

Board Agenda November 9, 2016

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
November 9, 2016**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Joan Hoolahan	Stephanie Walsh
Christopher Colon	Yuenge Groce	Heidi Holden
Daffonie Moore	Katrina Tatem	Laquendala Bentley

District Representatives:

Quinton: Alicia Sperry

Administrators:

Dr. Patrick Michel Superintendent	Pascale DeVilmé Principal Salem Middle School
Herbert Schectman School Business Administrator	Will Allen VP Salem Middle School
Pamela Thomas Director of Special Services	Michele Beach VP Salem Middle School
Linda Del Rossi Supervisor of Literacy/SS PreK-12	Syeda Woods Principal John Fenwick Academy
John Mulhorn Principal Salem High School	Sharen Cline Supervisor of Early Childhood
Jordan Pla VP Salem High School	Darryl Roberts VP Salem High School

OTHERS: Corey Ahart - Solicitor Dr. Theodore Johnson – Consultant

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

PRESENTATION

Students of the month for October, 2016:

John Fenwick	Ja'Mani Ragland	Grade 1	Ms. Vernon
	Vittoria Leaphart	Grade 1	Mr. Jackson
Salem Middle School	Demajae White	Grade 4	Ms. McDermott
	Robert Gonzalez-Castellanos	Grade 4	Ms. McDermott
Salem High School	Isaiah Holmes	Grade 11	Ms. Irvine
	Jacklyn Prater	Grade 9	Ms. Murray

Staff Member(s) of the month for October 2016:

Salem High School Lisa Mutter Media Specialist

Members of the YTM (SMS) will be presenting a brief power point presentation of the NJ/NY trip that occurred in August.

IB Student – World Conference

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of October 12, 2016 Board of Education.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-5/DIST***.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of September 2016.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending September 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 2016 as follows:

_____	_____
Board Secretary	Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2016 The Treasurer's Report and Secretary's Report are in agreement for the month of September 2016 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for October 2016

October	\$229,610.60
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To approve Payment of Bills for November 2016

General Account	\$ 577,661.59
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Confirmation of payrolls for October 2016

<u>October 14, 2016</u>	General Acct. Transfer \$712,437.26
<u>October 28, 2016</u>	General Acct. Transfer \$695,374.91

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Greater Philadelphia EXPO Center 100 Station Avenue Oaks, PA 19456	April 5, 2017 14 Students	Mr. Ferguson One Sub. (15-140-100-101s-03-SHS) Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Bells Food Market 8330 Bustleton Avenue NE Philadelphia, PA 19152	December 9, 2016 8 Students Russian Class	Ms. Yurchenko, Ms. Bergman Two Subs. (15-140-100-101s-03-SHS) Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Philadelphia Museum of Art 2600 Benjamin Franklin Parkway Philadelphia, PA 19130	December 22, 2016 20 Students	Ms. Irvine Ms. Pierangeli \$7.00 per student/student pays Two Subs. (15-140-100-101s-03-SHS) Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Art Exhibit Visit Perelman Building 2525 Pennsylvania Avenue Philadelphia, PA 19130	November 22, 2016 12 students	Ms. Irvine Ms. Pierangeli \$7.00 per student/student pays Two Subs. (15-140-100-101s-03-SHS) Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Magic of Christmas Parade Salem, NJ	December 3, 2016 27 students	Mr. Botbyl Ms. Murray Bus - 1 bus (\$220.90) 15-000-270-512-03-SHS)	1 bus
Philadelphia Orchestra Rehearsal Kimmel Center 300 S. Broad Street Phila. PA 19102	March 30, 2017 35 Students	Mr. Botbyl Ms. Murray Mr. Lindsay Two Subs. (15-140-100-101s-03-SHS) Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Wheelabrator Technologies West Deptford, NJ Gloucester County Landfill, South Harrison Twp., NJ PSEG Salem, NJ	November 30, 2016 30-40 Students	Ms. Derham Ms. Bergman Mr. Bartholomew Three Subs. (15-140-100-101s-03-SHS) Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Rowan University Glassboro, NJ Meet and Greet with Senior IB students and Rowan Education students for Teach and Learn India	November 12, 2016 17 Students	Ms. Cottman-Pierangeli Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
Salem County Vo-Tech Woodstown, NJ All South Jersey Choir Auditions	November 19, 2016 9 Students	Ms. Murray Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus
University of Pennsylvania Phila. PA	December 1, 2016 10 students	Mr. Smith, Mr. Hunt Bus - 1 bus (\$220.90) (15-000-270-512-03-SHS)	1 bus

2. Board to approve an Overnight Football Camp. Camp will be held November 9-11, 2016 in B-Wing of the Salem High School. Mr. Wright will be running the Camp.

B. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-5/DIST**

1. Board to approve the 2016-2017 Out of District placements and Home Instruction:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
708954021	Pineland	\$42,069	10/20/16 6/30/17	11-000-100-566-00-BUS
01240164	Dwayne Humenik	\$32/hr 10/hrs/wk	10/25/16 TBD	11-000-219-101-00-CST

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01270147	Karen Pastor	\$32/hr 5/hrs/wk	11/2/16 12/21/16	11-150-100-101-00-BUS
01190236	Rosalyn Chives	\$32/hr 5/hrs/wk	10/26/16 TBD	11-150-100-101-03-SHS
01260042	A Step Ahead	\$29/hr 5/hrs/wk	10/21/16 4-6 weeks	11-150-100-101-00-BUS
01220045	Hugh Dixon	\$32/hr 5/hrs/wk	10/31/16 TBD	11-150-100-101-00-BUS
01180135	Rosalyn Chives	\$32/hr 5/hrs/wk	11/7/16 TBD	11-150-100-101-03-SHS

STUDENT MATTERS NON-HIGH SCHOOL

A. Field Trips/Activities #4-A-5/NHS

Motion (/) Board to Approve: **#4-A-5/NHS**

1. Board to approve the following MS Field Trip(s):

Place	Date	Teacher Subs./Buses
University of Pennsylvania Perelman Quadrangle Phila. PA	December 2, 2016 MS Student Leadership Institute 10 students	Adam Pszwaro 1 bus Bus: \$226.16 # 15-000-270-512-02-SMS
Salem Senior Village Salem, NJ 9:00 am – 12 noon	December 13, 2016 Choral performance 70 students	Shaun Brauer, Chris Lindsay, Bonita Gullett
John Fenwick Academy Salem NJ 1:00 pm – 3:00 pm	December 20, 2016 Choral performance 70 students	Shaun Brauer, Chris Lindsay, Bonita Gullett

B. Field Trips/Activities #7-D-5/NHS

Motion (/) Board to Approve: **#7-D-5/NHS**

1. Board to approve to enroll R.T, son of Ms. Shakema Bagby Pre-School Para at John Fenwick Academy in the JFA Pre-School Program for the 2016-2017 school year. (Starting November 15, 2016)

PERSONNEL DIST/ HIGH SCHOOL

A. Resignation/Retirement

Motion (/) Board to Approve: **#8-A-5/DIST**

1. Board to approve the resignation of Saudia Claytor, District Speech-Language Pathologist. Her last day of work will be January 4, 2017 (60 day contractual notice)

B. Employment

Motion (/) Board to Approve: **#8-C-5/DIST**

1. Board to approve the following substitutes for 16-17 SY.
Jennifer Loveland LAC Sub. Cert.

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C. Financial Request:

Motion (/) Board to Approve: **#8-D-5/HS**

1. Board to approve for Maerena Poole to teach grade 8 for the Focus on Education after school program. Also for Miranda Clour to be added to the substitute list for the Focus after school program. Funds are available in Account #20-231-100-100F-02-SMS (Title 1-2016-2017)

2. Board to approve Winter Coaching Positions for the 16-17 SY:

Basketball (Boys')	Head Coach	\$5,731	Christopher Lee
Basketball (Boys')	Assistant Coach (JV)	\$	OPEN
Basketball (Boys')	Assistant Coach (Freshmen)	\$3,822	James Dickerson
Basketball (Boys')	Middle School Varsity Coach	\$1,541	OPEN
Basketball (Boys')	Middle School JV Coach	\$1,541	OPEN
Basketball (Girls')	Head Coach	\$4,951	Shikeena Lynard
Basketball (Girls')	Assistant Coach (JV)	\$2,230	OPEN
Basketball (Girls')	Assistant Coach (Freshmen)		OPEN
Basketball (Girls')	Middle School Varsity Coach	\$1,541	OPEN
Basketball (Girls')	Middle School JV Coach	\$1,541	OPEN
Indoor Track	Head Coach	\$4,762	Jeff James
Indoor Track	Assistant Coach	\$2,761	Regina Gatson
Swimming Co-ed	Head Coach	\$4,515	Michael Kerns
Swimming Co-ed	Assistant Coach (JV)	\$	Scot Levitsky
Cheerleaders	Winter	\$2,381	Thronna Busch
Bowling (Boys')	Head Coach	\$4,515	Kenneth Buck
Bowling (Girls')	Head Coach	\$4,515	Kristina Bergman
Wrestling	Head Coach	\$	Curtis Schofield
Wrestling	Assistant Coach	\$3,821	OPEN

3. Board to approve Winter Athletic Support Positions for 2016-2017:

Basketball/Wrestling*

Head Ticket Seller (Boys)	10/3*	\$96/\$56*	Kathy Hibbard
Head Ticket Seller (Girls)	10/3*	\$96/\$56*	Alfreda McCoy-Cuff
Ticket Taker (Boys)	10/3*	\$56/\$32*	Open
Ticket Taker (Girls)	10/3*	\$56/\$32*	Theresa Pitts
Substitute Ticket Seller/Taker	As Needed	\$75/\$56	Open
Substitute Ticket Seller/Taker	As Needed	\$75/\$56	Alfreda McCoy-Cuff
Substitute Ticket Seller/Taker	As Needed	\$75/\$56	Ina Jetter
Substitute Ticket Seller/Taker	As Needed	\$75/\$56	Diana Mace
Scorekeeper (Boy's)	10	\$53	Greg Gahrs

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Scoreboard Operator (Boy's)	10/3*	\$53	Bud Mellon
Scorekeeper (Girl's)	10	\$53	Greg Gahrs
Scoreboard Operator (Girl's)	10	\$53	Bud Mellon
Event Staff (HS)	As Needed	\$34/game	Victor Boone
Event Staff (HS)	As Needed	\$34/game	Steve Sheffield
Event Staff (HS)	As Needed	\$34/game	Ken Buck
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	Ina Jetter
Event Staff (HS)	As Needed	\$34/game	Donald Crane
Event Staff (HS)	As Needed	\$34/game	Open
Event Staff (HS)	As Needed	\$34/game	Edwin Smith
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	Lamont Johnson
Event Staff (MS)	As Needed	\$34/game	Thronna Busch
Event Staff (MS)	As Needed	\$34/game	Pamela Foster
Event Staff (MS)	As Needed	\$34/game	Derrick Justice
Event Staff (MS)	As Needed	\$34/game	Melissa Skinner

Number of Games is subject to change.
Middle School Event Staff if necessary.

4. Board to approve the following Fall 2016 coach:

Football	Assistant Coach (JV)	\$ 849	Herbert Woodard
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Payment of stipend on a per season basis. Prorate to start date: 09/26/16.

5. Board to approve the following Health Waivers December Payment 2016-2017:

High School				Dec. Payment
Health , Prescription & Dental				
Kristina Bergman-Ryder	\$11,438.00	15-000-291-290-03-SHS		5,719.00
Larry Brown	\$4,559.00	15-000-291-290-03-SHS		2,279.50
Christina C-Pierangeli	\$11,438.00	15-000-291-290-03-SHS		5,719.00
David Hunt	\$11,438.00	15-000-291-290-03-SHS		5,719.00
Scott Levitsky	\$11,438.00	15-000-291-290-03-SHS		5,719.00
Traci LoMonico	\$11,438.00	15-000-291-290-03-SHS		5,719.00
Alfreda McCoy-Cuff	\$9,850.00	15-000-291-290-03-SHS		4,925.00
John Mulhorn	\$11,438.00	15-000-291-290-03-SHS		5,719.00
Jordan Pla	\$11,438.00	15-000-291-290-03-SHS		5,719.00
Lisa Poinsett	\$9,850.00	15-000-291-290-03-SHS		4,925.00

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TOTAL	\$104,325.00		\$52,162.50
Health & Prescription			
Christina Lord	\$9,710.00	15-000-291-290-03-SHS	4,855.00
Darryl Roberts	\$11,298.00	15-000-291-290-03-SHS	5,649.00
Kristin Unger	\$11,298.00	15-000-291-290-03-SHS	5,649.00
DENTAL			
Teresa Derham	\$140.00	15-000-291-290-03-SHS	70.00
High School Total	\$136,771.00		\$68,385.50
General Fund			
Health , Prescription & Dental			
Avonda Green-Ransome	\$11,438.00	11-000-291-290-00-BUS	5,719.00
Herbert Schectman	\$4,559.00		2,279.50
TOTAL	\$15,997.00		\$7,998.50
Health			
Eyde Baker	\$7,344.00	11-000-291-290-00-BUS	3,672.00
General Fund Total	\$23,341.00		\$11,670.50
John Fenwick School			
Health , Prescription & Dental			
Shakema Bagby	\$6,597.00	20-218-200-200-01-JFA	3,298.50
Jasmine Bundy	\$6,597.00	20-218-200-200-01-JFA	3,298.50
Aida Davis	\$6,597.00	20-218-200-200-01-JFA	3,298.50
Susan Devlin	\$11,438.00	20-218-200-200-01-JFA	5,719.00
Shamara Harper	\$11,438.00	20-218-200-200-01-JFA	5,719.00
Marcia Ledford	\$9,850.00	20-218-200-200-01-JFA	4,925.00
Katrina Maddox	\$11,438.00	15-000-291-290-01-JFA	5,719.00
Krystle Mullen	\$11,438.00	15-000-291-290-01-JFA	5,719.00
Sharon Paris	\$11,438.00	15-000-291-290-01-JFA	5,719.00
Doreen Price	\$5,719.00	15-000-291-290-01-JFA	2,859.50
Doreen Price	\$5,719.00	20-218-200-200-01-JFA	2,859.50
Devon Russell	\$11,438.00	15-000-291-290-01-JFA	5,719.00
Lisa Terrell-Porter	\$11,438.00	15-000-291-290-01-JFA	5,719.00
Gladys Wiggins	\$4,559.00	15-000-291-290-01-JFA	2,279.50
TOTAL	\$125,704.00		\$62,852.00

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Health & Prescription			
Jill Sutton-Parris	\$5,649.00	15-000-291-290-01-JFA	2,824.50
	\$5,649.00	20-218-200-200-01-JFA	2,824.50
Elizabeth Whitehead	\$9,710.00	20-218-200-200-01-JFA	4,855.00
Dental			
Cheryl Flitcraft	\$140.00	20-218-200-200-01-JFA	70.00
TOTAL	\$21,148.00		\$10,574.00
John Fenwick Total	\$146,852.00		\$73,426.00
SALEM MIDDLE SCHOOL			
Health , Prescription & Dental			
Thronna Busch	\$11,438.00	15-000-291-290-02-SMS	5,719.00
Lynne Chappell	\$6,156.26	15-000-291-290-02-SMS	1,231.26
Hugh Dixon	\$11,438.00	15-000-291-290-02-SMS	5,719.00
Francois-DeVilme, Pascale	\$11,438.00	15-000-291-290-02-SMS	5,719.00
Betsy Tortella	\$11,438.00	15-000-291-290-02-SMS	5,719.00
Dawn Tulini	\$9,850.00	15-000-291-290-02-SMS	4,925.00
TOTAL	\$55,602.00		\$29,032.26
Health & Prescription			
Jamie Bacon	\$9,710.00	15-000-291-290-02-SMS	4,855.00
Dwayne Humenik	\$11,298.00	15-000-291-290-02-SMS	5,649.00
Lori Weigler	\$11,298.00	15-000-291-290-02-SMS	5,649.00
TOTAL	\$32,306.00		\$16,153.00
Salem Middle School Total	\$87,908.00		\$45,185.26
TOTAL	\$394,872.00		\$198,667.26
Difference			
Preschool Aid	\$73,735.00		\$36,867.50
JFA	\$73,117.00		\$36,558.50
	\$146,852.00		\$73,426.00

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D. Miscellaneous:

Motion (/) Board to Approve: **#8-E-5/DIST**

1. Board to approve the following request for leave:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
PM	Intermittent Medical	9/22/16 9/21/17	9/22/16 9/21/17	N/A	N/A	12 weeks	N/A	N/A	After exceeding 3 personal days	N/A	N/A

PERSONNEL Non-High School

A. Employment

Motion (/) Board to Approve: **#8-C-5/NHS**

1. Board to approve the employment of Lynn Chappell as Secretary at the Salem Middle School effective November 15, 2016 until June 30, 2017. Salary will be \$31,006 /eleven months prorated.

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-5/DIST**

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Judit Lopez-Delgado Cindi Tapia	SHS	John Mulhorn	DP Language B: Spanish Category I	11/30/16 to 12/03/16	St. Pete. Florida	R - \$890.00 R - \$890.00 A+H \$1560.02(both) M – TBD 15-000-240-800-03-SHS
Heather Meehan Cassandra Sholders	JFA	Syeda Woods	Enhancing your Reading and Writing Instruction – Practical Strategies that Work	01/11/17	The Mansion Voorhees NJ	\$245.00 \$24.55 \$245.00 -0- 20-218-200-580-00-JFS
Laura Trout	JFA	Syeda Woods	Enhancing your Reading and Writing Instruction – Practical Strategies that Work	01/11/17	The Mansion Voorhees NJ	\$245.00 -0- 15-190-100-601-01-JFA
Kristina Bergman	SHS	John Mulhorn	Co-Teaching Conference Fall 2016	11/30/16	The Mansion Voorhees NJ	\$249.00 -0- 15-213-100-800-03-SHS

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Jamie Bacon Dwayne Humenik	SMS	Pascale DeVilme'	Teen PEP Fall One-Day Training	10/26/16	Mercerville NJ	-0- -0-
Loretta Zink	SMS	Pascale DeVilme'	New Jersey Association of Librarians Convention	11/17/16 11/18/16	Ocean Place Resort Long Branch NJ	\$150.00 -0- Paid by Staff Member
Karen Wright	JFA	Syeda Woods	Intervention and Referral Services Training (IL&RS)	12/13/16	SRI and ETTC Galloway NJ	\$178.00 \$35.63 15-190-100-610-01-JFA
Jill Sutton-Parris	JFA	Syeda Woods	Healthy Gardens – Healthy Schools	12/06/16	51 Cheney Road Woodstown NJ	-0- -0-
Jill Sutton-Parris	JFA	Syeda Woods	2017 State- wide Preschool Nurses Meeting	02/15/17	Michael T. Lake Performance Arts Center, Neptune NJ	-0- \$63.00 15-000-213-500-01
Denis Spence	DO	Herbert Schechtman	EPA Lead Renovations, Repairs and Painting Certification	12/9/16	Ocean Fire Academy Waretown, NJ	-0- -0-
Tonya Connor	JFA	Syeda Woods	Changing Thinking About Childhood Challenges	12/8/16	STI & ETTC Parkway Building Galloway NJ	\$60 \$24.36 20-218-200-392-00-JFA

Monthly Reports

Motion (/) Board to Approve: **#13-5/DIST**

1. Board to approve monthly reports for filing: (attached)

Policies

Motion (/) Board to Approve: **#14-5/DIST**

1. Board to approve the 2nd Reading and Adoption of the following board policy(s). (Attached)
 5114 Suspension & Expulsion/Pupil Due Process
 Board to approve the 1st reading of the following board policy(s)
 5118 Nonresident Students

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EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the November 9, 2016 meeting of the Salem City Board of Education at _____.