

Board Minutes November 8, 2017

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
November 8, 2017**

013934

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:02 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon (Absent)
Yuenge Groce	Heidi Holden	Joan Hoolahan
Rebecca Livingston	Daffonie Moore	Stephanie Walsh (Arrived 6:50PM)

District Representatives:

Quinton: Alicia Sperry

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Guyton, Supervisor of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Corey Ahart - Solicitor

PRESENTATION

Rob Notley, New Road Construction Management –commented upon the following Middle School Update:

- Fire Alarm
- Limited Access
- Boiler System Restart
- Drain Traps
- Cleaning
- Lighting

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).

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- 5. Limit your comments to the specific resolution.
- 6. Time is limited to three (3) minutes per person.
- 7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

AUDIENCE PARTICIPATION

Ms. Erica Palmer, 113 Carpenter Street, Salem NJ

- Question: Why don't 1st grade classes and up, have a Teacher Assistant? Dr. Michel responded that due to low class size, there is no compelling reason. Can parents help out in the classrooms? There is a process to go through for this.

John Colon, 455 Acton Drive, Salem NJ

- Good news, team undefeated, going to Canton, OH for game
- Supporting SMS students of the month

PRESENTATION

Students of the month for October, 2017:

Salem Middle School	Torryn Ransome	4 th Grade	Ms. McDermott
	Troy Carey	4 th Grade	Ms. McDermott
John Fenwick	Layla Stone	1 st Grade	Ms. Persicketti
	Robert Leake	1 st Grade	Mr. Hughes
Salem High School	DeAndre' Sanders	12 th Grade	Ms. Pierangeli
	Jenna Waddington	11 th Grade	Ms. Murray

Staff Member(s) of the month for October 2017:

Ms. Thronna Busch	ISS Monitor	Salem Middle School
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BOARD COMMITTEE REPORTS

Personnel Committee Discussion

- In agreement with recommendation

Curriculum Committee

- There were no reports from the Curriculum Committee.

Finance Committee

- There were no reports from the Finance Committee.

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

JFA Commentary/Event Activities included: On October 6th, G&G Farms PK Trip-Pre-K visited G&G Farms to pick pumpkins, enjoy hayrides and snacks. October 13th, Fire Prevention Assembly. October 20th, Chicken Little Assembly by Bright Star. October 27th, Fall Harvest Festival & Parade. October 31st, No Bully Magic Show by Dovetail Presentations. November 8th, Students participated in Jump Rope for Heart with Ms. Laughlin. November 8th, Ms. Wright hosted an ice cream social for the winners of our "No Bullying" poster contest.

SMS Commentary/Event included: 388 Students are enrolled. The Focus on Education Program has a waiting list. Odysseys of the Mind students were selected.

SHS Commentary/Event Activities included: Students enjoyed SHS Spirit Week; a week-long of activities and the dance was very well attended with 202 student tickets sold. In addition, SHS Rams football clobbered the Gloucester City Lions with a 46-0 win at home. The Annual Fall Blood Drive organized by Nurse Nitshe and the Health Careers Club took place on Friday, October 27, 2017 from 8:30am-1:30pm in the SHS gymnasium. It was another successful drive. The SHS field hockey team went to the county conference but lost in the 1st round to Clayton in triple overtime. The SHS Rams football team will battle against the Woodbury Royals on Saturday, November 11th in a first round playoff game. Kickoff is at 1:00PM at the Walnut Street Field. The National Honor Society will hold its annual induction ceremony on Wednesday, November 15th at 6:00PM in the SHS Auditorium. There are 21 inductees this year.

SUPERINTENDENT'S COMMENTS/REPORTS

There were no comments or reports on behalf of the Superintendent.

Motion (Bentley/Holden) Board to approve regular and executive minutes of October 11, 2017 Board of Education.

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Bentley/Holden) To approve the Board Secretary's reports in memo: #2-A-E-5.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of September 2017.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending September 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 2017 as follows:

	<u>12/12/17</u>
Board Secretary	Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2017 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for October 2017

October	\$365,414.32
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To approve Payment of Bills for November 2017

General Account	\$250,354.63
Food Service	\$197,840.14

Confirmation of payrolls for October 2017

<u>October 13, 2017</u>	General Acct. Transfer	\$687,391.06
<u>October 30, 2017</u>	General Acct. Transfer	\$662,034.71

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

F. Miscellaneous

Motion (Bentley/Holden) Board to Approve: #2-F-5

1. Board to approve the pool rental for the Swim Team at the YMCA of Salem County @468.00 per session (per week @ 13 sessions) for a total of \$6,084.00 for the season. 11/16/2017 – 02/03/2017; 3:00 – 5:00/M-F.
2. Board to approve:
 2018-2019 Proposed Budget for the Tri County Conference - \$1,450 per school
 Ticket Prices for all athletic events for the 2018-2019 school year:
 \$3.00 – Adults
 \$2.00 – Students and Senior Citizens (the admission price for senior citizens and military personnel is at the discretion of the home team; By-laws B2.3.6 pg. 18)
 All West Jersey Football League Varsity Football games - \$4.00 - Adults
3. Board to approve the 2017-2018 Budget Calendar for QSAC Fiscal Management SOA #1.

Activity/Action	Personnel Accountable	Due Date(s) (Tentative)
Request Budget from Staff (School Based Budget Development)	Administrative Staff/SBA	October 2017-November 2017
Prepare Budget (District Wide Expenditures)	Superintendent/SBA	October 2017-November 2017
Review Budget Needs/Project Determination	Superintendent/SBA/Principals	December 2017-January 2018
Submit Budget Needs/Project Determination	Administrative Staff	December 2017
Review Budget Suggestions	Finance Committee/ Superintendent/SBA	January 2018
Final Review Analysis	Finance Committee/Principals/ Superintendent/SBA	February 2018
Adoption and Filing Budget Budget Presentation	Superintendent/SBA	March 2018-April 2018
Budget Public Advertisement	SBA/Business Office	April 2018
Public Hearing/Approval	Superintendent/SBA/ Finance Committee	May 2, 2018

4. Board to approve the Statement of Assurances (SOA) for submission to the New Jersey Department of Education.
5. Board to approve the following student tuition contracts:

Student ID#	School	Grade	Tuition	Dates	Account #
02150162	Greenwich Township	4 th	\$30,309.60	02/24/17 - 06/30/17	11-000-100-562-00-BUS
01290087	Vineland Township	K	\$8,085.99	01/04/17 – 06/30/17	11-000-100-562-00-BUS

6. Resolved, that the Board of Education authorize Business Administrator to enter into a contract with A.A. Duckett, Inc., to replace two compressor units on the Salem High School A-Wing at a cost not to exceed \$51,130.74. Funds will be made available from the Capital Reserve account. (Included in the Long Range Facilities Plan).

7. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to submit the three-year Comprehensive Maintenance Plan and Form M-1 documenting required maintenance activities and expenditures for each of its school facilities per QSAC.

The Salem City School District 33-4630 Comprehensive Maintenance Plan Report Actual FY 17-- Current FY 18-- Planned FY 19			
School Name	16-17 Actual	17-18 Budgeted	18-19 Planned
Salem High 050	\$45,649.00	\$33,911.00	\$35,000.00
John Fenwick 070	\$3,370.00	\$20,000.00	\$25,000.00
Salem Middle 090	\$21,703.00	\$20,000.00	\$25,000.00
	Localized repairs, pointing, water proofing.	Localized repairs, pointing, water proofing.	Localized repairs, pointing, water proofing.
	Repair, replace frames, sash, caulk, etc.	Repair, replace frames, sash, caulk, etc.	Repair, replace frames, sash, caulk, etc.
	Prepare and paint walls, patch plaster.	Prepare and paint walls, patch plaster.	Prepare and paint walls, patch plaster.
	Inspect, repair, service valves, seals, etc.	Inspect, repair, service valves, seals, etc.	Inspect, repair, service valves, seals, etc.
	Repair piping or insulation.	Repair piping or insulation.	Repair piping or insulation.
	Chemical water treatment.	Chemical water treatment.	Chemical water treatment.
	Annual service and inspection of all systems.	Annual service and inspection of all systems	Annual service and inspection of all systems.
Totals All Schools	\$70,722.00	\$73,911.00	\$85,000.00

8. Board to approve Ms. Ruth Blake to provide speech/language services for the Salem Middle School speech/language students. Cost will be \$75.00 per hour, 2 days per week, 6.5 hours per day. Start date will be November 13, 2017 to June 30, 2018. Not to exceed \$30,000.00
 Account #11-219-100-320-00-CST

Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoofahan, Livingston, Moore, Walsh, Sperry and Groce
 Nays: 0 Abstain: 0

STUDENT MATTERS

A. Field Trips/Student Activities #4-A-5

Motion (Bentley/Holden) Board to Approve: #4-A-5

1. Board to approve the following Field Trip(s):

Place	Date	Teacher Subs./Buses
Philadelphia Museum of Art Philadelphia, PA	11/28/17 30 students	Ms. Irvine, Ms. Pierangeli 2 subs - \$250.00 15-140-100-101s-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS \$7.00 cost per student paid for by fundraising
The Magic of Christmas Parade Salem, NJ	12/02/17 20 students	Mr. Kline, Mr. Lindsay, Ms. Murray 1 bus - \$220.90 15-000-270-512-03-SHS
2017 High School Student Leadership Institute University of Pennsylvania Philadelphia, PA	11/30/17 10 students	Mr. Hunt, Mr. Smith 1 bus - \$220.90 15-000-270-512-03-SHS
Middle School Student Leadership Institute University of Pennsylvania Philadelphia, PA	12/01/17 Approx. 10 Students	Ms. Pszwaro 1 bus - \$222.16 15-000-270-512-02-SMS
Tour of College Campus Rutgers University Camden, NJ	12/13/17 Approx. 60 Students	Mr. Pszwaro, Ms. Boyce, Mr. Johnson, Mr. Lee, Ms. Shute, Ms. Owen 2 buses - \$444.32 15-000-270-512-02-SMS
Tour of College Campus Delaware State University Dover, DE	02/01/18 Approx. 60 Students	Mr. Pszwaro, Ms. Fernicola, Ms. Graham, Ms. Rufino, Ms. Skinner, Ms. Starn 2 buses - \$444.32 15-000-270-512-02-SMS
Tour of College Campus Rowan University & Planetarium Glassboro, NJ	03/06/18 Approx. 76 students	Ms. Fialkow, Ms. Crowley, Ms. McConathey, Ms. Pino, Ms. Seran, Mr. Hughes 2 buses - \$487.68 15-000-270-512-02-SMS

2. Board to approve PAWS Program representative to visit John Fenwick Academy and service 20 of our RTI students in grades 1 & 2. The PAWS Program is designed to help struggling readers. Ms. Kelley and Ms. Barbara will assist with the program during the months of November 2017 – May 2018. The total cost for the program is \$150.00.

3. Board to approve the Positive Change Through Social Interaction Program (PCTSI). The PCTSI program targets students at risk and is based on a Social, Emotional Learning Model. Students learn through self-awareness, social awareness as well as responsible decision making and positive changes. Activities include discussion, video tapes, group role play and worksheets.

The group sessions shall be held from 2:45- 4:00 PM for 6 weeks; Monday through Thursday beginning November 14, 2017 through December 21, 2017. Students who successfully complete the program shall receive an incentive of \$200.00 for attending **all sessions**.

The PCTSI program has received favorable feedback from past participants and also from the Review/Monitoring of the Youth Services Commission.

This program is funded through the Youth Services Commission. Payment for services rendered will not be received until submissions of invoices by the SBYSP Program Director.

1 hour, four days a week

of weeks=6

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of students=10 (projected)
Acct. # 20-435-007-100-00SPP

4. Board to approve the Youth Connection Program to enter into collaboration with the Salem Family Success Center. The Salem Family Success Center will lead a group called "Ladies by Choice" to be held on Tuesdays alternating AM & PM, and ACER. This group would be led by Ms. Keisha Sydnor. The Youth Connection program shall submit payment to the Family Success Center to provide materials, supplies and snacks for program activities in the amount of \$350.00.
Account #20-435-100-600-00SPP

5. Board to approve the 3rd Annual Fall Fitness/Nutrition Workshop to be held on Saturday, December 9, 2017 from 8:00 am to 2:00 pm in the SHS gymnasium and cafeteria. This workshop shall be targeted to adolescents and adults. The activities will be led by Get Fit 4 Life.
- | | |
|-------------------------------|------------|
| Speakers/Trainers/Instructors | \$1,250.00 |
| Organizing Fee | \$ 275.00 |
| Estimated Total | \$1,525.00 |
- Account #20-435-200-300-00SPP

Motion approved by unanimous voice vote of 8-0-1; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Walsh, Sperry and Groce Nays: 0 Abstain: 1-Moore> #3 and #4

B. Home Instruction: In/ out of district/residential

Motion (Bentley/Holden) Board to Approve: #7-C-5

1. Board to approve the 2017-2018 Out of District placements and Home Instruction:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01060089	Legacy Treatment Services Mt. Holly, NJ	\$6,759.25	09/09/16 19 days	11-150-100-320-00-BUS
01240143	A Step Ahead Elmer, NJ	\$320.00	09/18/17-10/03/17	11-150-100-320-00-BUS
01250009	Dwayne Humenik	\$32.00/hour 5 hrs/wk	10/17/17	11-150-100-101-00-BUS

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

C. Miscellaneous

Motion (Bentley/Holden) Board to Approve: **#7-D-5**

1. Board to approve I.C., step-daughter of Ms. Shikeena Lynard, Health and Physical Education Teacher at Salem High School, to attend Salem High School as a 9th Grade, Inter-District Choice Student for the 2018-2019 school year.
2. Board to approve a student, T. H., of Cumberland County, NJ, to finish the 2017-2018 school year as a 10th grade student at Salem High School. Student is the son of Mrs. Brooke Boone of Cumberland County, NJ, Previously of Quinton Township, NJ. Parent to provide own transportation.

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

PERSONNEL DIST

A. Resignation/Retirement

Motion (Bentley/Holden) Board to Approve: **#8-A-5**

1. Board to approve the resignation of Mr. Dillon Landry, Biology Teacher for Salem High School, effective October 26, 2017.
2. Board to approve the retirement of Ms. Ina Jetter, Program Director for School Based Youth Services Program, effective January 5, 2018.
3. Board to approve the resignation of Ms. Kendra Fletcher, Paraprofessional at John Fenwick Academy, effective November 20, 2017.
4. Board to approve the resignation of Ms. Katherine Humes, Special Education Teacher at John Fenwick Academy, effective January 5, 2018.

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

B. Employment

Motion (Bentley/Holden) Board to Approve: **#8-C-5**

1. Board to approve the following Substitutes for the 2017-2018 school year:

Yvonne Brooks	Bridgeton	Teacher of the Handicapped/Supervisor
Judith Bond	Cherry Hill	Substitute Certificate
Jaya Bond	Cherry Hill	Substitute Certificate
Madeleine Scuderi	Mullica Hill	Substitute Certificate

Board to approve the following returning Substitute for the 2017-2018 school year:
James Watson Salem Substitute Certificate

2. Board to approve the employment of Dominic Wyshinski as a Paraprofessional at the John Fenwick Academy at a salary of \$22,014* Tier 5 Step 4, for the 2017-2018 school year, beginning November 20, 2017.
*Salary will remain the same (2016-2017) and will be adjusted if applicable after contracts are ratified.

Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

C. Financial Request:

Motion (Bentley/Holden) Board to Approve: #8-D-5

1. Board to approve the following extra pay positions for the 2017-2018 school year:

District Webmaster	Lisa Mutter	\$3,000.00/year	15-000-222-100x-03-SHS 15-000-222-100x-02-SMS 15-000-222-100x-01-JFA
IB Coordinator	Helen Hall	\$5,000.00/year	15-000-218-104x-03-SHS
IB CAS Coordinators	Christine C-Pierangeli	\$1,250.00/year	15-301-100-101x-03-SHS
	Renee Murray	\$1,250.00/year	15-301-100-101x-03-SHS

2. Board to approve the following salary adjustment for Mr. Hugh Dixon, Science Teacher at Salem Middle School. From \$55,918 (MA Step 5) to \$56,968 (MA+30 Step 5)

3. Board to approve the following Winter 2017-2018 Coaching positions:

Basketball (Boys')	Head Coach	\$4,951	Cameron Smith
Basketball (Boys')	Assistant Coach (JV)		-OPEN-
Basketball (Boys')	Assistant Coach (Freshman)	\$2,230	John Bacon
Basketball (Boys')	Middle School Varsity Coach	\$1,541	Christopher Lee
Basketball (Boys')	Middle School JV Coach	\$1,541	-OPEN-
Basketball (Girls')	Head Coach	\$4,951	Shikeena Lynard
Basketball (Girls')	Assistant Coach (JV)	\$2,230	Gary Hankins
Basketball (Girls')	Middle School Varsity Coach	\$1,541	Allyson Bey
Basketball (Girls')	Middle School JV Coach	\$1,541	Jason Kutzura
Indoor Track	Head Coach	\$4,762	Jeff James
Indoor Track	Assistant Coach	\$2,761	Regina Gatson
Swimming (Co-ed)	Head Coach	\$4,762	Nicholas Kline
Swimming (Co-ed)	Assistant Coach (JV)	\$3,822	Scot Levitsky
Cheerleading	Winter	\$2,381	Thronna Busch
Bowling (Boys')	Head Coach	\$4,515	Kenneth Buck
Bowling (Girls')	Head Coach	\$4,515	Kristina Bergman
Wrestling	Head Coach	\$4,515	Curtis Schofield
Wrestling	Assistant Coach	\$3,821	-OPEN-

4. Board to approve the following Winter 2017-2018 Athletic Support positions:

Basketball/Wrestling*

Head Ticket Seller (Boys')	10/3*	\$96/\$56*	Kathy Hibbard
Head Ticket Seller (Girls')	10/3*	\$96/\$56*	Alfreda McCoy-Cuff
Ticket Taker (Boys')	10/3*	\$56/\$32*	Miranda Clour
Ticket Taker (Girls')	10/3*	\$56/\$32*	Theresa Pitts
Girls' Substitute Ticket Seller/Taker	As Needed	\$75/\$56*	Kathy Hibbard
Boys' Substitute Ticket Seller/Taker	As Needed	\$75/\$56*	Alfreda McCoy Cuff
B/G Substitute Ticket Seller/Taker	As Needed	\$75/\$56*	Ina Jetter
B/G Substitute Ticket Seller/Taker	As Needed	\$75/\$56*	Diana Mace
Scorekeeper (Boys')	10	\$53	Greg Gahrs
Scoreboard Operator (Boys')	10/3*	\$53	Charles Mellon
Scorekeeper (Girls')	10	\$53	Greg Gahrs

Scoreboard Operator	10	\$53	Charles Mellon
Event Staff (HS)	As Needed	\$34/game	Victor Boone
Event Staff (HS)	As Needed	\$34/game	Steve Sheffield
Event Staff (HS)	As Needed	\$34/game	Kenneth Buck
Event Staff (HS)	As Needed	\$34/game	Jacquelyn Thompson
Event Staff (HS)	As Needed	\$34/game	Ina Jetter
Event Staff (HS)	As Needed	\$34/game	Donald Crane
Event Staff (HS)	As Needed	\$34/game	Pamela Foster
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	-OPEN-
Event Staff (HS)	As Needed	\$34/game	-OPEN-
Event Staff (HS)	As Needed	\$34/game	-OPEN-
Event Staff (HS)	As Needed	\$34/game	-OPEN-
Event Staff (HS)	As Needed	\$34/game	-OPEN-
Event Staff (MS)	As Needed	\$34/game	Thronna Busch
Event Staff (MS)	As Needed	\$34/game	Pamela Foster
Event Staff (MS)	As Needed	\$34/game	Derrick Justice
Event Staff (MS)	As Needed	\$34/game	Melissa Skinner

Number of Games is subject to change.
 Middle School Event Staff, if necessary.

- Board to approve Ms. Jacquelyn Thompson to participate in the after school program: Positive Change Through Social Interaction (PCTSI) as the Program Leader at \$26 per day, 4 days per week for 6 weeks beginning November 14th through December 21st. Mrs. Thompson has participated as the Program Leader since the onset of the program and is acclimated with the PCTSI program.

Dates: November 14, 15, 16, 20, 21, 27, 28, 29, 30
 December 4, 5, 6, 11, 12, 13, 14, 18, 19, 20, 21
 \$26/day x 20 days = \$520.00 Not to exceed \$750.00
 Account # 20-435-007-100-00SPP

- Board to approve the following teachers/substitutes for the John Fenwick Academy After School Tutoring Program:

Teacher/Substitute: Ashley Vernon
 Susan Gilmore

Funds available in ESSA Title I
 Account No. 20-231-100-100-00-SPP
 2017-2018 – (\$26.00/hour)*

*Rates of compensation will remain the same (2016-2017) and will be adjusted if applicable when contracts are ratified.

- Board to approve the following faculty members be paid for Science Curriculum Writing during Summer 2017:

Janice Davis Louise Jakub-Cerro
 Theresa Derham Rachel Fernicola
 Allyson Bey

Rate of pay will be \$26.00 per hour.
 Account #'s 15-000-221-110R-03-SHS 15-000-221-110R-02-SMS

8. Board to approve:

Winter	Weight Room Supervisor	\$1,696	Montrey Wright
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9. Board to approve:

Wrestling	Assistant Coach	\$2,230	Bruce Stratton, Jr.
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Motion approved by unanimous voice vote of 8-0-1; Ayes: Adams, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 1-Bentley # 3

Miscellaneous

Motion (Bentley/Holden) Board to Approve: #8-E-5

1. Board to approve the following request for leave:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
SD	Intermittent – Family	10/11/17-10/10/18	N/A	12 weeks	10/11/17-10/10/18	N/A	N/A	3 days	After exceeding 3 personal days	N/A	N/A
LZ	Intermittent – Medical	10/11/17-10/10/18	10/11/17-10/10/18	12 weeks	N/A	N/A	71.5 days	3 days	After exceeding sick and personal days	N/A	N/A
DP	Medical	10/06/17-12/22/17	10/06/17-12/22/17	11 weeks	N/A	N/A	12 days	3 days	10/26/17-01/01/18	N/A	01/02/18
DA	Intermittent – Medical	10/30/17 – 10/29/18	10/30/17 – 10/29/18	12 weeks	N/A	N/A	77.50 days	2.50 days	After exceeding sick and personal days	N/A	N/A

2. Board to approve the following job description:

- School Based Youth Services Program Director

Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

Curriculum /Professional Development

Motion (Bentley/Holden) Board to Approve: #11-5

- Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Christina Lord Trish Tedesco	SHS	John Mulhorn	Renaissance Tour – Jostens (Yearbook Production)	03/05/18	Washington Township	-0- -0-
Sharon Gross	JFA	Syeda Woods	Dealing with Difficult People	12/01/17	Online	\$199.00 -0- 15-190-100-610-01-JFA
Sharon Gross	JFA	Syeda Woods	Seven Keys to Finishing the Year Strong and Starting a New Year Right	12/08/17	Online	\$300.00 -0- 15-190-100-610-01-JFA

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

Facilities Requests

Motion (Bentley/Hoolahan) Board to Approve: #12-5

Organization	Use	Date	Time	Charge
Salem Oaks Little League	Midget Football Sports Banquet	12/08/2017	5:00 PM – 9:00 PM	Cafeteria - \$100.00 Custodial - \$ 60.00 Total - \$160.00
Salem Oaks Little League	Midget Football Chinese Auction	03/02/2018	5:00 PM – 9:00 PM	Cafeteria - \$100.00 Custodial - \$ 60.00 Total - \$160.00
Diamonds in the Rough, Inc.	Talent Show	12/15/2017	5:30 PM – 9:30 PM	Auditorium - 0.00 Custodial - \$60.00 Total - \$60.00

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Holden, Hoolahan, Moore, Walsh, and Sperry Nays: 0 Abstain: 3- Bentley, Livingston, Groce

Monthly Reports

Motion (Bentley/Holden) Board to Approve: #13-5

- Board to approve monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

Policies/Calendars

Motion (Bentley/Holden) Board to Approve: #14-5

1. Board to approve the Salem City Board of Education meetings for 2018. Meetings will be held the 2nd Wednesday of the month, unless otherwise noted, and will take place in the Salem High School Library at 6:00 PM.

Wednesday, January 3rd, 2018* Reorganization

Wednesday, February 14, 2018

Wednesday, March 14, 2018

Wednesday, April 11, 2018

Wednesday May 2, 2018* Public Hearing

Wednesday, June 13, 2018

Wednesday, July 11, 2018

Wednesday, August 8, 2018

Wednesday, September 12, 2018

Wednesday, October 10, 2018

Wednesday, November 14, 2018

Wednesday, December 12, 2018

* 1st Wednesday of the month.

2. Board to approve the 1st reading of the following policies:

- | | | |
|------|-----------|--|
| i. | 3220/3230 | State Funds/Federal Funds |
| ii. | 5131.5 | Vandalism & Violence |
| iii. | 5131.9 | Harassment, Intimidation & Bullying |
| iv. | 6015 | Parental Involvement in the Title I Program |
| v. | 6015.1 | Parental Involvement in the Middle School Title I Program |
| vi. | 6015.2 | Parental Involvement in the John Fenwick Academy Title I Program |
| vii. | 6015.3 | Parental Involvement in the High School Title I Program |
| vii. | 6161.3 | Policy & Procedures for Complaints & Inquiries Regarding No Child Left Behind Programs |

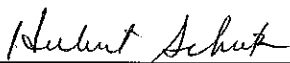
Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Walsh, Sperry and Groce Nays: 0 Abstain: 0

EXECUTIVE SESSION

There was no Executive Session during this meeting.

ADJOURNMENT

Motion (Bentley/Holden) Board to adjourn the November 8, 2017 meeting of the Salem City Board of Education at 7:13 P.M.



Herbert Schectman
Business Administrator/Board Secretary
HS/ta