

*Board Minutes November 14, 2018*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
November 14, 2018**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at 6:02 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Laquendala Bentley	Christopher Colon (Absent)
Yuenge Groce	Heidi Holden (Absent)	Joan Hoolahan
Julian LeFlore (Absent)	Rebecca Livingston	Daffonie Moore (Absent)

**District Representatives:**

Quinton: Alicia Sperry

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Pamela Thomas, Director of Special Services
Michele Beach, VP Salem Middle School	Linda Del Rossi, Supervisor of Literacy/SS PreK-12
Syeda Carter, Principal John Fenwick Academy	John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Corey Ahart - Solicitor

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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**PRESENTATION**

**Students of the month for October 2018:**

Salem Middle School	Tajj'mere Jenkins	Grade 4	Ms. Morris
	Za'Kiyah Tomlin	Grade 4	Ms. Morris
Salem High School	Vincent Esposito	Grade 9	Ms. Cheeseman
	Akina Nichols	Grade 12	Ms. Jakub-Cerro
John Fenwick	Rayshon Cheeks	Grade 1	Mr. Hughes
	A'Shalyn Simmons	Grade 1	Mrs. Persicketti

**Staff Member(s) of the month for October 2018:**

Ms. Bonita Gullett	Security	Salem Middle School
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**BOARD COMMITTEE REPORTS**

Personnel Committee

- Is ok with everything at this time.

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

JFA Commentary/Event Activities included: On October 10<sup>th</sup>, Assembly Bright Star Wizard of Oz; October 15<sup>th</sup>, JFA Flu Shot Clinic for staff; October 16<sup>th</sup>-October 18<sup>th</sup> Parent/Teacher Conferences; Percentages of attendance at Preschool 169/128 at 76%; Kindergarten 121/85 at 70%; Grade 1 - 74/50 at 68%; Grade 2 - 86/57 at 66%, overall school wide at 71%. Parents' Lane photos taken: (80+ pictures were taken). October 22<sup>nd</sup> and October 23<sup>rd</sup>, Individual Student Picture Day. October 22<sup>nd</sup>, 1<sup>st</sup> grade trip to Pumpkin Patch; October 26<sup>th</sup>, Fall Harvest Parade; October 29<sup>th</sup> and October 30, Pre-K Field Trip to Pumpkin Patch; October 29<sup>th</sup>, Girl Scouts Presentation of Mosaic in JFA Garden.

SMS Commentary/Event Activities included: The enrollment currently stands at 413 students in grades 3-8. The staffing includes 60 employees. The Salem Middle School is currently operating and/or hosting the following co-curricular and extra-curricular activities for the students: Academic League, Art Club, Band, BARK Buddies, Chess Club, Choir, Focus on Education, Friday Night Boys' Basketball, Girl Scouts of America, and Odyssey of the Mind. Recruiting for the 2018-19 basketball season had begun as well. Nurse Laubengeyer in the School's Health Office was able to arrange a flu vaccination clinic for the faculty and staff on October 22<sup>nd</sup>. A representative from Rite Aid Corporation was able to offer inoculations against the flu and Tdap. Our NJ Ameri-Health insurance covered the cost. The Salem Middle School's Student Council held school-wide elections on Tuesday, November 6<sup>th</sup>. Eligible candidates for student body president, vice-president, secretary and treasurer were required to submit an essay, give a speech, and submit a petition with at least 50 signatures from members of the student body and 3 Faculty endorsements. All potential voters were required to complete a voter registration application. Candidates for office designed and posted campaign posters around the school and on the Friday and Monday before General Election Day, the candidates were allowed to campaign in the cafeteria during student lunches. The following are the victors: Student Body President-Trinajh Billip, Student Body Vice President-Milani Warner, Student Body Secretary-Tatiana Trinidad, and Student Body Treasurer-Reyna Gonzalez. Mr. Oberman and Ms. Tortella did an excellent job as advisors to this "Get Out the Vote" project. It was a real-life learning experience for the entire student population.

SHS Commentary/Event Activities included: College Applications Updates: 44 of the 52 Collegewise students have submitted early action applications before November 1<sup>st</sup>. It's anticipated that the remaining students will have applications completed before school commences for the holiday break on December 21<sup>st</sup>. Salem High School Rams football clobbered the Gateway Gators with a 15-0 win at home! Rams Football will play Penns Grove Red Devils at Penns Grove on Saturday the 17<sup>th</sup> of November. Let's Go RAMS!! The National Honor Society will hold its annual induction ceremony on Tuesday, November 20<sup>th</sup> at 6:00PM in the SHS

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Auditorium. There are 10 inductees this year. The Annual Salem High School Fall Open House is slated for Thursday, November 15<sup>th</sup> from 6:00PM-7:30PM. All are invited to attend and share in our excitement of everything SHS has to offer our young scholars of the present and the future.

**SUPERINTENDENT'S COMMENTS/REPORTS**

1. Forman Acton litigation update on file
2. Ms. Sperry returning to school; she will be off Quinton BOE and therefore Salem BOE
3. Recognized Sis. Carol Adams as Board Member of the Year of 634 nominees
4. Happy Birthday Mrs. Beach

Motion (Bentley/Hoolahan) Board approved regular and executive minutes of October 10, 2018 Board of Education.


Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (Bentley/Hoolahan) Board approved the Board Secretary's reports in memo: #2-A-E-5.

- A. \*Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of September 2018.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending September 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 2018 as follows:

	<u>12/7/18</u>
Board Secretary	Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2018 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September 2018 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. Board approved the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
Board approved Purchases Report for October 2018

October	<b>\$60,120.70</b>
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Board approved Payment of Bills for November 2018

General Account	<b>\$383,207.28</b>
Food Service	<b>\$105,087.23</b>

Confirmation of payrolls for October 2018

<b><u>October 15, 2018</u></b>	General Acct. Transfer	\$697,422.95
<b><u>October 30, 2018</u></b>	General Acct. Transfer	\$683,747.83

**Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0**

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**F. Miscellaneous**

Motion (Bentley/Hoolahan) Board approved: #2-F-5

1. Resolved, that the Board of Education authorized Herbert Schectman, Business Administrator, to transfer an amount of \$231,648 from the General Fund to the Capital Reserve Fund.
2. Board approved Mr. John Bacon as the DCPD Liaison for the District.
3. Board approved a contract for The Princeton Review Master Services Agreement for TPR-Led Classroom Course. The ACT Ultimate course will be led by the Princeton Review with 2 classes and a maximum class size of 25 pupils per class.  
Costs:  
Total contract fee: \$30,000.00  
Account #: Title I Funds = \$30,000.00
4. Board approved the District/Schools Professionals Development Plans for the 2018-2019 school year.
5. Board approved various Athletic items:  
2019-2020 Proposed Budget  
2019-2020 Ticket prices for all athletic events  
  
2019-2020 Proposed budget for the Tri-County Conference - \$1,475.00 per school  
2019-2020 Ticket Prices for all athletic events for the 2019-2020 school year:  
\$3.00 – Adults  
\$2.00 – Students and Senior Citizens (the admission price for senior citizens and military personnel is at the discretion of the home team; By-laws B2.3.6 pg. 18)  
All West Jersey Football League Varsity Football Games - \$4.00 Adults
6. Board approved the following conference expansion request to join the Tri County Conference in 2020.  
Overbrook High School – Group 2  
Pine Hill, NJ  
Would benefit some of the smaller schools in the conference as it pertains to sports and scheduling. Could provide competitive games for Salem on all levels in which we participate.
7. Board did not approve the following conference expansion request to join the Tri County Conference in 2020.  
Timber Creek High School – Group 3  
Sicklerville, NJ  
Would benefit some of the larger schools in the conference as it pertains to sports and scheduling.
8. Board approved Go Teach Consultants, LLC to conduct an audit of the Salem City High School IB Instruction. Go Teach Consultants will identify areas of strength and opportunities for growth within our organization.  
Proposed fee for audit: \$9,500.00  
With money available in Account # 15-000-221-320-03-SHS
9. Resolved, that the Board of Education authorized Herbert Schectman, Business Administrator, to submit the three-year Comprehensive Maintenance Plan and form M-1, documenting required maintenance activities and expenditures for each of its school facilities.
10. Board approved the pool rental for the Swim Team at the YMCA of Salem County at \$475.00 a session (per week @ 13 sessions) for a total of \$6,175.00 for the season. 11/13/18 – 02/01/19; 3:15 – 5:15 pm/Monday – Friday.

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11. Board approved the annual Statement of Assurances for the High School Voter Registration Law for the 2017-2018 school year.

Motion approved by roll call voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

**STUDENT MATTERS**

**A. Field Trips/Student Activities #4-A-5**

Motion (Bentley/Hoolahan) Board approved: #4-A-5

1. Board approved the following Field Trip(s):

Place	Date	Teacher Subs./Buses
University of Pennsylvania Philadelphia, PA DVCEE HS Student Leadership Inst. Men's Festival of Song	11/29/2018 12 Students	Mr. Hunt, Mr. Smith 1 bus - \$220.90 15-000-270-512-03-SHS
Magic of Christmas Parade Salem, NJ	12/01/2018 30 Students	Ms. Murray, Mr. Kline, Mr. Lindsay 1 bus - \$220.90 15-000-270-512-03-SHS
Adventure Aquarium Camden, NJ	12/14/2018 25 Students Environmental Club	Ms. Derham, Ms. LoMonico 1 bus - \$220.90 (Account: Environmental Club) 2 subs - \$250.00 15-140-100-101s-03-SHS \$10 fee per student paid through fundraising
Cinemark Movie 16 THE HATE U GIVE Somerdale, NJ	11/16/18 Approx. 65 students Grade 8	Ms. Bey, Ms. Lusby, Ms. Montgomery, Mr. Oberman, Ms. Tortella, Ms. Welch, Nurse 2 buses - \$444.32 15-000-270-512-02-SMS 1 sub - \$125.00 15-120-100-101S-02-SMS \$5 per student/fundraising planned
Rowan University Glassboro, NJ Annual College Visitation	11/30/18 Approx. 100 students Grade 3	Ms. Elder, Ms. Crowley, Ms. Green-Ransome, Mr. Hughes, Ms. McConathey, Ms. McDermott, Ms. Pino, Nurse 4 buses - \$975.36 15-000-270-512-02-SMS 1 sub - \$125.00 15-130-100-101S-02-SMS
University of Pennsylvania Philadelphia, PA DVCEE MS Leadership Conference	11/30/18 10 selected Grade 8 students	Mr. Pszwaro, Nurse 1 bus - \$222.16 15-000-270-512-02-SMS 1 sub - \$125.00 15-130-100-101S-02-SMS
National Constitution Center Philadelphia, PA Annual Tour	05/28/19 Approx. 65 Students Grade 8	Mr. Oberman, Ms. Bey, Ms. Lusby, Ms. Montgomery, Ms. Tortella, Ms. Welch, Nurse 2 buses - \$444.32 15-000-270-512-02-SMS 1 sub - \$125.00 15-120-100-101S-02-SMS \$0 cost to students (Grant from Constitution Center)
Spirit of Philadelphia River Tour and lunch buffet Philadelphia, PA	05/29/19 Approx. 62 students & adults	Ms. Tortella, Ms. Green-Ransome, Mr. Hughes, Ms. Lusby, Ms. Micalizzi, Ms. Miller, Ms. Moore, Ms. Ricker, Ms. Starn, Ms. Weigler, Ms. Williams, Mr. Allen, Nurse 3 buses - \$666.48 15-000-270-512-02-SMS 1 sub - \$125.00 15-120-100-101S-02-SMS

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		\$32 cost to students (the department is actively pursuing the reduction of the cost to students with fundraiser)
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***Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0***

**B. Home Instruction: In/ out of district/residential**

Motion (Bentley/Hoolahan) Board approved: **#7-C-5**

1. Board approved the 2018-2019 Out of District placements and Home Instruction:

<b>Student ID</b>	<b>Health Care/teacher</b>	<b>Costs (Prorated)</b>	<b>Effective Date</b>	<b>Account #</b>
04220001	Meadowood Behavioral Health Center New Castle, DE	\$44.00/hr. 5 hrs./wk.	10/19/18 -11/19/18	11-150-100-101-03-SHS
8977827689	Ranch Hope	\$80.00/day 2 days	09/10/18 – 09/11/18	11-000-100-562-00-BUS
01280115	A Step Ahead Bridgeton, NJ	\$33.00/hr. 10 hrs./wk.	10/24/18 Approx. 6-8 wks.	11-150-100-320-00-BUS
01270146	Betsy Tortella	\$34.00/hr. 5 hrs./wk.	10/22/18	11-150-100-101-00-BUS
01210012	Coastal Learning Center Monmouth Corp Monmouth, NJ	\$47,245.68	10/11/18 162 days	11-000-100-566-00-BUS

***Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0***

**C. Miscellaneous**

Motion (Bentley/Hoolahan) Board approved: **#7-D-5**

1. Board approved C.L.B. of Quinton to attend John Fenwick Academy as a Kindergarten Interdistrict Choice Student for the 2018-2019 school year.

***Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0***

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**PERSONNEL MATTERS**

**A. Financial Request:**

Motion (Bentley/Hoolahan) Board approved: **#8-C-5**

1. Board approved the employment of the following individuals as Substitute Custodians effective November 19, 2018:  
 Eva Cardell  
 Douglas Hogate, Jr.  
 Ashya Booker
  
2. Board approved the employment of Ms. Cristine A. Pratt as a Teacher of Students with Disabilities for the Salem Middle School effective November 15, 2018 through June 30, 2019. She will be paid (BA Step 12) \$63,810.00 per annum (pro-rated).

**Motion approved by roll call voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0**

**B. Financial Request:**

Motion (Bentley/Hoolahan) Board approved: **#8-D-5**

1. Board approved the following Winter 2018-2019 Coaching positions:

Basketball (Boys')	Head Coach	\$5,512	Cameron Smith
Basketball (Boys')	Assistant Coach (JV)		OPEN
Basketball (Boys')	Assistant Coach (Freshman)		OPEN
Basketball (Boys')	Middle School Varsity Coach	\$1,541	Christopher Lee
Basketball (Boys')	Middle School JV Coach		OPEN
Basketball (Girls')	Head Coach	\$5,512	Steve Merritt
Basketball (Girls')	Assistant Coach (JV)	\$1,697	Bridget Cheeseman
Basketball (Girls')	Assistant Coach (Freshman)		OPEN
Basketball (Girls')	Middle School Varsity Coach		OPEN
Basketball (Girls')	Middle School JV Coach		OPEN
Indoor Track	Head Coach	\$4,515	David Hunt
Indoor Track	Assistant Coach	\$3,822	Regina Gatson
Swimming (Co-ed)	Head Coach	\$4,762	Nicholas Kline
Swimming (Co-ed)	Assistant Coach (JV)	\$3,822	Scot Levitsky
Cheerleading	Winter	\$2,381	Thronna Busch
Bowling (Boys')	Head Coach	\$4,762	Kenneth Buck
Bowling (Girls')	Head Coach	\$4,762	Kristina Bergman
Wrestling	Head Coach	\$4,515	Greg Lagakos
Wrestling	Assistant Coach	\$2,230	Drew Favat

2. Board approved the following Winter 2018-2019 Athletic Support positions:

**Basketball/Wrestling\***

Head Ticket Seller (Boys')	13/4*	\$96/\$56*	Kathy Hibbard
Head Ticket Seller (Girls')	9/4*	\$96/\$56*	Alfreda McCoy-Cuff
Ticket Taker (Boys')	13/4*	\$56/\$32*	Miranda Clour
Ticket Taker (Girls')	9/4*	\$56/\$32*	Bobbie Shuman
Girls' Substitute Ticker Seller/Taker	As Needed	\$75/\$56	Kathy Hibbard
Boys' Substitute Ticker Seller/Taker	As Needed	\$75/\$56	Alfreda McCoy-Cuff



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B/G Substitute Ticket Seller/Taker	As Needed	\$75/\$56	Rosalyn Chieves
B/G Substitute Ticket Seller/Taker	As Needed	\$75/\$56	OPEN
Scorekeeper (Boys')	13	\$53	OPEN
Scoreboard Operator (Boys')	13/4*	\$53	OPEN
Scorekeeper (Girls')	9	\$53	OPEN
Scoreboard Operator (Girls')	9	\$53	OPEN
Event Staff (HS)	As Needed	\$34/game	Victor Boone
Event Staff (HS)	As Needed	\$34/game	Steve Sheffield
Event Staff (HS)	As Needed	\$34/game	Kenneth Buck
Event Staff (HS)	As Needed	\$34/game	Jacquelyn Thompson
Event Staff (HS)	As Needed	\$34/game	Donald Crane
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (MS)	As Needed	\$34/game	Thronna Busch
Event Staff (MS)	As Needed	\$34/game	OPEN
Event Staff (MS)	As Needed	\$34/game	Derrick Justice
Event Staff (MS)	As Needed	\$34/game	Melissa Skinner

3. Board approved the replacement of a shared stipend of Ms. Kari Vasquez and Mr. Drew Favat as Sophomore Class Co-Advisors for the 2018-2019 school year to Ms. Kari Vasquez as an Individual Advisor. Stipend remains at \$737.00 for the year paid to Ms. Vasquez.
  
4. Board approved the addition of Ms. Rhonda Lusby to the Focus on Education substitute list for the remainder of the program. This program will focus on students who are below grade level in literacy and math. There are sufficient funds available in account #20-235-100-100-02-SMS-SIA C/O.
  
5. Board approved the following non-contractual stipend positions:

Academic League Advisor	Melanie Nugent	\$1,009.00
Odyssey of the Mind Judge	Christine Peltz	\$ 500.00

Extra Instructional Assignment/Co-curricular Positions Acct # 15-401-100-110R-02-SMS
  
6. Board approved the following faculty and staff members to fill SCEA-BOE contracted extra-pay positions:

Co-curricular positions:		
Cheer Team	Thronna Busch	\$643.00
National Junior Honor Society	Adam Pszwaro	\$195.00
Student Council	William Oberman & Betsy Tortella	\$552.00*
Yearbook Advisor	Tatiana Mulhorn	\$276.00

\*stipend to be shared.

Co-curricular Positions Acct # 15-401-100-100-02-SMS

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7. Board approved the stipend of District Data Specialist for John Timothy Doubet effective November 16, 2018 through June 30, 2018. The stipend is \$21,020.00 per annum (pro-rated). Acct# 20-231-100-100-02-SMS

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

**C. Miscellaneous**

Motion (Bentley/Hoolahan) Board approved: **#8-E-5**

1. Board approved the following request for leave:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	*Use of Sick Days	*Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
KE	Medical	10/09/18-11/09/18	10/09/18-11/09/18	4 wks.	N/A	N/A	23 days	N/A	N/A	N/A	11/13/18
MM	Intermittent-Medical	10/26/18-10/25/19	10/26/18-10/25/19	12 wks.	N/A	N/A	10 days	3 days	N/A	N/A	12/18/2018

**\*all time is accrued per month**

2. Board approved the extension of the following non-FMLA leave of absence:

<u>Staff Member</u>	<u>Unpaid Leave Requested</u>	<u>Estimated Return Date</u>
KB	11/13/2018 – 12/07/2018	12/10/2018

3. Board approved for AHA Heartsaver CPR/AED Training for 4 John Fenwick Academy staff members and 4 Salem Middle School staff members. The recertification training was held on October 25, 2018 during staff in-service. Karen Rogers was the instructor and will be paid \$55 per participant, totaling \$440.00

JFA Staff Members

Kim Pankok  
Cheryl Flitcraft  
Beth Whitehead  
Kathleen A. Carter

SMS Staff Members

Adam Pszwaro  
Bonita Gullett  
Will Allen  
Melissa Skinner

4. Board approved the extension of the following non-FMLA leave of absence:

<u>Staff Member</u>	<u>Unpaid Leave Requested</u>	<u>Estimated Return Date</u>
KSV	11/02/2018	2-4 weeks

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

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**Curriculum /Professional Development**

Motion (Bentley/Hoolahan) Board approved: #11-5

1. Board approved the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Gia Sparacio Scarani	JFA	Syeda Carter	Abbot Supervisors Meeting	02/08/19	Camden County Education Commission Clementon, NJ	-0-
Karen Wright	JFA	Syeda Carter	Salem County School Counselors Association Meeting	01/17/19	Pennsville Middle School	-0-
Heidi Bower	SHS	John Mulhorn	The Athletic Trainers Symposium	11/13/18	The Westin Mt. Laurel, NJ	\$40.00 15-000-223-500o-03-SHS
John Bacon	DO	Dr. Michel	Multisystem Approach to Help Keep Children Out of the Justice System	11/30/18	Princeton University Princeton, NJ	-0-
Cameron Smith	SHS	John Mulhorn	Multisystem Approach to Help Keep Children Out of the Justice System	11/30/18	Princeton University Princeton, NJ	-0-

**Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0**

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**Facilities Requests**

Motion (Bentley/Hoolahan) Board approved: #12-5

Organization	Use	Date	Time	Charge
CHA Partners, LLC	Department of Health Public Meeting Sale of Memorial Hospital of Salem County	11/08/2018	5:30 pm – 8:00 pm	Auditorium - \$350.00
Youth Education in the Arts	Band Camp Auditions	11/16/18 11/17/18 11/18/18	5:00 pm	All fees waived
Salem Oaks Little League	Sports Banquet	12/07/19	4:00 pm – 9:00 pm	Cafeteria - \$100.00 Custodial - \$75.00 *all fees were paid to the Salem City Board of Education on 11/06/18

Motion approved by unanimous voice vote of 4-0-2; Ayes: Adams, Hoolahan, Sperry and Groce Nays: 0 Abstain: Salem Oaks Little League – Livingston & Bentley

**Monthly Reports**

Motion (Bentley/Hoolahan) Board approved: #13-5

1. Board approved monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

**Policies/Calendars**

Motion (Bentley/Hoolahan) Board approved: #14-5

1. Board approved the Salem City Board of Education meetings for 2019. Meetings will be held the 2<sup>nd</sup> Wednesday of the month, unless otherwise noted and will take place in the Salem High School Library at 6:00 p.m.
  - Wednesday, January 2, 2019 \*Reorganization
  - Wednesday, February 13, 2019
  - Wednesday, March 13, 2019
  - Wednesday, April 10, 2019
  - Wednesday, May 1, 2019 \*Public Hearing
  - Wednesday, June 12, 2019
  - Wednesday, July 10, 2019
  - Wednesday, August 14, 2019
  - Wednesday, September 11, 2019
  - Wednesday, October 9, 2019
  - Wednesday, November 13, 2019
  - Wednesday, December 11, 2019

\*1<sup>st</sup> Wednesday of the month

2. Board approved the review of the following policy series:
  - i. Series 4000 Instructional & Support Personnel
3. Board approved the 2<sup>nd</sup> reading and adoption of the following policies:
  - i. 5131.9 Harassment, Intimidation & Bullying

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- ii. 9315 Annual Review and Approval of Policies, Procedures, Bylaws & Regulations
  - iii. 4152.3 Family Leave (Instructional Personnel)
  - iv. 4252.3 Family Leave (Support Personnel)
4. Board approved the 1<sup>st</sup> reading of the following policies:
- i. 4112.2 Certification (Instructional Personnel)
  - ii. 4212.2 Employee Mentoring (Support Personnel)
  - iii. 4115/4116 Supervision & Evaluation (Instructional & Support Personnel)

Motion approved by roll call voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

**OLD BUSINESS:**

Motion (Bentley/Hoolahan) Board approved:

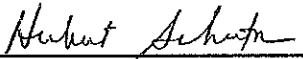
- 1. Board approved the employment of Mr. Tyrone Nock as the School Resource Officer at the John Fenwick Academy at a salary of \$44,000.00 (pro-rated) with a \$2,000.00 (pro-rated) stipend for the 2018-2019 school year, beginning December 3, 2018.

Motion approved by roll call voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0

**ADJOURNMENT**

Motion (Bentley/Hoolahan) Board adjourned the November 14, 2018 meeting of the Salem City Board of Education at 7:00 P.M.

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Hoolahan, Livingston, Sperry and Groce Nays: 0 Abstain: 0



Herbert Schectman  
Business Administrator/Board Secretary  
HS/ta