

Board Agenda February 8, 2017

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
February 8, 2017**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce	Heidi Holden	Joan Hoolahan
Daffonie Moore	Katrina Tatem	Stephanie Walsh

District Representatives:

Quinton: Alicia Sperry

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Sharen Cline, Supervisor of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Corey Ahart - Solicitor Dr. Theodore Johnson – Consultant

Presented by Corey Ahart:

- a. Swearing in newly elected Board of Education member and sending district:
Alicia Sperry
- b. Code of Ethics
Motion (/) Board to adopt the New Jersey School Board Member Code of Ethics, with presentation by Attorney Corey Ahart, signature on file at Board Office.
- c. Appointment of Committees:
Motion (/) Board to establish the following Board of Education Committees with committee members pending review and reappointment by the seated president:

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- i. Personnel/Negotiations/Climate Committee
- ii. Facilities/Finance/Policy Committee
- iii. Curriculum/Technology/Student Committee
- iv. SCSBA Representative
- v. Urban Boards Delegate
- vi. Legislative Chairperson
- vii. Chamber of Commerce Delegate

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

- 1. Be recognized by the Board President.
- 2. State your full name and address before commenting.
- 3. Identify the resolution on which you will be commenting.
- 4. Wait to be recognized before making your comment(s).
- 5. Limit your comments to the specific resolution.
- 6. Time is limited to three (3) minutes per person.
- 7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

PRESENTATION

Students of the month for January, 2017:

John Fenwick Academy:	Deliyah Cannady	Grade 1	Ms. Vernon
	Lucas Mingin	Grade 1	Mr. Hughes
Salem Middle School:	Hai Hang Lin	Grade 7	Ms. Shute
	Divine Lewis	Grade 7	Ms. Shute
Salem High School:	Taysha Watson	Grade 10	Mr. Buck
	Katie Ridgway	Grade 11	Mr. DeStefano

Staff Member(s) of the month for January, 2017:

Salem Middle School – Adam Pszwaro

PRESENTATIONS

Angelo P. Butera, AIA, LEED®AP+

Regan Young England Butera: Referendums, Engineering, Architecture, Design (aka RYEBREAD)

Salem Middle School Ceiling Repairs

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of January 4, 2017 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-8/DIST***.

1. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of December, 2016.

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2. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending December, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
3. In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December, 2016 as follows:

Board Secretary

Date

4. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December, 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of December, 2016 pending audit.
5. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending December, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for **January, 2017** **\$80,823.18**

To approve Payment of Bills for **January, 2017**

General Account	\$1,253,604.25	Food Service	\$189,505.41
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Confirmation of payrolls for January 2016

January 13, 2017 General Acct. Transfer	\$716,481.37
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January 30, 2017 General Acct. Transfer	\$684,971.60
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Election Results/Bids/Awards/Contracts

Motion (/) Board to Approve: **#2-F-8/DIST**

1. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to submit an Application for the issuance of Pre-Development/Pre-Construction approval for the ceiling repairs project. The application will be submitted electronically to the NJDOE Office of School Facilities. The application asks the NJ Department of Education and the Schools Development Authority to fund the complete project.

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2. Resolved, that the Board of Education authorizes the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to submit to the Department of Education the necessary documentation for an “Emergent Project”.
 Building wide repairs to address collapsed ceilings and on-going structural concerns at the Salem City Middle School. NJDOE State Plan Number 4630-090-17-1400

3. Resolved, that the Board of Education authorizes the architectural firm RYEBREAD to amend the District’s Long Range Facilities Plan to include:
 Building wide repairs to address collapsed ceilings and on-going structural concerns at the Salem City Middle School. NJDOE State Plan Number 4630-090-17-1400

4. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator to enter into a contract with Corey Ahart, Esquire to serve as the Salem City School District’s Interim Board Solicitor from February 1, 2017 to February 28, 2017 at a monthly rate equal to that of the previously-appointed Board Solicitor firm.

Miscellaneous

Motion (/) Board to Approve: **#2-G-8/DIST**

1. Board to approve the 2016-2017 Salem City Nursing Services Plan.

2. Board to approve:
 Proposed Budget for the 2017-2018 Tri County Conference - \$1,425 per school
 2017-2018 Conference Expansion – Overbrook HS request to join the Tri County Conference for Bowling
 2017 – 2018 Ticket Prices
 - \$3.00 – Adults
 - \$2.00 – Students and Senior Citizens
 - \$4.00 – Adults at all West Jersey Football League Varsity Football Games

3. Board to approve Dr. Natalie P. Alford to provide grief counseling for Salem City School District students on a consultation basis for two days a week. Salary will be \$1,200 per day, inclusive of travel, mileage, etc. Account # 11-000-219-320-00-CST
 The following students will be seeing Dr. Alford:

John Fenwick Academy

Student ID#	
01280083	Loss of Uncle – Lived in same house with student
01260042	Loss of Father
01270048	Loss of Cousin
01270057	Loss of Mother
01270007	Loss of Father
01260014	Loss of Father
01250068	Loss of Father
01240156	Loss of Brother
01240143	Loss of Father

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01230142	Loss of Father
01230129	Loss of Father
01230147	Loss of Father
01230052	Loss of Mother
01210033	Loss of Friend
01210095	Loss of Cousin
01220091	Loss of Mother
01220165	Loss of Father
01210135	Loss of Mother
01210195	Loss of Father
01210047	Mother in Coma 3 Years
01210197	Loss of Father
01210010	Loss of Brother
01210001	
01200027	Loss of Friend
01200026	Loss of Mother
01180058	Loss of Brother
01170066	Loss of Brother
01200151	Loss of Mother
01190085	Loss of Mother
01190039	Loss of Cousin
01190125	Loss of Cousin
01190109	Loss of Sister
01170091	Loss of 4 Friends
02190015	Loss of Mother
05200002	Loss of Father
01190232	Loss of Brother
01180062	Loss of Father

STUDENT MATTERS HIGH SCHOOL

Motion (/) Board to Approve: **#4-A-8/HS**

1. Board to approve the following High School field trips:

Baltimore Aquarium Baltimore, MD	03/03/17 Approx. 40 Students Environmental Classes/Club and STEM	Ms. Derham, Mr. Bartholomew 1 bus - \$220.90 15-000-270-512-03-SHS 2 subs - \$250.00 15-140-100-101a-03-SHS
Shalick High School Elmer, NJ	03/06/17 30 Students Rehearsal for St. Patrick's Day Parade in Baltimore, MD	Ms. Murray, Mr. Botbyl, Mr. Lindsay 1 bus - \$220.0 15-000-270-512-03-SHS
Baltimore, MD	03/12/17 30 Students St. Patrick's Day Parade	Ms. Murray, Mr. Botbyl, Mr. Lindsay 1 bus - \$220.90 15-000-270-512-03-SHS

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Harrah's Convention Center Atlantic City, NJ	03/15/17 – 03/17/17 6 Students FBLA State Leadership Conference	Ms. Landolfi 1 bus - \$220.90 15-000-270-517-03-SHS 1 sub - \$125.00 15-140-100-101a-03-SHS Hotel - \$1936.28 15-213-100-800-03-SHS Registration - \$595.00 (\$85.00/per person)
Shalick High School Elmer, NJ	03/17/17 18 Students Jazz Band Competition	Mr. Botbyl 1 bus - \$220.90 15-000-270-512-03-SHS
New York, NY Theatre District	03/22/17 60 Students Workshops and "Aladdin"	Mr. Botbyl, Ms. Murray, Ms. Irvine, Ms. Pierangeli, Ms. Hudock, Mr. Mellon 2 subs - \$250.00 15-140-100-101a-03-SHS
Kimmel Center Philadelphia, PA	03/30/17 35 Students Philadelphia Orchestra Rehearsal	Mr. Botbyl, Ms. Murray, Mr. Lindsay 1 sub - \$125.00 15-140-100-101a-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS
Pitman High School Pitman, NJ	03/31/17 18 Students Jazz Band Competition	Mr. Botbyl 1 bus - \$220.90 15-000-270-512-03-SHS
Asheland Nature Center Hokessin, DE	03/09/17 – 03/10/17 11 Students Teen Pep Workshop	Mr. Levitsky, Ms. Woodlock 2 subs - \$250.00 15-140-100-101a-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS Fees to be reimbursed though Salem Health and Wellness Foundation
Philadelphia Museum of Art Philadelphia, PA	03/02/17 45 Students Art Museum Tour	Ms. DelRossi, Ms. Mitchell, Mr. Merritt, Mr. Ilaria 3 subs - \$375.00 15-140-100-101a-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS
Philadelphia Museum of Art Philadelphia, PA	03/15/17 45 Students Art Museum Tour	Ms. DelRossi, Ms. Mitchell, Mr. Merritt, Mr. Boone 3 subs - \$375.00 15-140-100-101a-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS

2. Board to approve the Positive Change Through Social Interaction be reinstated beginning February 14, 2017 through April 20, 2017, three days a week. The program director is also requesting that participants receive \$200.00 as an incentive for attendance at the conclusion of the program. Acct #20-435-007-100-00SPP.

3. Board to approve Ms. Shonta Thomas of Restored Hearts to present to students enrolled in SBYS for Teen Dating Violence Awareness Month on February 23, 2017. Two presentations totaling \$300.00. Acct # 20-435-200-300-00SPP.

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-8/DIST**

1. Board to approve the following out of district students:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01270129	Karen Pastor	\$32.00/hour 5 hours/week	01/10/17 – 03/13/17	11-150-100-101-00-BUS

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04200006	Judit Lopez-Delgado	\$32.00/hour 5 hours/week	01/18/17 - TBD	11-150-100-101-03-SHS
01220176	Rockford Center Wilmington, DE	\$1,320.00	01/03/17 – 01/30/17	11-150-100-320-00 BUS
01220176	A Step Ahead Bridgeton, NJ	\$960.00	01/31/17 30 days	15-150-100-320-00-BUS
01260180	Dwayne Humenik	\$32/hour 2 hours/day	01/03/17 – 01/19/17	11-219-100-101-00-CST
01210047	Josiah Hughes	\$32/hour 2 hours/day	01/13/17 – 01/16/17	11-219-100-101-00-CST
01210047	Creative Achievement Vineland, NJ	\$48,240.00	01/20/17 – 06/30/17	11-000-100-565-00-BUS
01260180	Daretown	\$43,443.00	01/27/17 – 06/30/17	11-000-100-565-00-BUS
01260014	Curtis Schofield	\$32.00/hour 10 hours/week	02/06/17 – 04/10/17	11-150-100-101-00-BUS
01220063	A Step Ahead Bridgeton, NJ	\$32.00/hour 10 hours/week	11/21/16 12 weeks	11-219-100-320-00-CST
01220165	A Step Ahead Bridgeton, NJ	\$32.00/hour 10 hours/week	01/26/17 30 days	11-219-100-320-00-CST

STUDENT MATTERS Non HIGH SCHOOL

Motion (/) Board to Approve: **#4-A-8/NHS**

1. Board to approve the following field trips for Salem Middle School:

Villanova University Villanova, PA	03/01/17 85 students College Tour	Ms. Fialkow-Kropp, Ms. Cregar, Mr. Day, Mr. Dixon, Ms. Howard, Ms. Owen 3 buses - \$662.70 15-000-270-512-02
Investors' Bank Performing Arts Center Sewell, NJ	03/04/17 25 Students Regional Choir Performance	Mr. Brauer, Ms. Howard, Ms. Allen 1 bus - \$220.90 15-000-270-512-02
Philadelphia Zoo Philadelphia, PA	04/13/17 74 Students Zoological Tour	Ms. Weigler, Ms. Crowley, Ms. McConathey, Ms. Miller, Ms. Pino, Ms. Stanisce, Ms. Williams 3 buses - \$671.52 15-000-270-512-02

2. Board to approve the PAWS Program to visit John Fenwick Academy to service 20 RTI students in Grades 1 and 2 during the months of February through May. The program uses dogs to help struggling readers. Total cost is \$150.00.

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Roger Call
Bonita Gullett
Dwayne Humenik
Randy Johnson
Sean O'Brien*

*SHS Employee

Cost: \$55.00 x 6 people = \$330.00 (15-000-223-320-02-SMS)

Cost: \$55.00 x 1 person = \$55.00 (15-000-223-320-03-SHS)

4. Board to approve the suspension of Gregory Harper without pay.

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-8/DIST**

1. Board to approve the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Deanna Livingston	JFA	Syeda Woods	NJ Kindergarten Teacher Conference	02/27/17-02/28/17	Atlantic City, NJ	Taking K. Mullen's place Approved 09/14/16 Per Syeda Woods
Darryl Roberts	SHS	John Mulhorn	DAANJ State Conference	03/13/17-03/16/17	Golden Nugget Hotel Atlantic City, NJ	Regis. \$ 375.00 Membership & Workshops 250.00 15-402-00-500-0s-ATH
Micah Hauenstein	SHS	John Mulhorn	IB History – Category 2	06/17/17-06/20/17	Tradewinds Grand Resort St. Pete Beach, FL	Regis. \$925.00 F&H- TBD Meals - TBD 15-000-240-800-03-SHS
Judit Lopez-Delgado	SHS	John Mulhorn	IB Language B – Spanish (Category 2)	06/17/17-06/20/17	Tradewinds Grand Resort St. Pete Beach, FL	Regis. \$925.00 F&H- TBD Meals - TBD 15-000-240-800-03-SHS
Cindi Tapia	SHS	John Mulhorn	IB Language B – Spanish (Category 2)	06/17/17-06/20/17	Tradewinds Grand Resort St. Pete Beach, FL	Regis. \$925.00 F&H- TBD Meals - TBD 15-000-240-800-03-SHS
Tonya Connor	JFA	Syeda Woods	Teaching Pyramid Observation Tool Reliability Training (TPOT)	03/09/17-03/10/17	Camden County Education Clementon, NJ	-0-

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Victoria Galasso Cheri Parsons	JFA	Syeda Woods	Increase All Your Students' Learning with Work Stations	03/14/17	(Voorhees) Cherry Hill, NJ	Regis. - \$245.00 Regis. - \$245.00 20-218-200-580-00-JFS
Cameron Smith	SHS	John Mulhorn	Diploma Planning Institute (National Dropout Prevention Center)	02/23/17 – 02/24/17	Educational Service Center of Central Ohio	Regis. \$475.00 Hotel- \$525.23 Meals - TBD Mileage – TBD 20-231-200-500F-03-HS
Bobbie Shuman	DO	Pamela Thomas	2017-2018 Public Transportations Annual Meeting	02/23/17	Vineland, NJ	Regis. \$16.92 11-000-270-515-00-BUS

Monthly Reports

Motion (/) Board to Approve: **#13-8/DIST**

Policy/Job Descriptions

Motion (/) Board to Approve: **#14-8/DIST**

1. Board to approve the 2nd reading and adoption of the following board policy(s):
 - i. 4117.27 Arrest Reporting Requirements for Certificated Staff Members (Instructional Personnel)
 - ii. 4117.27 Arrest Reporting Requirements for Certificated Staff Members (Support Personnel)

Miscellaneous

Motion (/) Board to Approve: **#15-8/DIST**

1. Board to approve Chimenti Eason to provide mentoring services to freshmen and sophomore males on a volunteer basis once a week, pending fingerprinting.
2. Board to approve Jordan Cline to be a volunteer Softball Coach for the Spring 2017 season.

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

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The general nature of the matter(s), which the Board intends to discuss, is: _____
Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the February 8, 2017 meeting of the Salem City Board of Education at _____.