

Board Minutes February 12, 2020

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
February 12, 2020**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:00 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

| | | |
|-----------------------|--------------------|-------------------|
| Carol Adams | Laquendala Bentley | Christopher Colon |
| Yuenge Groce (Absent) | Joan Hoolahan | Daffonie Moore |
| Veronica Wright | | |

District Representatives:

LAC: Laura Tice Crane (Arrived 6:20)
Quinton: William McDonald
Mannington: Bethanne Patrick

Administrators:

| | |
|--|--|
| Dr. Patrick Michel, Superintendent | Pascale DeVilmé, Principal Salem Middle School |
| Herbert Schectman, School Business Administrator | Pamela Thomas, Director of Special Services |
| Michele Beach, VP Salem Middle School | Linda Del Rossi, Supervisor of Literacy/SS PreK-12 |
| Syeda Carter, Principal John Fenwick Academy | John Mulhorn, Principal Salem High School |
| Jordan Pla, VP Salem High School | Darryl Roberts, VP Salem High School |

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PERSONNEL COMMITTEE

Motion (Bentley/Colon) Board Approved: (New Board Members)

- Happy to recommend the appointment of two new Board Members, Ms. Kendra Fletcher and Ms. Nilda Wilkins
- Ms. Kendra Fletcher and Ms. Nilda Wilkins were sworn into office, by Mr. Corey Ahart, Esquire and the newly appointed Board members assumed their respective seats

PRESENTATION

Students of the month for January 2020:

| | | | |
|----------------------|---------------|------------------------|------------|
| John Fenwick Academy | Jacob Fundora | 1 st Grade | Ms. Barron |
| | Jamaal Bowick | 1 st Grade | Mr. Hughes |
| Salem Middle School | Jonia Woods | 7 th Grade | Ms. Eck |
| | Quincy Barge | 7 th Grade | Mr. Lee |
| Salem High School | Jason Edwards | 10 th Grade | Ms. Hunt |
| | Diamani Reed | 12 th Grade | Ms. Hunt |

Staff Member(s) of the month for January 2020:

Ms. Bridget Cheeseman Science Teacher Salem High School

BOARD COMMITTEE REPORTS

Personnel Committee

- Joan Hoolahan supports the Superintendent's personnel actions and recommend the new Board Members

Curriculum Committee

- Cyber security to be offered
- ESS to be presented
- ARC reading program

Finance Committee

- The committee met and is working on the resolution of deficit

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Salem High School (SHS) Commentary/Event Activities:

- ❖ Mid-Term Examinations were given on January 23 – January 28, 2020
- ❖ The last day of the Marking Period #2 was January 29, 2020 with report cards being mailed Monday, February 3, 2020
- ❖ Student scheduling for the 2020-2021 school year will begin mid February 2020, as the newest edition of the Program of Studies has been printed
- ❖ ACT Prep classes continue to be well attended
- ❖ Our student College Board continues to grow! Stop by and check it out in the main entry
- ❖ Salem High School concluded our "At-A-Glance" for sending districts with great reception
- ❖ Under the direction of Ms. Anne Hudock, and Ms. Renee Murray, the Salem High Ram Theater will present, *Newsies! A Disney Production*, March 6 and March 7, 2020 in the Salem High School auditorium. Ticket prices are as follows: \$7 Adults; \$5 Students and Senior Citizens; FREE for active military with ID

Salem Middle School (SMS) Commentary/Event Activities:

- ❖ Our enrollment has risen to 451 students in grades 3-8. Our staffing now stands at 55 employees
- ❖ Our Salem Middle School Boys' and Girls' Basketball team began their official seasons in January. The boys currently hold a winning record and recently came out on top after a challenging game against Alloway. The Girls' JV Squad is now being coached by Ms. Donya' Stewart of Salem
- ❖ Our Academic League Team has a winning record, having beat 3 out of 5 teams during the competitive season for an overall count of 127 earned points
- ❖ Report cards have been sent home and all students who qualified for honor roll were given a certificate for the second marking period. Our students who met all criteria to be named as members of the VIP Program were notified today during an assembly where they were given their VIP membership cards
- ❖ Ms. Tortella's class collected orders and payments for their annual Valentine's Day fundraiser. The candy-grams, teddy bears and flowers will be delivered tomorrow near the end of the school day
- ❖ In preparation for the annual state-wide testing, The SMS Administration developed a NJSLA practice schedule and actual student testing schedule. The schedules were reviewed with the Faculty at our monthly Faculty and Staff Meeting last week
- ❖ The Salem Middle School took the mid-year Lexile Assessment to check for reading growth. 216 students out of 380 made mid-year growth of 35 points (57%). And, 179 students out of 380 made 1-year growth of 75 points (47%). We will continue to push our students to achieve their potential

John Fenwick Academy (JFA) Commentary/Event Activities:

- ❖ Current total enrollment: 431 students, PK-154, K-100, 1st-120, 2nd -57
- ❖ *Jazz Woman to the Rescue Assembly* with Antoinette Montague – February 12th
- ❖ Beginning of the Preschool After-school Wrap program (PAW)
- ❖ Black History Readers – February 26th and 27th

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SUPERINTENDENT'S COMMENTS/REPORTS

- Introduced Charles Bailey – Commerce Director for Salem City
- Dr. Martha Carey Rutgers Camden
 - Rand Institute Project
 - Reviewing of Forman Acton status; current issues
 - Interviewed Mr. Mulhorn and Dr. Michel
 - Would like to interview any individual volunteers, email Dr. Michel if interested
 - Commissioned by Acton Foundation to compare current activities v. missions

Motion (Colon/Bentley) Board approved regular and executive minutes of January 2, 2020 Board of Education meeting.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright
Nays: 0 Abstain: 0

OARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Bentley) Board approved the Board Secretary's reports in memo: #2-A-E-8.

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of December 2019.

*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending December 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December 2019 as follows:

Herbert Schectman
Board Secretary

3/5/20
Date

- B. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2019 pending audit.
- C. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending December 2019 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- D. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
Board approved Purchases Report for January 2020 \$ 288,239.78

Board approved Payment of Bills for January 2020
General Account \$1,120,922.80

Board approved Payment of Bills for February 2020
General Account \$869,135.44

Confirmation of payrolls for January 2020

| | | |
|-------------------------|------------------------|---------------|
| <u>January 15, 2020</u> | General Acct. Transfer | \$ 743,078.90 |
| <u>January 30, 2020</u> | General Acct. Transfer | \$ 683,170.47 |

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright
Nays: 0 Abstain: 0

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Miscellaneous

Motion (Colon/Bentley) Board approved: **#2-F-8**

1. Board approved of the partnership agreement between Big Brothers Big Sisters of Cumberland and Salem Counties (BBBS) and the Salem Board of Education for the 19-20 school year. The following agreement is made for School-Based and High School-Based Mentoring Programs.
2. The Board authorized Herbert Schectman, Business Administrator, to submit the Corrective Action Plan to the NJ Department of Education in response to the audit findings for the fiscal year ended June 30, 2019.
3. The Board adopted the Budget Calendar for the 2020-2021 school year.
4. Board approved of the submission of Report Period # 1 (September 1, 2019 to December 31, 2019) for the Student Safety Data Submission (SSDS) to the State of New Jersey DOE (Under the Anti-Bullying Bill of Rights Act).
5. Board approved to hire CNNH Neuro Health Services in Voorhees, NJ, to conduct a Neurological Evaluation on student (01250184) as per an agreement between Salem City School District and the Department of Education. Cost for the evaluation will be \$660.00. Account # 11-219-100-320-00-CST
6. Board approved tuition rates for the 2020-2021 school year and board approved to contract with the sending districts of Lower Alloways Creek, Quinton, Elsinboro, and Mannington Township at the following per pupil rates:

| | |
|------------------------------|------------------|
| Preschool/Kindergarten | \$13,000 |
| Grades 1-5 | \$13,500 |
| Grades 6-8 | \$13,750 |
| Grades 9-12 | \$14,000 |
| Multiple Disabilities | \$20,000 |
| Preschool Disabled-Full Time | \$20,000 |
| Resource Room | \$25.40/per hour |
| Extended School Year | \$3,500 |

7. Board approved for the following revised curricula:

| | |
|---|------|
| English/Language Arts | K-12 |
| Science | K-12 |
| Social Studies | K-12 |
| Comprehensive Health & Physical Education | K-12 |
| Visual and Performing Arts | K-12 |
| World Languages | K-12 |

8. Board approved for the acceptance of a grant in the amount of \$19,470 to establish the Preschool After-School Wrap Program. Preschool students will attend the program after school Monday through Thursday from 3:00 – 5:00 p.m. beginning February 24, 2020.

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Further, Board approved the following staff members for the PAW program for the 2019-2020 school year. Pay rates will be as follows:

- Teachers and Substitute Teachers: \$35.00/hr.
- Paraprofessionals and Substitute Paraprofessionals: \$22.00/hr.
- Secretary: \$22.000/hr.
- Program Administrator: \$375.00/month

Teachers

- Vicki Galasso
- Deborah Atkinson
- Regina Colon
- Alberte Martin
- Debra Garvine
- Susan Gilmore
- Cheri Parsons (sub)
- LaShawn Best-Key (sub)
- Kaneisha Boyce (sub)
- Mary Morris (sub)

Paraprofessionals

- Aida Davis
- Kimberly Bacon
- LaShawn Best-Key (sub)
- Kaneisha Boyce (sub)

Secretary: Tenyatta Sanders
Program Administrator: Gia Sparacio Scarani

Motion approved by unanimous voice vote of 7-0-1; Ayes: Adams, Bentley, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 1. Colon - #8

STUDENT MATTERS

Motion (Colon/Bentley) Board approved: **#4-A-8**

1. Board approved the following field trips:

| | | |
|--|---|---|
| <p style="text-align: center;">Salem Community College Carney's Point, NJ</p> <p style="text-align: center;">Salem County Science Fair</p> | <p style="text-align: center;">March 10, 2020 (last period of the day only) & March 11, 2020 (full day)</p> <p style="text-align: center;">5 students</p> | <p>Mr. Ferguson 1 Bus x 2 days = \$458.94 Account # 15-000-270-512-03-SHS 1 Substitute x 1 Day only = \$125.00 Account# 15-140-100-101s-03-SHS</p> |
| <p style="text-align: center;">Harrah's Convention Center Atlantic City, NJ</p> <p style="text-align: center;">NJ FBLA</p> | <p style="text-align: center;">March 18-20, 2020</p> <p style="text-align: center;">7 students</p> | <p>Ms. Landolfi 1 Bus = \$251.86 Account # 15-000-270-512-03-SHS 1 Substitute x 3 days = \$375.00 Account # 15-140-100-101s-03-SHS Registration fees: \$1,824.00 Account# 15-401-100-800-03-SHS</p> |
| <p style="text-align: center;">Model UN</p> <p style="text-align: center;">West Windsor – Plainsboro High School</p> | <p style="text-align: center;">March 21, 2020 (Saturday)</p> <p style="text-align: center;">6 students</p> | <p>Ms. Buck, Ms. Mutter 1 Bus = \$251.86 Account # 15-000-270-512-03-SHS No substitutes needed for Saturday event Registration fees: \$25.00 per pupil fee Account# 15-401-100-800-03-SHS</p> |

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|---|--|--|
| <p>African American History Museum Washington, DC Museum Tour</p> | <p>March 26, 2020 36 students</p> | <p>Mr. Boone, Mr. Buck, Mr. Wright, Mr. Hunt 1 Bus = \$251.86 Account # 15-000-270-512-03-SHS 2 Substitute x 1 day = \$250.00 Account # 15-140-100-101s-03-SHS No registration fees</p> |
| <p>Richard Stockton University 101 Vera King Farris Drive Galloway, NJ Annual college visitation</p> | <p>February 26, 2020 65 students 8th Grade students</p> | <p>Mr. Pszwaro, Ms. Bey, Ms. Gilbert, Ms. Montgomery, Mr. Oberman, Ms. Tortella, and Nurse 2 Buses = \$503.72 Account# 15-000-270-512-02-SMS 1 Substitute = \$125.00 Account #15-212-100-101s-02-SMS No cost to students</p> |
| <p>Nat'l Museum of African American History and Holocaust Museum 1400 Constitution Ave., NW Washington, DC 20560 Museum Tour</p> | <p>March 12, 2020 65 students 8th Grade students</p> | <p>Ms. Bey, Ms. Gilbert, Ms. Montgomery, Mr. Oberman, Mr. Pszwaro, Ms. Tortella and Nurse 2 Buses = \$503.72 Account# 15-000-270-512-02-SMS 1 Substitute = \$125.00 Account #15-120-100-101s-02-SMS No cost to students</p> |
| <p>Univ. of Pennsylvania & Penn Museum 3260 South Street Philadelphia, PA Annual college & Museum tour</p> | <p>March 17, 2020 90 students 4th Grade students</p> | <p>Ms. Elder, Ms. Ecret, Ms. Morris, Mr. Pszwaro, Ms. Reese, Ms. Seran, Nurse, and 2 staff 3 Buses = \$755.58 Account# 15-000-270-512-02-SMS 1 Substitute = \$125.00 Account #15-120-100-101s-02-SMS No cost to students</p> |
| <p>Lincoln University 1570 Baltimore Pike Lincoln University, PA Annual college visitation</p> | <p>March 24, 2020 76 students 5th Grade students</p> | <p>Ms. Elder, Mr. Flaherty, Ms. Griffith, Mr. Hughes, Ms. Micalizzi, Ms. Miller, Mr. Pszwaro, Ms. Spicer, and Nurse 3 Buses* = \$755.58 Account# 15-000-270-512-02-SMS *wheelchair accessible and restraints for 1 wheelchair* 1 Substitute = \$125.00 Account #15-130-100-101s-02-SMS No cost to students</p> |
| <p>Spirit of Philadelphia River Tour and Lunch Buffet Penn's Landing Philadelphia, PA Tour of Philadelphia & Delaware River</p> | <p>May 13, 2020 62 students & adults <i>*Mrs. DeVilme explained the purpose of this trip and said</i></p> | <p>Ms. Tortella, Ms Carvalho+, Ms. Eck, Mr. Hughes, Ms. Micalizzi+, Ms. Miller+, Ms. Moore+, Ms. Starn, Ms. Weigler and 2 Nurses+ 3 Buses* = \$755.58 Account# 15-000-270-512-02-SMS *wheelchair accessible and restraints for 1 wheelchair* 1 Substitute = \$125.00 Account #15-130-100-101s-02-SMS</p> |

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| | | |
|--|----------------------------------|---|
| | <i>it was a nice experience*</i> | \$32 cost to students+ (The department is actively pursuing the reduction of the cost to students with fundraisers) +SMS to pay for aides & nurses in addition to transportation |
|--|----------------------------------|---|

2. Board approved a trip by the Salem Middle School's Odyssey of the Mind Team to OOTM Coastal Plains Regional Competition at Woodstown High School, 140 East Avenue, Woodstown, NJ 08098. The 15 students will be accompanied by four faculty chaperones. The trip will take place on Saturday, March 14, 2020.

Motion approved by unanimous voice vote of 7-0-1; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, and McDonald Nays: 0 Abstain: 1. V. Wright – Montrey Wright

Home Instruction: In/ Out of District/Residential

Motion (Colon/Bentley) Board approved: #7-C-8

1. Board approved the following students for home instruction:

| Student ID | Health Care/Teacher | Costs (Prorated) | Dates | Account # |
|------------|---------------------|-------------------------------------|--|-----------------------|
| 01290169 | Katherine Starn | \$35.00/hr | 01/16/2020-TBD | 11-150-100-101-00-BUS |
| 01280194 | A Step Ahead | \$35.00/hr 60hrs total | 01/06/2020 – 30 Days | 11-219-100-320-00-CST |
| 02230004 | Rachel Hunt | \$35.00/hr 5 hour/wk for 60 Days | 01/21/2020 – 60 Days | TBD |
| 01310127 | A Step Ahead | \$35.00/hr 5 hour/wk for 8 weeks | Start Date TBD | 11-150-100-320-00-BUS |
| 01310004 | A Step Ahead | \$35.00/hr 5 hour/wk for 2 hours | 01/02/2020 until clinically determined | 11-150-100-320-00-BUS |
| 01290169 | A Step Ahead | \$35.00/hr for 60 hours | 02/03/2020 through 30 days | 11-150-100-320-00-BUS |

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2. Board approved the following middle school special education students to attend an out of district placement for the 2019-2020 school year.

| Student ID | School | Grade | Tuition | Effective Dates | Account Number |
|------------|----------------------|-------|-------------|-----------------|-----------------------|
| 01060089 | Pineland | 7 | \$30,502.00 | 1/14/20-6/30/20 | 11-000-100-566-00-BUS |
| 01230171 | Creative Achievement | 8 | \$30,090.00 | 1/14/20-6/30/20 | 11-000-100-566-00-BUS |

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0

PERSONNEL

A. Resignation/Retirement

Motion (Colon/Bentley) Board approved: **#8-A-8**

1. Board approved of the retirement of Ms. Jane Luzzo teacher at John Fenwick Academy, effective June 30, 2020.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0

B. Employment

Motion (Colon/Bentley) Board approved: **#8-C-8**

1. Board approved the employment of Elton Suah as a Substitute Custodian effective February 12, 2020.
2. Board approved the employment of Ms. Jennifer Carvalho as Paraprofessional for the Salem Middle School effective February 18, 2020 through June 30, 2020. Ms. Carvalho will be paid (Tier 2, Step 05) \$20,393 per annum (pro-rated). In addition, Ms. Carvalho will be entitled to the \$500.00 (pro-rated) per annum longevity stipend.
3. Board approved the employment of consultant Paulette Taylor, Speech/Language Therapist to cover Danielle Secula while out on maternity leave from January 15, 2020 to May 4, 2020 at the Salem Middle School. Ms. Taylor will work two/three days a week with speech/language students per their IEP. Cost will be \$80.00 per hour, not to exceed \$20,000.00. Account # 11-000-216-320-00-CST

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0

C. Financial Request

Motion (Colon/Bentley) Board approved: **#8-D-8**

1. Board approved CPR training/recertification for the following Preschool teachers and paraprofessionals on Friday, March 13, 2020. Training will be provided by Head Start at no cost to JFA.

Teachers

Cheri Parsons
Valerie Bey
Jennifer Cascaden
Vicki Galasso

Paraprofessionals

Aida Davis
Angelica Roman
Mary Ann Allen

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Elyssa Haines
 Karen Walker
 Jane Luzzo
 Debra Garvine

Further, Board approved CPR training/recertification for the following Kindergarten through Grade 2 staff members on Friday, March 13, 2020. Training for will be from 8:30 am – 11:30 am. and will be provided by Cooper University Hospital Life Support Training Center at a cost of \$60 per participant. Total cost will be \$600.00 and funds exist in account #15-190-100-800-01-JFA.

| | |
|---------------------|----------------------|
| Teachers | Support Staff |
| Karen Pastor | Kimberly Bacon |
| Krystle Mullen | Kaniesha Boyce |
| Debra Persicketti | Eyde Baker |
| Lisa Terrell-Porter | Mary Morris |
| Brittany Forsythe | Tenyatta Sanders |

2. Board approved the following Spring 2020 Athletic Coaching Positions:

| | | | |
|-----------------------|---------------------------|----------|-----------------|
| Baseball | Head Coach | \$ 4,762 | Josiah Hughes |
| Baseball | Assistant Coach (Varsity) | \$ 3,822 | Steve Sheffield |
| Baseball | Assistant Coach (JV) | \$ | OPEN |
| Softball | Head Coach | \$ 4,762 | Steve Merritt |
| Softball | Assistant Coach (Varsity) | \$ | OPEN |
| Softball | Assistant Coach (JV) | \$ 3,281 | Miranda Clour |
| Track (Spring) | Head Coach | \$ 6,141 | David Hunt |
| Track (Spring) | Assistant to Head Coach | \$ 1,379 | OPEN |
| Track (Spring) | Assistant Coach | \$ 3,822 | Scot Levitsky |
| Track (Spring) | Assistant Coach | \$ 3,822 | Greg Lagakos |
| Track (Spring) | Assistant Coach | \$ 3,822 | Montrey Wright |
| Track (Spring) | Assistant Coach | \$ 3,822 | Cameron Smith |

3. Board approved the following revisions to the Family Friendly Center staff listing:

- Syeda Carter to replace Gia Sparacio Scarani as the Program Coordinator
- Devon Russell and Talisha Allison to serve as the Secretary and Substitute Secretary
- Remove Tenyatta Sanders as the Substitute Secretary

Rate of pay for Program Coordinator is \$375/month
 Rate of pay for Secretary is \$22/hour, 6 hours/week

4. Board approved the following individuals as Coaches for the remainder of the Winter 2019-2020 season:

Middle School JV Basketball

Ricky Turner – Boys – Prorated: 4 games at \$154.10, totaling \$616.40
 Donya' Stewart – Girls – Prorated: 9 games at \$128.42, totaling \$1,155.78

5. Board approved the following retroactive stipend adjustment as Coaches for the beginning of the Winter 2019-2020 season:

Middle School JV Basketball

Start of season:
 Christopher Lee – Boys MS JV: First 4 games at \$154.10, totaling \$616.40
 Sharon Montgomery – Girls MS JV: First 2 games at \$128.42, totaling \$256.84

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Motion approved by unanimous voice vote of 6-0-2; Ayes: Adams, Colon, Crane, Hoolahan, Moore, and McDonald, Nays: 0 Abstain: 1. Wright – Montrey Wright 2. Bentley - #4

D. Leave of Absence

Motion (Colon/Bentley) Board approved: **#8-E-8**

1. Board approved the following leave(s) of absence:

| | | | | | | | | |
|----------------------------------|-------------------------------------|---|----------------------|----------------------|---|--|--|---|
| Employee ID# | 169 | 688 | 688 | 1509 | 963 | 732 | 852 | 774 |
| Employee | E.B. | K.A.C. | K.A.C. | A.V. | G.G. | C.R. | D.A. | M.M. |
| Type of Leave | Intermittent-Medical | Intermittent-Medical | Medical | Medical | Intermittent-Medical | Intermittent-Medical | Intermittent-Medical | Medical |
| Leave Requested | 02/03/2020 -- 06/30/2020 | 02/05/2020 -- 02/04/2021 | 02/14/20 -- 03/16/20 | 02/24/20 -- 03/22/20 | 02/04/20 -- 01/21/21 | 01/14/20 -- 01/13/21 | 01/02/20 -- 01/01/21 | 12/17/19 -- 04/06/20 |
| Fed Max Leave (max 90 days) | 02/03/2020 -- 06/30/2020 | 02/05/2020 -- 02/04/2021 | 02/14/20 -- 03/16/20 | 02/24/20 -- 03/22/20 | 02/04/20 -- 01/21/21 | 01/14/20 -- 01/13/21 | 01/02/20 -- 01/01/21 | 12/17/19 -- 04/06/20 |
| Time Usage of FMLA | 12 weeks | 9 weeks | 3 weeks | 4 weeks | 12 weeks | 12 weeks | 12 weeks | 12 weeks |
| NJ Family Leave (max 90 days) | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Time Usage of FLA | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| *Use of Sick Days | N/A | 33.75 Days | 33.75 Days | 20 days | 22.5 days | 15 Days | 72.5 Days | 20 Days |
| *.25 per month of Personal Days | 0 days | N/A | N/A | N/A | 0 days | 2 Days | 2.5 Days | .25 day earned at the end of the month |
| *1.25 per month of Vacation Days | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Unpaid Leave | N/A | N/A | N/A | N/A | N/A | N/A | After exceeding sick and personal | N/A |
| Intermittent Leave | 2x per week needed out for 4 months | 1X every 3 month needed out for period of 1 day | N/A | N/A | 1-2X per month needed out for period of 1 to 2 days | 3X per month needed out for period of 3 days | 1-2x per month for period of 3 to 4 days | 1x per week needed out for period of 2 days |
| Extended Leave | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Est. Return Date | N/A | N/A | 3/17/2020 | 03/23/2020 | N/A | N/A | N/A | N/A |

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0

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Curriculum /Professional Development

Motion (Colon/Bentley) Board approved: #11-8

1. Board approved the following out of district professional developments:

| Staff Member | Building | Admin. Approving | Title | Date of Program | Location | Registration and Mileage Cost |
|--|------------|----------------------------------|---|-----------------|---|-----------------------------------|
| Rob Carpo Tim Doubet | SHS SMS | John Mulhorn Pascale DeVilme' | 2020 Statewide Assessment Test Coordinator and District Technology Coordinator Training | 03/02/2020 | Forsgate Country Club Monroe Twp, NJ | -0- |
| Rebecca Elder Adam Pszwaro | SMS | Pascale DeVilme' | Salem County School Counselors Association January Meeting | 01/09/2020 | Pennsville School District Office | -0- |
| Talisha Allison | DO | Herbert Schectman | Summer Food Service Program 2020 (NEW) Online Application Training System | 02/11/2020 | Department of Agriculture – Division of Food and Nutrition Trenton, NJ | \$50.00 11-000-251-800-00-BUS |
| Pascale DeVilme' Linda DelRossi Jordan Pla | DO | Dr. Michel | Moving Readers and Writers from Compliance to Engagement | 06/03/2020 | Rutgers Student Center New Brunswick, NJ | \$465.00 11-000-230-585-00-BUS |

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright
Nays: 0 Abstain: 0

Facilities Requests

Motion (Colon/Bentley) Board approved: #12-8

| Organization | Use | Date | Time | Charge |
|---|--|-------------------|---------------|----------|
| Salem Midget Football Salem Oaks Little League | <u>Sports Banquet</u> Salem High School Cafeteria | February 28, 2020 | 5:30pm-8:30pm | \$145.00 |

Board Minutes February 12, 2020

| | | | | |
|---|---|----------------|-----------------|----------|
| Salem Midget Football Salem Oaks Little League | <u>Chinese Auction (Fundraiser)</u> Salem High School Cafeteria | March 13, 2020 | 4:00pm – 9:00pm | \$175.00 |
| Salem Midget Football | <u>Community Boys & Girls Pageant</u> Salem High School Cafeteria & Auditorium | April 11, 2020 | 3:00pm – 7:00pm | \$550.00 |

Motion approved by unanimous voice vote of 7-0-1; Ayes: Adams, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 1. Bentley

Monthly Reports

Motion (Colon/Bentley) Board approved: #13-8

- Board approved monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0

Policies

Motion (Colon/Bentley) Board approved: #14-8

- Board approved of the 1st reading of the following policy:

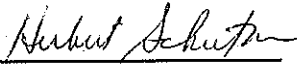
3100/3110 Business & Non-Instructional Operations
Budget Planning, Preparation & Adoption

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0

ADJOURNMENT

Motion (Colon/Bentley) Board adjourned the February 12, 2020 meeting of the Salem City Board of Education at 7:10 P.M.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, Moore, McDonald, and Wright Nays: 0 Abstain: 0



 Herbert Schectman
 Business Administrator/Board Secretary
 HS/ta