

Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
December 13, 2017

013978

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:00 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce	Heidi Holden	Joan Hoolahan
Rebecca Livingston	Daffonie Moore	Stephanie Walsh

District Representatives:

Quinton: Alicia Sperry (Absent)

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12 (Absent)	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Guyton, Supervisor of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Corey Ahart - Solicitor

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

AUDIENCE PARTICIPATION

Keith A. Boyce, 241 Church Street, Salem NJ

- a. Asked how NJSIAA can be held accountable. Dr. Michel responded, that we cannot sue the association officiating. Information submitted following the game but they will not alter the outcome of the game.
- b. Bleachers-Can we get railings? The field is city owned.

013979

PRESENTATION

Students of the month for November 2017:

John Fenwick	Ja'Siah Jenkins	Grade 2	Ms. Crawford
	Evangelyn Jimenez Baretto	Grade 2	Ms. Maccarone
Salem Middle School	Tytiana Miller	Grade 5	Ms. Eck
	Aaliya Fletcher	Grade 5	Ms. Stewart
Salem High School	Micah Williams	Grade 12	Ms. Pla
	Kaliyah Kelly-Fleeks	Grade 9	Ms. Pla

Staff Member(s) of the month for November 2017:

John Fenwick Academy	Tina Sanders	Attendance Secretary
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PRESENTATIONS

Auditors – Presentation of the School Audit by Henry J. Ludwigsen, CPA, Partner, Bowman & Company LLP

- Unqualified Opinion

Rob Notley-New Road Construction

- SMS Update, Certificate of Occupancy issued 12/07/2017

BOARD COMMITTEE REPORTS

Personnel Committee Discussion

- In agreement with Superintendent recommendation
- Negotiations will resume 1/25/2018

Finance Committee

- Are ok with the Audit
- Getting ready for budget season

Curriculum Committee

- Spring 2018 Field Test Grade 5
- New changes will be forthcoming soon

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SHS Commentary/Event Activities included: Fall Open House was very well attended with thirty three new families visiting from sending districts. The Fall open house was held on Thursday, November 16, 2017. Six SHS students auditioned for the All South Jersey Chorus at Woodstown High School on Saturday, November 18, 2017 along with about 1,000 other regional students. Two of our SHS Juniors were chosen for the Senior Choir. Junior Rotarians were chosen for the month of January. The Fall Sports Awards Night was Monday, December 11, 2017. The Winter Sports Season kicked off on December 1, 2017. Our annual holiday concert will be held on Thursday, December 14th at 7:00pm in the auditorium. The

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Salem High School Ram Singers will join the Salem Rotary at Golden Rehab in Mannington on December 20th to sing holiday carols with the residents.

SMS Commentary/Event included: Enrollment remains at 383 students. New vocal music Instructor, Ms. Ketrrell, joined the MS and is quickly becoming an asset to the staff. The Salem County Rural League has begun its season and the MS is currently holding physical exams and tryouts for all interested players. The first games will be played in January. Ms. Shute, 7th grade Mathematics Teachers, is the Academic League Advisor. She has begun recruiting students for the team. The first match for competition will be against Pittsgrove Middle School on January 9th. At the end of the first marking period we were proud to recognize over 80 students who make the Principal's Honor Roll and the A-B Honor Roll. The Middle School Faculty and Staff have been busily packing and moving their belongings back to their home at 51 New Market Street. They are looking forward to their homecoming, what a great Christmas present!

JFA Commentary/Event Activities included: CAP Program (PK-2). December 7th, Winter Concert. December 12th, Report Cards Issued. December 14th, Santa Visit and Photos (PK-K). December 20th, Reader's Challenge Assembly for Top Readers 1:45pm.

SUPERINTENDENT'S COMMENTS/REPORTS

013980

Dr. Michel updated the Board on the Forman Litigation

- Presented financial information to Arbitrator.

Motion (Colon/Holden) Board to approve regular and executive minutes of November 8, 2017 Board of Education.

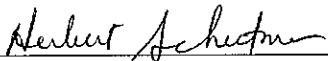
Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Holden) To approve the Board Secretary's reports in memo: #2-A-E-6/DIST*.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of October 2017.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending October 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1



 Board Secretary

1/3/18

 Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2017 The Treasurer's Report and Secretary's Report are in agreement for the month of October 2017 pending audit. (Attachment)
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending October 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. To approve the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for November 2017

November	\$189,785.90
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To approve Payment of Bills for December 2017

General Account	\$901,680.31	Food Service	\$450,210.72
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Confirmation of payrolls for November 2017

<u>November 15, 2017</u>	General Acct. Transfer	\$678,070.81
<u>November 30, 2017</u>	General Acct. Transfer	\$696,908.72

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Holden) Board to Approve: **#2-F-6/DIST**

1. Board to approve the adoption of the revised Science Curriculum reflecting the New Jersey Student Learning Standards. (QSAC).
2. Board to approve the Preschool Program Plan for the school year 2018-2019.
3. Board to approve the Preschool Education Aid (PEA) budget for the 2018-2019 school year, in the amount of \$2,233,440.00.
4. Board to approve the following resolution:

Salem City Board of Education Resolution

A resolution requiring all district employees be compensated by direct deposit only in accordance with P.L. 2013, c.28

WHEREAS, P.L.1981, c. 385 (C.52:14-15a) was amended by the Senate and General Assembly of the State of New Jersey to provide that boards of education may provide for mandatory direct deposit of net pay for all employees on or after July 1, 2014; and

WHEREAS, the Board Secretary/Business Administrator of the Salem City Board of Education recommends the municipality adopt this requirement for mandatory direct deposit of net pay as it provides an increase in the productivity of the Administration/Finance department and a decrease in the cost of producing and replacing lost checks; and

WHEREAS, the employees of the school district shall indicate, in writing to the Board Secretary/Business Administrator, the specific banking institution(s) and designated checking account(s), savings account(s) or share account(s) to which the deposit shall be made on behalf of the employee; and

WHEREAS, the Board Secretary/Business Administrator of the Salem City Board of Education may determine special exceptions to this policy for paychecks for terminated employees, special awards and other unique circumstances; and

WHEREAS, the Board Secretary/Business Administrator of the Salem City Board of Education recommends the adoption of this policy.

NOW, THEREFORE BE IT RESOLVED, by the Salem City Board of Education that, effective January 3, 2018 mandatory direct deposit of net pay for all employees of the Salem City Board of Education shall be made to the specific banking institution(s) provided by each employee.

5. Board to approve the contract for The Princeton Review Master Services Agreement for TPR-Led Classroom Course. The ACT Ultimate course will be led by the Princeton Review with 3 classes and a maximum class size of 25 pupils per class.
Costs: Total contract fee \$45,000.00
6. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to submit the Comprehensive Annual Financial Report (CAFR) with a corrective action plan. The audit synopsis will be made available to the public.

Further resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to enter into a contract with the district's auditor Bowman & Company, to assist in preparing a list of protocols and processes to ensure that the cor-

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rective action plan is met. The auditor is meeting with the Business Office to determine the current protocol and processes before submitting a formal scope of work.

7. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator to enter into a service contract with the NJ School Boards Association to provide salary guide construction assistance for the 2017-2018, 2018-2019, and 2019-2020 contract years.

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*The cost of the service not to exceed \$1,500.00.

Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Contracts/Awards/Grants

Motion (Colon/Holden) Board to Approve: **#2-G-6/DIST**

1. Board to approve SCSD to accept grant monies in the amount of \$7,650.00. The Salem Health and Wellness Foundation approved distribution of said funds to support the Teen Pep program for students of Salem High School and Salem Middle School. The Teen Pep program, through trained Salem High School staff members, allows Salem High School and Salem Middle School students to teach and learn about various topics concerning youth today. Monies to be used for field trips, t-shirt order, mentor trainings, special assemblies, etc.

Account # 20-005-xxx-xxx-03-SHS

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

STUDENT MATTERS

A. Field Trips/Student Activities #4-A-6

Motion (Colon/Holden) Board to Approve: **#4-A-6**

1. Board to approve the following Field Trip(s):

Place	Date	Teacher Subs./Buses
Rutgers Business School Piscataway Township, NJ FBLA State Officer Board Meeting	01/12/2018 1 Student	Ms. Landolfi 1 sub - \$125.00 Acct# 15-140-100-101s-03-SHS 1 bus - \$220.90 Acct# 15-000-270-512-03-SHS
FBLA/Junior Achievement Competition Wilmington, DE	02/21/18 25 Students	Ms. Landolfi 1 sub - \$125.00 Acct# 15-140-100-101s-03-SHS 1 bus - \$220.90 Acct# 15-000-270-512-03-SHS
Model United Nations UN Campus, General Assembly Building, 9/11 Memorial New York, NY	01/12/18 15 Students	Mr. Buck, Ms. Pierangeli 2 subs - \$250.00 Acct# 15-140-100-101s-03-SHS 1 bus - \$220.90 Acct# 15-000-270-512-03-SHS
Academy of Music Philadelphia, PA "The Nutcracker" As part of IB Dance Investigation External	12/15/17 2 Students	Ms. Pierangeli 1 sub - \$125.00 Acct# 15-140-100-101s-03-SHS 1 bus - \$220.90 Acct# 15-000-270-512-03-SHS

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Assessment		\$63/each (3 adult tickets) to be paid by Salem City School District
Golden Rehab Facility Mannington, NJ Volunteer singing for residents	12/20/17 14 Students (Ram Singers)	Ms. Murray and Mr. Mulhorn 1 bus - \$220.90 Acct# 15-000-270-512-03-SHS

- Board to approve The Boys Club after school program facilitated by Mr. Michael Hughes. The program's purpose is to enhance academic skills through character building focusing on emotional and social skills. Please add to the Metz snack program to allow students to receive snacks at no cost. The program will begin in January and run through March. The Boys Club will meet after school every Thursday ending at 5:15 pm. Mr. Hughes will facilitate the program on a volunteer basis. Other staff members volunteering are Mr. Joshua Tunstall and Mr. Barry Porch.

Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

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B. Miscellaneous

Motion (Colon/Holden) Board to Approve: **#7-B-6**

- Board to approve for student, J.S., of Camden, NJ (Camden Catholic High School) to attend Salem High School as a choice student for the 2018-2019 school year. Student will join Salem High School as an 11th grade scholar. Parent to provide transportation and complete a school choice form.

Board to approve for student, T.H., of Bridgeton, NJ (Cumberland Regional High School) to attend Salem High School as a choice student for the 2018-2019 school year. Student will join Salem High School as an 11th grade scholar. Parent to provide transportation and complete a school choice form.

- Board to approve for Claybrooks Transportation from Vineland, NJ to provide transportation to and from John Fenwick School for students (1980809339), (3438487550) and (5424556642) who were placed in a foster home in Pennsauken by DCP&P. Dates for transportation will be November 19, 2017 to TBD. Cost for services will be \$525.00 per day. Account #15-000-270-512-01-JFS

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

C. Home Instruction: In/ out of district/residential

Motion (Colon/Holden) Board to Approve: **#7-C-6**

- Board to approve the 2017-2018 Out of District placements and Home Instruction:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
0118051	Rosalyn Chieves	\$32.00/hr 5 hrs/week	11/20/17 – TBD January	11-150-100-101-03-SHS
01270151	Katherine Starn	\$32.00/hr 5 hrs/week	11/17/17- 12/04/17	11-150-100-101-00-BUS
1625240425	Dwayne Humenik	\$32.00/hr 10 hrs/wk	11/27/17-TBD	11-00-219-104R-00-CST

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9199236712	GCSSSD – Bankbridge	\$39,600.00+\$3,000 Out of County Fee	12/04/17 – 06/30/18	11-000-100-566-00-BUS
01260092	Veronica Shute	\$32.00/hr 10 hrs/week	12/05/17 – TBD	11-219-100-101-00-CST
01240112	Katherine Starn	\$32.00/hr 10 hrs/week	12/06/17 – TBD	11-219-100-101-00-CST

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

PERSONNEL

A. Resignation/Retirement

013985

Motion (Colon/Holden) Board to Approve: **#8-A-6**

- Board to approve the resignation of Mr. Luis Garcia, Para-professional at John Fenwick Academy, effective November 18, 2017.

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

B. Employment

Motion (Colon/Holden) Board to Approve: **#8-C-6**

- Board to approve the employment of Anita Garcia (no relation to Mr. Luis Garcia) as a kindergarten Para-professional at John Fenwick Academy at a salary of \$19,014 (Step 2, Tier 3) for the 2017-2018 school year, beginning December 14, 2017.
- Board to approve the employment of Kathleen R. Carter as a pre-school Para-professional at the John Fenwick Academy at a salary of \$19,014 (Step 2, Tier 3) for the 2017-2018 school year, beginning December 14, 2017.
- Board to approve the following substitute for the 2017-2017 school year:
 Heather Smith Pennsville Substitute Certificate
 Returning Substitute:
 Angela Bagby (Parkell) Delaware Substitute Certificate
- Board to approve the employment of Ms. Kellie-Ann Smith as Director of School Based Youth Services effective January 8, 2018. Ms. Smith will replace Ms. Ina Jetter. Ms. Smith's salary will be \$50,000 (pro-rated) for the 2017-2018 school year.
- Board to approve the employment of Ms. Dawn Tulini as a Special Education MD Teacher at John Fenwick Academy at a salary of \$53,918.00 (BA Step 5), for the 2017-2018 school year, beginning January 8, 2018.

Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

C. Financial Request:

Motion (Colon/Holden) Board to Approve: #8-D-6

1. Board to approve the following Health Waivers December Payment 2017-2018.

High School				December Pay- ment
Health , Prescription & Dental				
Kristina Bergman-Ryder	Teacher	\$12,259.00	15-000-291-290-03-SHS	6,129.50
Larry Brown	Security	\$4,882.00	15-000-291-290-03-SHS	2,441.00
Christina C-Pierangeli	Teacher	\$12,259.00	15-000-291-290-03-SHS	6,129.50
David Hunt	Teacher	\$12,259.00	15-000-291-290-03-SHS	6,129.50
Nicholas Kline	Teacher	\$12,259.00	15-000-291-290-03-SHS	6,129.50
Scott Levitsky	Teacher	\$12,259.00	15-000-291-290-03-SHS	6,129.50
Traci Lomonico	Teacher	\$12,259.00	15-000-291-290-03-SHS	6,129.50
Alfreda McCoy-Cuff	Secretary	\$10,557.00	15-000-291-290-03-SHS	5,278.50
Charles Mellon	Teacher	\$10,557.00	15-000-291-290-03-SHS	5,278.50
John Mulhorn	Principal	\$12,259.00	15-000-291-290-03-SHS	6,129.50
Lisa Poinsett	Teacher	\$10,557.00	15-000-291-290-03-SHS	5,278.50
TOTAL		\$122,366.00		\$61,183.00
Health & Prescription				
Christina Lord	Teacher	\$10,417.00	15-000-291-290-03-SHS	5,208.50
Jordan Pla	Vice Principal	\$12,119.00	15-000-291-290-03-SHS	6,059.50
Darryl Roberts	Vice Principal	\$10,417.00	15-000-291-290-03-SHS	5,208.50
Kristin Unger	Teacher	\$12,119.00	15-000-291-290-03-SHS	6,059.50
DENTAL				
Teresa Derham	Teacher	\$140.00	15-000-291-290-03-SHS	70.00
Edward Destefano	Teacher	\$140.00	15-000-291-290-03-SHS	70.00
High School Total		\$167,718.00		\$83,859.00
General Fund				
Health , Prescription & Dental				

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Avonda Green-Ransome	Para-professional	\$ 12,259.00	11-000-291-290-00-BUS	6,129.50
Devon Russell	Secretary	\$ 12,259.00	11-000-291-290-00-BUS	6,129.50
Herbert Schectman	Business Administrator	\$ 4,882.00	11-000-291-290-00-BUS	2,441.00
TOTAL		\$29,400.00		\$14,700.00
Health				
Edye Baker	Teacher	\$ 7,855.00	11-000-291-290-00-BUS	3,927.50
General Fund Total		\$37,255.00		\$18,627.50
John Fenwick School				
Health , Prescription & Dental				
Shakema Bagby	Para-professional	\$ 7,066.00	20-218-200-200-01-JFA	3,533.00
Jasmine Bundy	Para-professional	\$ 7,066.00	20-218-200-200-01-JFA	3,533.00
Aida Davis	Para-professional	\$ 7,066.00	20-218-200-200-01-JFA	3,533.00
Susan Devlin	Para-professional	\$ 12,259.00	20-218-200-200-01-JFA	6,129.50
Luis Garcia	Para-professional	\$ 2,809.38	20-218-200-200-01-JFA	2,809.38
Haneefah Holmes	Para-professional	\$ 7,066.00	15-000-291-290-01-JFA	3,533.00
Krystle Mullen	Teacher	\$ 12,259.00	15-000-291-290-01-JFA	6,129.50
Sharon Paris	Teacher	\$ 12,259.00	15-000-291-290-01-JFA	6,129.50
Doreen Price	Security	\$ 6,129.50	15-000-291-290-01-JFA	3,064.75
			20-218-200-200-01-JFA	3,064.75
Tenyatta Sanders	Secretary	\$ 12,259.00	15-000-291-290-01-JFA	6,129.50
Lisa Terrell-Porter	Teacher	\$ 12,259.00	15-000-291-290-01-JFA	6,129.50
Dominic Wyshinski	Para-professional	\$2,949.55	15-000-291-290-01-JFA	508.55
TOTAL		\$107,576.93		\$54,226.93
Health & Prescription				
Stefanie Crawford	Teacher	\$5,195.00	15-000-291-290-01-JFA	1,732.00
Rebekah Cohen	Teacher	\$6,059.50	15-000-291-290-01-JFA	3,029.75
			20-218-200-200-01-JFA	3,029.75

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Jill Sutton-Parris	Nurse	\$6,059.50	15-000-291-290-01-JFA	3,029.75
			20-218-200-200-01-JFA	3,029.75
Elizabeth Whitehead	Para-professional	\$10,417.00	20-218-200-200-01-JFA	5,208.50
Dental				
Debra Persicketti	Teacher	140.00	15-000-291-290-01-JFA	70.00
TOTAL		\$39,990.00		\$17,397.50
John Fenwick Total		\$147,566.93		\$71,624.43
SALEM MIDDLE SCHOOL				
Health , Prescription & Dental				
Thronna Busch	Para-professional	\$ 10,557.00	15-000-291-290-02-SMS	5,278.50
Hugh Dixon	Teacher	\$ 7,066.00	15-000-291-290-02-SMS	3,533.00
Betsy Tortella	Teacher	\$ 12,259.00	15-000-291-290-02-SMS	6,129.50
TOTAL		\$29,882.00		\$14,941.00
Health & Prescription				
Jamie Bacon	Teacher	\$ 10,417.00	15-000-291-290-02-SMS	5,208.50
Francois-DeVilme', Pascale	Principal	\$ 12,119.00	15-000-291-290-02-SMS	6,059.50
Dwayne Humenik	Teacher	\$ 10,417.00	15-000-291-290-02-SMS	5,208.50
Lori Weigler	Teacher	\$ 10,417.00	15-000-291-290-02-SMS	5,208.50
TOTAL		\$43,370.00		\$21,685.00
Salem Middle School Total		\$73,252.00		\$36,626.00
TOTAL		\$425,791.93		\$210,736.93
Difference				
-				
Preschool Aid		\$ 64,931.88		\$ 33,870.63
JFA		\$ 82,635.05		\$ 39,485.80
		\$147,566.93		\$ 73,356.43

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2. Board to approve the following Winter Athletic Support position:

Event Staff (HS)	As Needed	\$34/game	Kellie Smith
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3. Board to approve the following faculty members be paid for Science Curriculum Writing:

Hugh Dixon & Christopher Lee

Rate of pay will be \$26.00 per hour.

Account #15-000-221-110R-02-SMS

013989

4. Board to approve the following stipend change:

From:

Indoor Track	Assistant Coach	\$2,671	Regina Gatson
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To:

Indoor Track	Assistant Coach	\$3,822	Regina Gatson
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5. Board to approve the following Winter Athletic Support position:

Ticket Taker (Girls)	11/3*	\$56/32*	Bobbie Shuman
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To replace:

Ticket Taker (Girls)	11/3*	\$56/32*	Theresa Pitts
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Substitute Scorekeeper	As Needed	\$53	Montrey Wright
B/G Substitute Ticket Taker/Seller	As Needed	\$75/56	Rosalyn Chieves

6. Board to approve:

Intramurals	Advisor	\$1,050	David Hunt
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Minimum 30 hours per season.

7. Board to approve the current School Based Youth Director to provide consultant services to acclimate the new Program Director during a transition period of two months. Services provided would be two days per week for two months; at 8 hours per day starting January 8, 2018 through February 28, 2018 at \$26 per hour.

Total days – 2 days/week = 16 days 8 hours per day

16 days x 8 hours/day x \$26/hour = \$3,328.00. Not to exceed \$3,350.

8. Board to approve the following employee's Spring/Summer tuition reimbursement:

Robin Winrow \$1,702.71

9. Board to approve the following employees' 2016-2017 membership reimbursements.

NJPSA

William Allen III	\$820	Pascale DeVilme	\$820	John Mulhorn	\$820
Syeda Woods	\$950	Pamela Thomas	\$820	Jordan Pia	\$820
Michele Beach	\$820	Darryl Roberts	\$820		
Linda Delrossi	\$820	Sharen Cline	\$820		

Miscellaneous

Bruce Ferguson	ACS American Chemical Society	\$221
Bruce Ferguson	NewScientist	\$128
Jane Luzzo	NAEYC National Assoc. for the Education of Young Children	\$66
Loretta Zink	NJASL NJ Assoc. of School Librarians	\$65
Syeda Woods	NAEYC National Assoc. for the Education of Young Children	\$97
Syeda Woods	NCTE National Council of Teachers of English	\$100
Gia Guyton	NAEYC National Assoc. for the Education of Young Children	\$69

10. Board to approve the following SCEA-BOE contracted extra-pay position:

Choir Daille Kettrell \$918.00*

*Rate of compensation will remain the same (2016-2017) and will be changed if applicable after contracts are ratified.

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Motion (Colon/Holden) Board voted to withdraw previously approved item # 7 from #8-D-6

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

D. Miscellaneous:

Motion (Colon/Holden) Board to Approve: #8-E-6

1. Board to approve the following request for leave:

Name	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Return Date
MD	Intermittent - Medical	11/16/17 - 11/15/18	11/16/17 - 11/15/18	12 wks	N/A	N/A	8.5 days	3 days	After exceeding sick and personal days	N/A
EI	Medical	11/29/17 - 02/28/18	11/29/17 - 02/28/18	12 wks	N/A	N/A	74 days	2 days	N/A	03/01/18
CR	Intermittent - Medical	12/01/17 - 11/30/18	12/01/17 - 11/30/18	12 wks	N/A	N/A	12 days	3 days	N/A	N/A
SL	Intermittent - Family	01/09/18 - 03/06/18	N/A	N/A	01/09/18 - 03/06/18	8 wks	N/A	N/A	Vary on days off	03/07/18

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Board Agenda December 13, 2017

Curriculum /Professional Development

013991

Motion (Colon/Holden) Board to Approve: #11-6

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Drew Favat	SHS	John Mulhorn	New Jersey Project Lead the Way Information and Networking Conference	01/10/2018	Rowan University	-0- -0-
Montrey Wright	SHS	John Mulhorn	2018 National Combine at the U.S. Army All American Bowl	01/04/18 – 01/06/18	San Antonio, TX	Regis. Hotel \$1,312.80 Flight \$1,067.11 15-
John Mulhorn Pascale DeVilme' Syeda Woods Pamela Thomas	DO	Patrick Michel	Rowan University Education Expo 2018	03/01/18	Rowan University	Registration \$250.00

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Facilities Requests

Motion (Colon/Holden) Board to Approve: #12-6

Organization	Use	Date	Time	Charge
Salem County MLK Jr. Scholarship Foundation Inc.	Scholarship Awards Breakfast	01/13/2018	11:00 am– 1:00 pm (Event set up)	Custodial \$50.00 Holiday \$300.00
		01/15/2018	7:00 am – 1:00 pm Awards Breakfast	

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Monthly Reports

Motion (Colon/Holden) Board to Approve: #13-6

1. Board to approve monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce Nays: 0 Abstain: 0

Board Agenda December 13, 2017

Policies/Job Descriptions

Motion (Colon/Holden) Board to Approve: #14-6

013992

1. Board to approve the 2nd reading and adoption of the following policies:
 - i. 3220/3230 State Funds/Federal Funds
 - ii. 5131.5 Vandalism & Violence
 - iii. 5131.9 Harassment, Intimidation & Bullying
 - iv. 6015 Parental Involvement in the Title I Program
 - v. 6015.1 Parental Involvement in the Middle School Title I Program
 - vi. 6015.2 Parental Involvement in the John Fenwick Academy Title I Program
 - vii. 6015.3 Parental Involvement in the High School Title I Program
 - viii. 6161.3 Policy & Procedures for Complaints & Inquiries Regarding No Child Left Behind Programs
- Board to approve the 1st reading and adoption of the following policy:
 - ii. 3333 Direct Deposit of Payroll
2. Board to approve the following job description (QSAC):
School Based Youth Services Mental Health Counselor


Motion approved by roll call voice vote of 9-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Walsh, and Groce
Nays: 0 Abstain: 0

EXECUTIVE SESSION

There was no Executive Session during this meeting.

ADJOURNMENT

Motion (Colon/Holden) Board to adjourn the December 13, 2017 meeting of the Salem City Board of Education at 6:55 P.M.



Herbert Schectman
Business Administrator/Board Secretary
HS/ta