

Board Minutes July 10, 2019

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
July 10, 2019**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:00 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce (Absent)	Joan Hoolahan	Julian LeFlore (Absent)
Rebecca Livingston (Absent)	Daffonie Moore (Absent)	Veronica Wright

District Representatives:

LAC: Laura Tice Crane (Arrived at 6:20pm)
Mannington: Eric Buzby (Absent)
Quinton: William McDonald (Absent)

Administrators:

Dr. Patrick Michel, Superintendent	Herbert Schectman, School Business Administrator
Will Allen, VP Salem Middle School	Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy	John Mulhorn, Principal Salem High School
Gia Sparacio Scarani, VP of Early Childhood	Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

BOARD COMMITTEE REPORTS

Personnel Committee

- The personnel committee supports recommendations

Finance Committee

- There were no reports from the Finance Committee

Curriculum Committee

- The curriculum committee is good and would like everyone to know that IB is in Scotland for the World Conference

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

- There were no reports from the Principals

SUPERINTENDENT'S COMMENTS/REPORTS

- There were no reports from the Superintendent

Motion (Colon/Bentley) Board approved regular and executive minutes of June 13, 2019 Board of Education meeting.

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Bentley) Board approved the Board Secretary's reports in memo: #2-A-E-1

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of May 2019.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending May 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

Nehut Schutma
Board Secretary

7/29/19
Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2019 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending May 2019 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)

Board approved Purchases Report for June 2019	\$ 135,395.18
Board approved Payment of Bills for June 2019	
General Account	\$847,948.50

Confirmation of payrolls for June 2019

<u>June 14, 2019</u>	General Acct. Transfer	\$695,396.03
<u>June 28, 2019</u>	General Acct. Transfer	\$670,404.86

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

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Miscellaneous

Motion (Colon/Bentley) Board approved: **#2-F-1**

1. Board authorized Dr. A. Patrick Michel to submit the HIB grades for each school and the composite district grade to the NJ Department of Education.
2. Board approved for the refusal of the ESEA Title III Funds in the amount of \$2,565.00 for FY 2020.
3. Board approved the submission of Report Period # 2 (January 1, 2019 to June 30, 2019) for the Student Safety Data Submission (SSDS) to the State of New Jersey DOE (Under the Anti-Bullying Bill of Rights Act).
4. Board approved a \$1000.00 donation to the students at John Fenwick Academy from Ms. Gladys H. Brown on behalf of the NJ Daughters of Elk (NJDOES).
5. Board approved several donations to the students at John Fenwick Academy from the Renew Bible Church. The donations are:
 - Paint and Materials
 - Sound system set up in cafeteria (speakers, amplifier, and electric keyboard)
6. Board authorized Herbert Schectman to transfer funds to a Maintenance Reserve account in an amount not to exceed the anticipated surplus available of \$90,000.
7. Board approved the Interim Placement from NJQSAC and the continuation of the District Improvement Plan.
8. Board approved for the employment of Preferred Home Health Care & Nursing Services located in Eatontown, NJ for nursing services for a second grade special education student (01290163) per student's IEP. Cost will be \$45.00 per hour for an LPN and \$55.00 for an RN. Services are for the 2019-2020 school year. Transportation services (RN/LPN) \$115.00 per field trip. Not to exceed \$25,000.00.
Account # 11-000-217-320-00-CST

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

STUDENT MATTERS

Motion (Colon/Bentley) Board approved: **#4-A-1**

1. Board approved the following field trips:

Christiana Skating Center Newark, DE VIP Field Trips	October 4, 2019 December 6, 2019 February 21, 2020 170 Students	Mr. Allen or Mrs. Beach, Various Faculty Transportation: \$3,901.44 15-000-270-512-02-SMS 4 Substitute(s): \$500 Account # 15-120-100-101S-02-SMS Admission Costs: \$3,400.00 (Account # 15-190-100-500-02-SMS)
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2. Board approved for a grant for 27 Salem High and Middle School students to participate in a youth learning experience as organized by the Salem City Positive Impact Movement, Inc, and the SCSD's District Community Liaison Office:

James Madison University
Harrisonburg, Virginia

June 21-23, 2019
Youth on The Move
27 students from grades 8-12

William J. Allen, III
Karen J. Roots
Thronna Busch
Chris Colon
Debbie Booker
Maurice Evans
Keisha Harris
Willie Miller
Roger Moore
Odell Nichols
Cathy Parsons
Alex Reyes
Tamika Watson
Sandy Wright
James Watson

Luray Caverns
101 Cave Hill Road, Luray, VA

Bridgewater College
402 East College St., Bridgewater, VA

Valley Bowling Lanes
3106 South Main St., Harrisonburg, VA

Golden Corral Restaurant
Harrisonburg, VA

Additional Needs for Trip:

Charter Bus w/driver
Hotel Madison, Harrisonburg, VA
Show Your Logo, Inc.

coach bus service
sleeping accommodations
identifying tee shirts

<u>Costs</u>		
Admission Fees>	\$ 397.00	Acc't
Transportation>	\$5,460.00	Acc't
Accommodations>	\$5,873.10	Acc't
Meals>	\$ 436.75	Acc't
Entertainment>	\$ 663.39	Acc't
Misc>	\$ TBD	Acc't

3. Board approved for six teachers as chaperones for the Summer Enrichment (OOTM) trip to the Philadelphia Zoo.

The trip will be on Thursday, August 8, 2019, leaving from the John Fenwick Academy at 8:40 a.m. and Salem Middle School at 8:50 a.m. and returning 3:00 p.m. The teachers will be compensated for an additional two hours. There are 40 students and 6 teachers that will attend.

Teachers: Cheryl Flitcraft and Deanna Livingston (JFA)
Melissa Skinner, Jason Kutzura,
William Oberman, Rebecca Elder (SMS)

August 8th Field Trip – 2 extra hours x \$35 x 6 staff = \$420.

Admission	\$ 720.00 (#26417161)
Admission (Chaperones)	\$ 36.00 (4 free)
Parking Fee (Bus)	Free
Café Vouchers	\$ 460.00
Sheppard Bus Service	\$ 800.00

Funds available in Account 20-231-100-800-00-DIS
ESEA – 2019-2020

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

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Home Instruction: In/ Out of District/Residential

Motion (Colon/Bentley) Board approved: **#7-C-1**

1. Board approved the following student for home instruction:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01260104	Betsy Tortella	\$34.00/hr.	04/29/2019- TBD	11-150-100-101-00-BUS

2. Board approved for the following non high school and high school special education students to attend an out of district placement for Extended School Year.

Student ID#	School	Grade	Tuition	Date	Account #
01190142	SCSSSD - Salem	12	\$4,800.00	7/8/19-8/15/19	11-000-100-565-00-BUS
	1:1 Aide		\$3,500.00	7/8/19-8/15/19	11-000-100-565-00-BUS
01280159	SCSSSD – Cumberland	3	\$4,800.00	7/8/19-8/15/19	11-000-100-565-00-BUS
01300118	GCSSSD – Bankbridge Elementary	1	\$4,320.00 +\$3,000.00 Out of County Fee	7/8/19 – 8/8/19	11-000-100-566-00-BUS
01230171	Ranch Hope/Strang School	8	\$12,361.47	7/1/19-8/15/19	11-000-100-565-00-BUS
	1:1 Aide		\$5,164.50	7/1/19-8/15/19	11-000-100-565-00-BUS
01230154	SCSSSD – Cumberland	8	\$4,800.00	7/8/19- 8/15/19	11-000-100-565-00-BUS

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Bentley) Board approved: **#7-D-1**

1. Board approved to officially certify that the following graduates receive the Salem High School diploma for satisfactory completion of the Salem Board of Education and the State of New Jersey requirements for high school graduation:

Class of 2019 Graduates

Na'im Muhammad Akram	Na'Quan Taj'Mere Harmon	Leroy William McCarrson, III	Avery Stokes
Kevin Darnell Bagby	Derrell Dupri Harrell	Dae'Lynn Shy'Ae McElveen	Trinity E'Monjnae Summiel
Imani Nadia' Baker	Tyler Michael Heacock	Ja'Yon Ij'Meer Mejias	Micah Benjamin Surran
Seth Donovan Bechard	Jahiem Rahmier Henson	Michael John Miller	Tasjane' Lynaya Taylor
Anasia Elaine Boone-Smith	Brittany Jessica Holden	Lonyae Denise Moore	Aliyah Rana Thomas
Benjamin Eric Brooks	Destiny Lashaye Holmes	Savion Samuel Moore	Matijah Neva'Eh Thomas
Korinne Yasmene Brown	Elizabeth Anne Hudock	Kadetra Denise Murray	Crystal Tirado
Shakeem Maurice Brown, Jr.	James Andrew Irvine	Akina Danielle-Elise Nichols	Derrick Dwayne Turner, Jr.
Jamael Anthony Bundy, Jr.	Wayne Tahir Jefferson	David Eugenio Nieves-Cruz	Jenna Marie Waddington
Kevin Maurice Burns, II	Mackenzie Paige Johnson	Ra'Mir Ali Nock	Hezekiah Ezell Walker
Haley Marie Callahan	Simone Sheron' Jordan	William Nicholas Oakes	Jordan Lee Washington
K'Sheonna Ann Campbell	Nasira Jihan Justice	William Kenneth Oberman	Sylvester Junior Watson, II

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Keith Kessiah Chung	Danajia Alia Kent	Megan Justice Pankok	Taysha Lynn Watson
Tennille Marlene Crawford	Kalynn Alyse Kernan	Tamya Lanae Pittman	Arianna Imani Watts
Ta'Kyah Marshelle Dowe-Moorer	Richie Dwayne King, Jr.	Octavian Ziaire Pitts	Jayden Marley Wilkins
Aniya Chante Eldridge	Charles Timothy Ledbetter, Jr.	Kayleigh Sarah Primavera	Tony Williford, Jr.
Enam Amro Elkabany	Gregory Bennett Lee, I	Curtis Anthony Reed, Jr.	Edward Harvey Zane
Dalton Dwayne Forney	John Edward Liber	Alexis Nicole Reyes	
Infinidy Unique-NyJhay Forrest	Brazonna Renee Liles	Bryson Hope Richman	
Jason Lee Franklin	Mariell Faith Logan	Hector Luis Rivera-Ocasio, Jr.	
Ashley Ann Garcia	Franklin Davis Maiorini	Matthew Luis Santiago	
Aariyana Anita Gould	D'Angelo Antonio Maldonado	Mercedes Denis Sedano	
Ania Delories Green	Jadon Elijah Manlove	Thomas Anthony Smith	
Genesis Olivia Harmon	Hayley Nicole Maxwell	Antwaan Lamont Smith-Daniels	

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Bentley) Board approved: **#7-D-2**

1. Board approved the following people: Tiara Barron, *William Barron III, *Tajuana Barron, *Triniti Barron, *Patricia Holland, *Nikita Miller, and *Willie Barron IV to volunteer at JFA to paint.
*Upon fingerprinting verification.

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

PERSONNEL

A. Resignation/Retirement

Motion (Colon/Bentley) Board approved: **#8-A-1**

1. Board approved the resignation of Ms. Christina Lord, Special Education and English Teacher at Salem High School, effective June 28, 2019.
2. Board approved the resignation of Ms. Megan Welch, Grade 8 Mathematics Teacher at Salem Middle School, effective June 28, 2019.
3. Board approved the resignation of Ms. Shikeena Lynard, Grades 9th & 11th Physical Education Teacher at Salem High School, effective June 28, 2019.
4. Board approved the resignation of Ms. Maerena Poole, Mathematics Teacher at Salem High School, effective July 31, 2019.

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

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B. Employment

Motion (Colon/Bentley) Board approved: **#8-C-1**

- Board approved the following corrected salaries for the 2019-2020 school year:

Maintenance/Custodians			
Last Name	First Name	Stipend	Salary
Justice	Derek	\$1,856 Head Cust \$731 Fire \$1,000 Longevity	\$39,555

JFA				
Bacon	Kimberly	\$500 Longevity	St 2 Tier 3	\$19,593
Carter	Kathleen A.	\$1,000 Longevity	St 14 Tier 3	\$25,594
Flitcraft	Cheryl	\$1,000 Longevity	St 10 Tier 4	\$25,593
Whitehead	Elizabeth	\$1,000 Longevity	St 14 Tier 3	\$25,594

- Board approved for the following Salem Public School District students as Summer Youth Employees from June 24, 2019 to August 29, 2019 at the rate of \$10.00 per hour:

Office Assistants:	Amaya Asturrizaga	(AM)	Salem High School/(Intern/SC)
General Maintenance:	Jahiem Henson	(AM)	SCSD (Extended Hours)
	Octavian Pitts	(PM)	SCSD (Extended Hours)

- Board approved the employment of Ms. Kristina Marioni, position to be determined, for the 2019-2020 school year, effective September 3, 2019. Salary will be \$54,657 (MA Step 1).

Motion approved by roll call voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

C. Financial Request

Motion (Colon/Bentley) Board approved: **#8-D-1**

- Board approved the employment of Christie Nelson, Media Specialist/Librarian at John Fenwick Academy, for summer employment. Ms. Nelson will work 8 days July 9, 16, 23, 30 and August 6, 13, 20, and 27. She will be paid a rate of \$35/hr not to exceed \$1,960.00.

- Board approved for the following summer hours:

Guidance - Ms. Regina Gatson - 160 @ \$35.00 (\$5,600.00)
(Acct. #15-000-218-104R-03 SHS)

- Board approved to issue a \$375.00 clothing allowance to Custodial, Maintenance and Security employees.

DEPARTMENT OF FACILITY OPERATIONS

<u>Custodians</u>	<u>Maintenance</u>
Alston, Francine	Cole, Joseph
Dilks, Marie	Hand, Robert

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Evans, Morris	Weiss, Barry
Justice, Derek	Ray, Charles
Smith, Andre	
Smith, Edwin	<u>Security</u>
Turner, Neil	Brown, Larry
Woods, Jr. Joseph	Gullett, Bonita

4. Board approved to contract Dr. Cherrie L. Ligameri to provide home instruction for the Salem School District on an as needed basis for the 2019-2020 school year. Cost for instruction will be \$35.00 per hour.
Account #11-000-216-320-00-CST

5. Board approved for the following Child Study Team Members to be employed during July and August, 2019 for the completion of evaluations, case management and individualized education programs. Rate will be \$325.00 per evaluation and \$35.00 per hour for completion of student's IEP and meetings.

Adrienne Brown
Janine Champion
Dr. Billie Slaughter

Account # 11-000-219-104R-100-CST

6. Board approved for the following special education and regular education teachers to attend summer Eligibility/IEP Meetings as needed. Salary will be \$35.00 per hour.

Melissa McLaughlin
Sharon Paris

Account # 15-216-100-101R-01-JFA
Account # 15-213-100-101R-02-SMS
Account # 15-213-100-101R-01-JFA
Account # 15-213-100-101R-03-SHS

7. Board approved for the following 11-month staff members to perform summer hours:

Attendance/Guidance -	Ms. Lynne Chappell	-75.0 hrs. @ \$22.00 (\$1650.00)
	(Acct. #15-000-240-105R-02 SMS)	7.5 hrs. per day

Attendance/Guidance -	Ms. Christine Peltz	-30.00 hrs. @ \$22.00 (\$660.00)
	(Acct. #15-000-240-105R-02 SMS)	7.5 hrs. per day

LC = August 5, 6, 7, 8, 20, 21, 22, 27, 28, 29	(7:30 – 3:30 pm + 30 min. duty-free lunch)
CP = August 14, 15, 19, 20	(7:30 – 3:30 pm + 30 min. duty-free lunch)

The 11-month secretaries will work with supervisors, act as receptionists for the building, hold student registration, order supplies for Guidance and Administration, stock general supplies, and perform various tasks to prepare for the beginning of the new school year.

8. Board approved for the following Salem School District personnel as an employee of the Salem Middle School's Summer Remediation Program 2019:

Bonita Gullett Security

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The Salem Middle School's Summer Remediation Program will be located in the Salem Middle School at 51 New Market Street, Salem. The hours of operation will be 8:00 am to 1:00 pm, Monday through Thursday.

Five hours/day @\$12.00/hour x 23 days = \$1,380.00

9. Board approved for Tenyatta Sanders to work for summer hours from 7:30 a.m. – 3:30 p.m. at the rate of \$22/Hour at John Fenwick from the account # 15-000-219-105R-01-JFA, not to exceed a total of \$1,584.00.

August: 5, 6, 7, 19, 20, 21, 22, 27, and 28

Motion approved by roll call voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

Curriculum /Professional Development

Motion (Colon/Bentley) Board approved: #11-1

1. Board approved the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Talisha Allison	DO	Herbert Schectman	Regional Training Sessions for District Certification Staff	7/18/19	Rowan College at Gloucester County	-0-

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

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EXECUTIVE SESSION

Motion (Colon/Bentley) Board adopted the following Resolution to go into executive session at 6:10 P.M.

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: LITIGATION

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

Motion approved by unanimous voice vote of 5-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, and Wright Nays: 0 Abstain: 0

RETURN TO REGULAR SESSION

Motion (Colon/Bentley) Board returned to open session at 6:25 P.M.

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, and Wright Nays: 0 Abstain: 0

NEW BUSINESS:

Motion (Colon/Bentley) Board approved:

1. Settlement Gross

Motion approved by roll call voice vote of 6-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, and Wright Nays: 0 Abstain: 0

Motion (Colon/Bentley) Board approved:

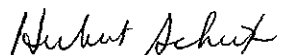
2. Settlement Day

Motion approved by roll call voice vote of 6-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, and Wright Nays: 0 Abstain: 0

ADJOURNMENT

Motion (Colon/Bentley) Board adjourned the July 10, 2019 meeting of the Salem City Board of Education at 6:25 P.M.

Motion approved by unanimous voice vote of 6-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, and Wright Nays: 0 Abstain: 0



Herbert Schectman
Business Administrator/Board Secretary
HS/ta