

*Board Agenda October 14, 2020*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
October 14, 2020**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Laquendala Bentley	Christopher Colon
Kendra Fletcher	Yuenge Groce	Joan Hoolahan
Daffonie Moore	Nilda Wilkins	Veronica Wright

**District Representatives:**

LAC: Laura Tice Crane  
Quinton: William McDonald  
Mannington: Michael Bower

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public

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**APPOINTMENT OF COMMITTEE**

Motion (         /         ) Board to update the following Board of Education Committees with new committee member:

- Michael Bower - Facilities/Finance/Policy Committee

**PRESENTATION**

**Students of the month for September/2020:**

John Fenwick Academy	Aziyah Hill Abiel Soto	Grade K Grade K	Mrs. Krupski Mrs. Mullen
Salem Middle School	Myles Oliver Ki'yami Thomas	3 <sup>rd</sup> Grade 3 <sup>rd</sup> Grade	Ms. Pino Ms. McConathey
Salem High School	Trevor Buzby Renee' Watson	12 <sup>th</sup> Grade 12 <sup>th</sup> Grade	Mr. Ferguson Ms. Jakub-Cerro

**Staff Member(s) of the month for September/2020:**

Tyberiusz Skarzynski         Salem High School         AV Broadcasting Teacher

**BOARD COMMITTEE REPORTS**

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

Motion (         /         ) Board to approve regular and executive minutes of September 9, 2020 Board of Education meeting.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (            /            ) To approve the Board Secretary’s reports in memo: **#2-A-E-4.**

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of August 2020.
  
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending August 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending August 2020 as follows:

Board Secretary	Date
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- C. \*Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2020. The Treasurer’s Report and Secretary’s Report are in agreement for the month of August 2020 pending audit.
  
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending August 2020 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:  
 From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for	September 2020	\$ 1,554,966.70
To approve Payment of Bills for	October 2020	
	General Account	\$ 824,457.38

Confirmation of payrolls for September 2020		
<u>September 15, 2020</u>	General Acct. Transfer	\$ 678,073.68
<u>September 30, 2020</u>	General Acct. Transfer	\$ 646,698.80

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**Miscellaneous**

**Upon the Recommendation of the Superintendent of Schools**

Motion (            /            ) Board to Approve: **#2-F-4**

1. Request Board approval to accept the Fresh Fruit and Vegetable Program October 2020 – June 2021 budgets awarded by the Department of Agriculture. John Fenwick Academy \$21,450.00 and Salem Middle School \$22,550.00.
2. Resolved, that the Board of Education accept the nationwide waiver to allow and submit for breakfast and lunch meal reimbursements with the 2020 Summer Food Service Program. This program will continue to operate through December 31, 2020.
3. Request Board approval of the 19-20 Vineland Board of Education Homeless Tuition Contract Agreements. In regards to the homeless and district of residence determination of the students; the tuition contract agreements are for students J.F. and C.L. All students have been determined to be homeless; their last permanent city of residence is Salem, NJ.
4. Request Board approval of Premier Sports Medicine Substitute Athletic Training Services. To be paid a fee of \$50.00 per hour. Materials will be supplied by Salem High School. Off site contingencies to be determined; including mileage. Account#15-402-100-500-03-SHS
5. Request Board approval to contract with Preferred Home Health Care & Nursing Services, Inc to provide services for a middle school special education student (01290163) for the 2020-2021 school year. Cost for services will be \$57.00 per hour for an RN, \$47.00 for LPN and a transportation fee of \$117.00/trip. Contract not to exceed \$50,000.00. Account #11-000-217-320-00-CST
6. Request Board approval for the agreement with SCSSSD for speech/language services. Costs for services are \$255.00 for a speech only evaluation, \$357.00 for a speech/language evaluation, and \$90.00 per hour for therapy sessions in the schools. Account# 11-000-219-390-00-CST
7. Request Board approval for Epic Health Services, Inc. (Aveanna Healthcare) to provide services for a middle school special education student (01250039) for the 2020-2021 school year. Cost for services will be \$60.00 per hour for an RN, \$50.00 for LPN and a transportation fee of \$115.00/trip. Contract not to exceed \$35,000.00. Account# 11-000-217-320-00-CS
8. Resolved, that the Board of Education authorize the SBYS staff members' to transfer from the General Fund to the School-Based Youth Grant Program. On August 27, 2020, the NJ Department of Children and Families notified the district that it will not fund this grant after September 30, 2020. The State Legislature and the Governor reversed the cuts to the School Based Youth Services Program contained in the Governor's proposed budget for Fiscal Year 2021.

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9. Request Board approval to contract with:

American Reading Company Summer Reading Books Funds available in 20-231-100-800-02-SMS (ESEA – Title I Funds – 2019-2020)	\$24,010.00
Edmentum – Plato – Site License (grades 6-12) Funds available in 20-231-100-300-00-DIS (ESEA – Title I Funds – 2020-2021)	\$17,850.00
Edmentum – Calvert - Site License (Kdn -5) Funds available in 20-231-100-300-00-DIS (ESEA – Title I Funds – 2020-2021)	\$45,000.00
Houghton Mifflin Harcourt for Reading Inventory and READ 180 Funds available in 20-231-100-600-02-SMS (ESEA – Title I Funds – 2020-2021)	\$20,992.20
Houghton Mifflin Harcourt for Reading Inventory Transition Funds available in 20-231-100-600-02-SMS (ESEA – Title I Funds – 2020-2021)	\$2,800.00
21 <sup>st</sup> Partnership for STEM for Professional Development Funds available in 20-272-200-300-00-DIS Funds available in 20-272-200-300-00-DIS-C (ESEA – Title II, Part A and Title II, Part A Carryover 2020-2021 and 2019-2020)	\$54,221.00 <u>\$33,204.00</u> \$87,425.00
Christopher LaBounty – Contract Agreement for CollegeWise July 2020 – June 2021 Funds available in 20-231-200-500-03-SHS 20-460-200-300 20-240-200-300-00-DIS	\$105,237.00 \$ 49,675.00 <u>\$ 32,088.00</u> \$187,000.00
Naviance Inc. (Naviance Solution) Funds available in 20-460-100-600-00-DIS-CO (ESEA – Title IV Funds – 2019-2020)	\$ 3,250.00
Savvas Learning Company for SuccessMaker – Site License Virtual SuccessMaker Activation 2- hour Funds available in 20-231-100-600-02-SMS (ESEA – Title I Funds – 2020-2021)	\$10,800.00 <u>\$ 500.00</u> \$11,300.00

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**Home Instruction: In/ Out of District/Residential**

Motion (        /        ) Board to Approve: **#7-C-4**

1. Request Board approval of the following students for home instruction:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
05210002	Rachel Hunt	\$35.00/hr. 5 hrs./wk.	09-24-2020 to June 10, 2021	11-150-100-320-00-BUS
01210196	Rachel Hunt	\$35.00/hr. 5 hrs./wk.	10-02-2020 to end of 20-21 school year	11-150-100-320-00-BUS
01060089	Bridgeton Board of Education	\$30.00/hr for 8 hours	9-22-2020 to 09-25-2020	11-219-100-320-00-CST

2. Request Board approval of the following high school special education student attends an out of district placement while residing at the Legacy Treatment Home in Mount Holly, NJ. Length of stay is unknown at this time.

Student ID	School	Grade	Tuition	Effective Dates	Account Number
01220063	Mary Dobbins	10	28,862.74	9/8/20 - TBD	11-000-100-566-00-BUS

3. Request Board approval for the following out of district special education students to have a 1:1 and shared aide for the 2020-2021 school year.

Student ID	Grade	Effective Dates	Location	Cost	Account Number
01190142	12	9/8/20 -6/30/21	Salem Campus	\$46,176.00 1:1 Aide	11-219-100-565-00-BUS
01260134	6	9/8/20-6/30/21	Salem Campus	\$23,088.00 Shared Aide	11-219-100-565-00-BUS

**PERSONNEL**

**A. Resignation/Retirement**

**Upon the Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#8-A-4**

1. Request Board approval of the resignation of Mrs. Jennifer Carvalho, paraprofessional at SMS, effective October 2, 2020.

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**C. Financial Request**

**Upon the Recommendation of the Superintendent of Schools**

Motion ( / ) Board to Approve: **#8-D-4**

- Request Board approval of the following contract stipend positions:

**Department Chairpersons:**

Regina Gatson & Dave Hunt	Co-Chairs Counseling/Guidance	\$550/each
Suzanne Landolfi	Applied Academics (4)	\$1101
Renee Murray	Fine Arts (5)	\$1101 + \$33
Scot Levitsky	Health/Physical Education (4)	\$1101
Edward DeStefano	Humanities (4)	\$1101
Victor Boone	Language Arts (6)	\$1101 + \$66
Miranda Clour	Mathematics (6)	\$1101 + \$66
Theresa Derham	Science (5)	\$1101 + \$33
Steve Sheffield	Special Education (5)	\$1101 + \$33
Rachel Hunt	World Languages (3)	\$1101
Nicholas Kline	Band Advisor	\$3762
Renee Murray	Choral Advisor	\$1195
Jessica Dixon	Choreographic Director	\$771
Heidi Bower	Class Advisor- Freshman	\$369
Kristina Marioni	Class Advisor – Sophomore	\$737
Bridget Cheeseman	Class Advisor – Junior	\$1284
Lisa Mutter	Class Advisors – Senior	\$1558
Lisa Mutter	Director of Audio/Visual Services	\$1103
Susan Nitshe	District Chairperson of School Health	\$857
Kristin Unger	National Honor Society Advisor	\$276
Lisa Mutter	Student Council Advisor	\$895
Anne Hudock	Theatre Arts Co-Advisor	\$3460
Renee Murray	Theatre Arts Music Director	\$1730
Kathleen Hibbard	Theatre Business Manager	\$333
Sara Lamont	Walnut Street Journal	\$847
Brooke Woodlock	Yearbook Advisor	\$1711
Patricia Tedesco	Yearbook Business Advisor	\$1304

*-All stipend rates contingent upon contract negotiations-*

- Request Board approval of attached Athletic Support Staff Positions for the Fall 2020 season.

<b>Football</b>	<b># of Games</b>		
Announcer	4	\$83.20*	Kenneth Buck
Scoreboard Operator	4	\$53.46*	Morris Evans
Videotaping	10	\$53*	Tyberiusz Skarzynski
Substitute Videotaping	10	\$53*	OPEN
Press Box Supervisor	4	\$83.20*	OPEN
Head Ticket Seller	4	\$106.86*	Lisa Bacon
Ticket Seller	4	\$73.11*	Kathleen Hibbard
Ticket Seller	4	\$73.11*	Alfreda McCoy-Cuff
Ticket Taker	4	\$55.70*	Bobbie Shuman
Ticket Taker	4	\$55.70*	Teresa Aitken

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Substitute Ticket Seller/Taker	As Needed	See Above	Alfreda McCoy-Cuff
Substitute Ticket Seller/Taker	As Needed	See Above	Teresa Aitken
Substitute Ticket Seller/Taker	As Needed	See Above	Bobbi Shuman
Substitute Ticket Seller/Taker	As Needed	See Above	Lisa Moore
Substitute Ticket Seller/Taker	As Needed	See Above	Lisa Bacon
Event Staff (HS)	As Needed	\$34/game*	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game*	Teresa Aitken
Event Staff (HS)	As Needed	\$34/game*	OPEN
Event Staff (HS)	As Needed	\$34/game*	OPEN

\*Number of games subject to change depending on playoffs.

\*Payment of full stipend will be contingent upon the decision by the Governor's office and the NJSIAA whether or not to continue with a Fall athletics season due to the Covid-19 pandemic.

**D. Leave of Absence**

**Upon the Recommendation of the Superintendent of Schools**

Motion (         /         ) Board to Approve: **#8-E-4**

1. Request Board approval of the following leave of absences:

<b>Employee ID#</b>	1401	1551	1151	1420	1178	213
<b>Employee</b>	P.B.	G.S.S.	D. P.-G.	R.A.	K.T.	H.B.
<b>Type of Leave</b>	Medical	Intermittent - Medical	Intermittent – Family	Family (Amended)	Medical	Intermittent – Medical
<b>Leave Requested</b>	09/01/2020-02/01/2021	09/23/2020 – 09/22/2021	09/15/2020 – 09/14/2021	09/01/2020 – 09/22/2020	09/09/2020 – 11/04/2020	09/30/2020 – 10/12/2020
<b>Fed Max Leave (max 90 days)</b>	09/01/2020-02/01/2021	09/23/2020 – 09/22/2021	09/15/2020 – 09/14/2021	09/01/2020 – 09/22/2020	09/09/2020 – 11/04/2020	09/30/2020 – 10/12/2020
<b>Time Usage of FMLA</b>	12 weeks	12 weeks	12 weeks	3 weeks	8 weeks	2 weeks
<b>NJ Family Leave (max 90 days)</b>	N/A	N/A	N/A	09/01/2020 – 09/22/2020	N/A	N/A
<b>Time Usage of FLA</b>	N/A	N/A	N/A	N/A	N/A	N/A
<b>*Use of Sick Days</b>	44.75 days	34 days	N/A	10 days	16.25 days	4 days
<b>*Use of Personal Days</b>	3 days	3 days	1.5 days	3 days	3 days	N/A
<b>*Use of Vacation Days</b>	N/A	31.25 days	52.75 days	N/A	N/A	N/A
<b>Unpaid Leave</b>	After exceeding all sick and personal days	After exceeding all sick, personal and	After exceeding all personal and vacation days	09/23/2020 – 11/01/2020	After exceeding all sick and personal days	N/A



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		vacation days				
<b>Intermittent Leave</b>	Continuous	1-2 x per month for approx. 1 day each	Varies	Continuous	Continuous	09/30/2020 – 10/12/2020
<b>Extended Leave</b>	N/A	N/A	N/A	09/20/2020 – 11/01/2020	N/A	N/A
<b>Est. Return Date</b>	02/01/2021	N/A	N/A	11/02/2020	11/05/2020	N/A

2. Request Board approval of the extension of the following non-FMLA leave of absence:

<u>Employee</u>	<u>Requested Period</u>	<u>Return Date</u>
Nicolette Muse	09/01/2020 – 11/25/2020	11/30/2020

**Curriculum /Professional Development**

Motion ( / ) Board to Approve: **#11-4**

1. Request Board approval the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
<b>Added</b> Paul Bartholomew	SHS	John Mulhorn	2020-21 Project Lead the Way Cybersecurity	08/18/2020 through 09/17/2020	On-Line	40 hours @ \$35 = \$1400 15-
<b>Added</b> Drew Favat	SHS	John Mulhorn	2020-21 Project Lead the Way Cybersecurity	08/18/2020 through 09/17/2020	On-Line	40 hours @ \$35 - \$1400
Latisha Thomas	JFA	Syeda Carter	TPOT Training	10/13/2020 through 12/15/2020 (once a week on Tues)	On-Line	Registration \$200.00 20-218-100-320-01-JFA

**Monthly Reports**

Motion ( / ) Board to Approve: **#13-4**

1. Board to approve monthly reports for filing: (attached)

**Policies/Calendars**

Motion ( / ) Board to Approve: **#14-4**

1. Request Board approval of the 1st reading of the following policy:

- 6000/6171.2 Gifted & Talented Program

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2. Request Board approval of the (revised-Covid19) Salem City School District calendar for the 2020-2021 school year.

**Miscellaneous**

Motion (        /        ) Board to Approve: **#15-4**

1. Request Board approval of the following individual as Volunteer Coach for the Fall 2020 season:

**Football**

Armani Justice

Coach Wright concurs with this recommendation.

2. Request Board approval of the following individual as Volunteer Coach for the Fall 2020 season:

**Boys' Soccer**

Eddie Biddle

Coach Wright concurs with this recommendation.

*Pending fingerprinting*

**EXECUTIVE SESSION**

Motion (        /        ) Board to adopt the following Resolution to go into executive session at \_\_\_\_\_  
\_\_\_\_\_:

*RESOLUTION*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: \_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (        /        ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (        /        ) Board to Approve:

**ADJOURNMENT**

Motion (        /        ) Board to adjourn the October 14, 2020 meeting of the Salem City Board of Education at \_\_\_\_\_.