)

OTHERS: Mr. Barbour – Solicitor

Dr. Theodore Johnson – Consultant

AUDIENCE PARTICIPATION: NONE

PRESENTATION

PRESENTATION

Students of the month for March 2015:

SMS	Nasira Justice	Presented by Pascale DeVilmé	Ms. Ally Bey's 8 th Grade Class
SMS	D'Angelo Maldonado	Presented by Pascale DeVilmé	Ms. Dayna Cregar's 8 th Grade Class

6:14 Michele Beach Leaves

6:16 Daffonie Moore Arrives

JFA	Rashad Harrell	Presented by Syeda Woods	Mrs. Regina Colon's 1 st Grade Class
JFA	Jasmine Castillo	Presented by Syeda Woods	Ms. Kerry Thompson's 1 st Grade Class
SHS	Felisha Tirado	Presented by John Mulhorn	Mr. Leonard's 10 th Grade Class
SHS	Arianna Lapp	Presented by John Mulhorn	Mr. Leonard's 10 th Grade Class

Staff Member(s) of the month for March 2015:

Salem High School – Presented by Mr. John Mulhorn to Mrs. Suzanne Landolfi - Applied Academics

BOARD COMMITTEE REPORTS

Joan Hoolahan-Personnel- Negotiations have started and there are not any new hires.

Daffonie Moore-Finance- The budget is due to the county March 20th with few cuts with no impact to program and more details at the April Board Meeting.

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Ms. Syeda Woods, Mrs. Pascale DeVilmé and Mr. John Mulhorn updated the board with each schools reports.

SUPERINTENDENT'S COMMENTS/REPORTS

Dr. Michel said he heard from his Board Members that Salem City School District was to offer the most difficult programs in the county. Salem School District now offers the most advanced AP classes in the county in addition to the International Baccalaureate program. The principals, vice-principals, Linda DelRossi, Sharen Cline, and supervisors have done an outstanding job. Dr. Michel would like to congratulate the team.

Motion (Colon\Hoolahan) Board to approve regular and executive minutes of February 11, 2015 Board of Education meeting.

Motion unanimously approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon\Hoolahan) To approve the Board Secretary's reports in memo: **#2-A-E-9/DIST***.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of January 2015.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending January 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending January 2015 as follows:

- | | _____
Board Secretary | _____
Date |
|----|--|---------------|
| C. | *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014 The Treasurer's Report and Secretary's Report are in agreement for the month of January 2015 pending audit. | |
| D. | Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending January 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | |
| E. | To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for February 2015 \$ 54,406.57
To approve Payment of Bills for March 2015
General Account \$693,651.59 Food Service \$105,164.32
Confirmation of payrolls for February 2015 | |

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February 13, 2015 General Acct. Transfer **\$698,761.11**
February 27, 2015 General Acct. Transfer **\$717,614.94**

Motion unanimously approved

Budget

Motion (Colon\Hoolahan) Board to Approve: **#2-F-9/DIST**

1. Board to approve the Adoption of the 2015-2016 School Year Tentative Budget:

BE IT RESOLVED, that the tentative budget be approved for the 2015 -2016 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approval as follows:

BE IT RESOLVED to approve the 2015-2016 school district budget:

	Budget	Local Tax Levy
General Fund	\$21,518,383	\$2,392,321
Special Revenue	\$ 3,681,173	
Debt Service	<u>\$ 330,344</u>	<u>\$ 113,747</u>
	<u>\$25,529,900</u>	<u>\$2,506,068</u>

AND BE IT RESOLVED, to approve the 2015-2016 school district budget.

RESOLVED, that taxes should be raised from the City of Salem in the amount of \$2,392,321 for the General Fund for the 2015-2016 school year.

WHEREAS, the District needs to appropriate money from the excess surplus for the 2015-2016 budget in the amount of \$1,171,555, and

WHEREAS, the District makes the following assurances: 1.) No other line item balances are or will be available, 2.) No other emergency reserves or maintenance reserves (for maintenance purposes) are available for transfer, 3.) The transfer is for T&E purposes OR to ensure health and safety of students\or staff, 4.) any unbudgeted or under-budgeted revenue or excess (under projected) unreserved undesignated fund balance has been utilized, and

NOW, Therefore, be it resolved that Salem City School District shall appropriate excess surplus the amount of \$1,171,555 to be used for the 2015-2016 school year.

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon\Hoolahan) Board to Approve: **#2-G-9/DIST**

1. Board to approve receiving the following foster student from the State of NJ for the 14-15 SY effective September 30, 2014:

<u>Initials</u>	<u>Grade</u>	<u>Tuition Revenue</u>
N.R.	8 th	\$13,950

Board to approve receiving the following homeless student from the Barrington School District for the 14-15 SY effective September 2, 2014 through October 10, 2014:

<u>Initials</u>	<u>Grade</u>	<u>Tuition Revenue</u>
N.S.	K	\$2,100

2. Board to approve to contract with Adrienne M. Brown Learning Disability Teacher Consultant, to provide Learning Evaluations on an as needed basis for the Child Study Team (Due to the retirement of the LTDC). Cost will be \$300 per evaluation. Account #11-000-219-320-00-CST.

3. Board to approve to apply for ERIC's Safety Grant in the amount of \$4,128.00. Grant funds to be used for building safety. Application must be submitted by April 1, 2015 for school year 2015-2016.

Motion unanimously approved

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STUDENT MATTERS HIGH SCHOOL

A. Field Trips #4-A-9/HS

Motion (Colon\Hoolahan) Board to Approve: **#4-A-9/HS**

1. Board to approve the following High School field trips:

St Patrick's Day Parade Band Rehearsal Schalick High School Pittsgrove, NJ 3:00 pm – 7:45 pm	March 9, 2015 24 students	Mr. Botbyl 1 Bus
St Patrick's Day Parade Band Performance Baltimore, MD 7:00am – 6:30pm	March 15, 2015 24 students	Mr. Botbyl 1 Bus (double)
Universal Technical Institute Exton, PA 8:00am – 1:00pm	April 14, 2015 30 students	Ms. Gatson, Mr. Hunt 1 bus
Teen Prevention Ed. Program Monroe Township, NJ 6:30am – 3:00pm	April 15, 2015 20 students	Mr. Levitsky, Ms. Woodlock 2 subs 1 bus pd by Teen Pep Grant
Univ. of Pennsylvania Visit & 2015 Penn Relays School Days 9:30am – 5:00pm	April 24, 2015 20 students	Ms. Lynard, Mr. Smith 1 sub 1 bus \$5/student
Black Male Development Symposium Arcadia Univ. Phila. PA 8:00am – 4:00pm	May 9, 2015 20 students	Mr. Hunt, Mr. Robinson, Mr. Smith 1 bus \$30/student \$50/adult
Teen Prevention Ed. Program R.W. Johnson Hamilton Center, N.J. 6:45am – 3:00pm	May 19, 2015 20 students	Mr. Levitsky, Ms. Woodlock 2 subs 1 bus pd by Teen Pep Grant
Costs:	Admissions: \$850.00 Substitutes: \$625.00 Transportation: \$1124.16	#15-190-100-800-03-SHS Various Accounts #15-000-270-512-03-SHS

Motion unanimously approved (LeFlore and Tatem Abstained)

B. Home Instruction: In/ out of district/residential

Motion (Colon\Hoolahan) Board to Approve: **#7-C-9/DIST**

1. Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
9578268542	Josiah Hughes	\$29/hr 10 hrs/week	2/23/2015	#11-219-100-320-00-CST
5013567974	Meadow Wood New Castle DE	N/A	2/25/2015	#11-219-100-320-00-CST
7780942706	Pineland	\$34,382.22	3/10-6/30/15	#11-000-100-566-00-BUS

Motion unanimously approved

STUDENT MATTERS NON-HIGH SCHOOL

A. Field Trips #4-A-9/NHS

Motion (Colon\Hoolahan) Board to Approve: **#4-A-9/NHS**

1. Board to approve the following Middle School field trips:

EERC-PSEG Salem, NJ (Karen Roots) 5:45pm – 8:00pm	March 26, 2015 Rite of Passage Banquet 30-40 students	Mr. Allen, Mrs. DeVilmé, Mrs. Beach, Mr. Pszwaro 1 bus
Mannington Township School Salem NJ 12 noon – 2:00pm	April 21, 2015 Academic League Match 12 students	Dayna Cregar 1 bus

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Majestic Theatre New York, NY 10:00am - 9:00pm	May 28, 2015 Phantom of Opera 8 th grade \$85/student (14)	Shaun Brauer, Chris Lindsay, Mrs. DeVilmé, Chris Colon 2 subs 1 bus
College of New Jersey Ewing Township, NJ 7:30am – 3:00pm	June 9, 2015 Future Educ. Of America With Woodstown MS	Adam Pszwaro Woodstown Staff 1 bus
Costs:	Substitute: \$250.00 Transportation: \$1253.22	#15-120/130-100-101S-02-SMS #15-000-270-512-02-SMS

2. Board to approve Family Fun night at the John Fenwick Academy on March 26, 2015. Jeff and Beverly O’Lear from Magic Touch Entertainment will be the presenters. Event will be held in the JFA all purpose room from 5:30 pm-7:00pm. Cost: \$1,850
Account #20-218-200-329-00-JFS

Motion unanimously approved (Colon Abstained)

PERSONNEL DIST/ HIGH SCHOOL

A. Retirement/Resignation

Motion (Colon\Hoolahan) Board to Approve: **#8-A-9/HS**

- Board to approve the retirement of John Parsley Maintenance Department effective June 30, 2015.
- Board to approve the retirement of John (Fred) Kendall Jr. Groundskeeper for the Salem City School District effective June 30, 2015.

Motion unanimously approved

B. Employment

Motion (Colon\Hoolahan) Board to Approve: **#8-C-9/HS**

- Board to approve the following substitute(s) for the 2014-2015 school year.
Danielle Shapiro Guidance Counselor Cert Tatiana Paris Sub. Cert

Motion unanimously approved

C. Financial Request:

Motion (Colon\Hoolahan) Board to Approve: **#8-D-9/HS**

- Board to approve Spring Staffing Replacement:
Weight Room Supervisor Lamont Robinson \$1857
Replaces Dennis Thomas

Motion unanimously approved

D. Leave of Absences:

Motion (Colon\Hoolahan) Board to Approve: **#8-E-9/HS**

- Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
AD	Medical	2/24/15 4/15/15	2/24/15 4/15/15	7 wks	N/A	N/A	35 days	N/A	N/A	N/A	4/16/15
MH	Paternity	2/20/15 3/6/15	N/A	N/A	2/22/15 3/6/15	2 wks	N/A	3 days	N/A	N/A	3/9/15

Motion unanimously approved

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PERSONNEL Non-High School

A. Financial Request:

Motion (Colon/Hoolahan) Board to Approve: **#8-D-9/NHS**

- Board to approve for an after-school tutoring program at John Fenwick Academy to be held one hour/day for students in TRI, Tier 1-3. Rate of pay will be \$26/day. This program will begin March 16, 2015 until May 14, 2015 and will be held after school (3:30 p.m. 4:30 p.m.).

Request approval for the following teachers:

Deanna Livingston	Carla Kelley Split time
Jennifer Cascaden	Linda Barbara Two days each
Laura Conroy	Donna Moore (Substitute)
Regina Colon	Kim Pankok (Substitute)
Karen DeMarco	Laura Donoway (Substitute)

9 teachers x \$26/hour x 32 days = \$7488.00 #20 231-100-100R-00-SPP (NCLB-Title I)

- Board to approve adding Justin Newell as a substitute to the Focus on Education after school program. Account #20-231-100-100F-02-SMS

Motion unanimously approved (Colon Abstained)

Curriculum /Professional Development

Motion (Colon/Hoolahan) Board to Approve: **#11-9/DIST**

- Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost	
Patrick Michel	DO	Dr. Michel	International Baccalaureate Convention	7/23/15 7/24/15 7/25/15 7/26/15	Chicago, IL	Regis. \$975.00 Hotel \$926.56 Flight \$317.18 M&TE \$355.00 11-000-230-590-00-BUS	
Janine Champion	CST	Pamela Thomas	Best Practices in Assessment and Treatment of Children, Adolescents and Families	3/27/15	EIRC Mullica Hill, NJ	\$149.00 \$9.05 11-000-219-592-00-CST	
Adam Pszwaro	SMS	Pascale DeVilme'	Salem County School Counselors Association Meeting	2/20/15	Salem Com. College	-0- -0-	
Eyde Baker	Dist	Pamela Thomas	The Annual Symposium for Speech Language Pathologists	3/20/15	EIRC – Holiday Inn, Swedesboro, New Jersey	\$169.00 -0- 11-000-216-320-00-CST	
Tonya Connor	JFS	Sharen Cline	From Chaos to Classroom Control \ Managing Disruptive Classroom Behavior	3/25/15	Cherry Hill, NJ	\$209.00 -0- 20-218-200-580-01-JFS	

Motion unanimously approved

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Monthly Reports

Motion (Colon\Hoolahan) Board to Approve: #13-9/DIST

1. Board to approve monthly reports for filing:

Motion unanimously approved

Policy/Calendar

Motion (Colon\Hoolahan) Board to Approve: #14-9/DIST

1. Board to approve for 2nd Reading and Adoption of the listed Policy(s)
3542.1 Wellness and Nutrition
2. Board to approve the REVISED 2014-2015 School Calendar: (attached)

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

EXECUTIVE SESSION

Motion (Adams\Colon) Board to adopt the following Resolution to go into executive session at 7:02 p. m.

Motion unanimously approved

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: Legal

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (Colon\Hoolahan) Board to return to open session at 7:20 p. m.

Motion unanimously approved

ADJOURNMENT

Motion (Colon\Hoolahan) Board to adjourn the March 11, 2015 meeting of the Salem City Board of Education at 7:22 p. m.

Motion unanimously approved

Deborah A. Piccirillo
School Business Administrator/Board Secretary
DAP\ds