

Board Minutes August 12, 2020

AUDIENCE PARTICIPATION

Jill Sutton-Parris, 32 Newell Road, Salem NJ 08079

- Expressed concerns regarding reopening school

Stacey Pino, 12 Buttonwood Place, Swedesboro NJ 08085

- Purchase of uniforms
- Will parents be notified if someone tests positive?
- If virtual, can they return to school, vice versa?

Elton Suah, 76 Chestnut Street, Salem NJ 08079

- No response from school
- No feedback
- Need people from outside to clean school
- How will social distancing take place in classroom?
- Will school shut down if someone tests positive?
- Title I should provide technology
- Are we hiring additional staff?
- Dr. Michel please email respective principals

General Response from Board Member Yuenge Groce

- We are doing all we can during this difficult time

Ryan McCarty, 811 Lawrence Lane, Blackwood NJ 08021

- NJEA McCarty, Consultant

Dr. Michel responded explaining our letters issued to parents, will post information as we identify issues.

BOARD COMMITTEE REPORTS

Personnel (Negotiations) Committee

- Moving along
- No personnel issues

Curriculum

- Chromebooks & iPads hopefully will be here by October 1st

Finance

- Nothing to report except state aid reduction program

SUPERINTENDENT'S COMMENTS/REPORTS

- Thank you to all including those people attending this meeting

Motion (Colon/Bentley) Board approved regular and executive minutes of July 8, 2020 Board of Education meeting.

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Bentley) Board approved the Board Secretary's reports in memo: #2-A-E-2.

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of June 2020.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending June 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending June 2020 as follows:

Herbert Scherman
Board Secretary

8/25/20
Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2020 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending June 2020 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Board approved the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)

Board approved Purchases Report for month	June 2020	\$572,281.55
	July 2020	\$2,417,156.71

Board approved Payment of Bills for July 2020		
	General Account	\$ 1,008,205.77

Confirmation of payrolls for July 2020

<u>July 15, 2020</u>	General Acct. Transfer	\$ 116,756.34
<u>July 30, 2020</u>	General Acct. Transfer	\$ 116,090.66

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Board Minutes August 12, 2020

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #2-F-2

1. Board approved to renew the transportation for student activities contract with B.R. Williams, Inc. to transport Salem City students to athletic events, band events and field trips for the 2020-2021 school year.

The C.P.I. is 1.70% increase:

FD1	Various Field Trips < 50 Miles	\$233.37
FD2	Various Field Trips > 50 Miles	\$256.14
ATH1	Various Athletic Trips < 50 Miles	\$216.32
ATH2	Various Athletic Trips > 50 Miles	\$250.48
B1	Various Band Trips < 50 Miles	\$216.32
B2	Various Band Trips > 50 Miles	\$250.48

2. Board approved to contract the following consultants on an as needed basis for the Child Study Team. Cost for evaluations will be \$325.00, not to exceed \$5,000.00 for each consultant.

Azucena Grimaldo Calderon- Bilingual Psychologist
Chris Menold – Learning Consultant

Account # 11-000-216-320-00-CST

3. Board approved for the Business Office to receive payroll accountant support services on behalf of Accountemps, at an hourly rate of \$35.44, total amount not to exceed \$7,500.00. Start date July 27, 2020 through September 16, 2020.
4. The Board of Education authorized Herbert Schectman, Business Administrator, to implement the Reduction in State Aid Plan.

Following the Board of Education's adoption of the 2020-2021 Approved Budget, the NJ Department of Education reduced the State Aid allotment to the district by \$518,964. Based on this reduction, the district has been forced to reduce anticipated expenditures by a similar amount.

The anticipated reduction in expenditures is reflected on the listing of vacancies attached.

5. Board approved for Medford Family Psychiatry, Medford, NJ to do a psychiatric evaluation for student (12669484). Cost for evaluation is \$550.00. Account #11-219-100-320-00-CST
6. Board approved for the transportation agreement with Camden County Educational Services Commission for student (01270180) attending Creative Achievement. This agreement is from 9/3/20 to 10/2/20. Cost will be \$125.00/day, not to exceed \$2,650.00. Account #11-000-270-513-00-BUS
7. Board approved to contract Dr. James Hewitt, M.D., Psychiatrist, for the 2020-2021 school year. Dr. Hewitt will be called in on an as needed basis for students who are required to have a psychiatric evaluation per their IEP. Cost for each evaluation will be \$600.00, not to exceed \$20,000.00. Account #11-000-219-390-00-CST
8. The Board of Education authorized Herbert Schectman, Business Administrator, to enter into an agreement with ServPro of Salem County to provide disinfectant services as needed to mitigate identified Covid-19 areas for a cost not to exceed \$20,000. The anticipated service time to mitigate a building is expected to be no more than 1-2 hours.

Board Minutes August 12, 2020

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Home Instruction: In/ Out of District/Residential

Motion (Colon/Bentley) Board approved: **#7-C-2**

1. Board approved for the agreement with SCSSSD for Related Services (occupational & physical therapy) for the 2020 ESY and 2020-2021 school year. Cost for services will be \$357.00 per evaluation and \$93.00 per hour for therapy sessions in the schools. Account #11-000-219-390-00-CST

2. Board approved for the following special education students to attend out of district placement for the 2020-2021 school year.

Student ID#	School	Grade	Tuition	Dates	Account #
01230154	SCSSSD-Daretown	10	\$52,924.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01250020	SCSSSD-Daretown	8	\$52,924.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01310129	SCSSSD-Cumberland	2	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01280159	SCSSSD-Cumberland	5	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01300016	SCSSSD-Cumberland	3	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01290097	SCSSSD-Cumberland	3	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01260047	SCSSSD-Cumberland	7	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01240167	SCSSSD-Cumberland	9	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01270170	SCSSSD-Cumberland	6	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01320084	SCSSSD-Cumberland	1	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01300091	SCSSSD-Cumberland	3	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01190142	SCSSSD-Salem	12	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01260134	SCSSSD-Salem	6	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01220064	SCSSSD-Salem	10	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01210194	SCSSSD-Salem	12	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01220094	SCSSSD-Salem	11	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01260083	SCSSSD-Salem	6	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01180074	SCSSSD-Salem	12	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01250170	SCSSSD-Upper Pittsgrove	8	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01220167	SCSSSD Alternative School	11	\$27,030.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01060089	Pineland Learning	8	\$55,260.00	9/2/20-6/30/21	11-000-100-566-00-BUS
01220055	Pineland Learning	11	\$55,260.00	9/2/20-6/30/21	11-000-100-566-00-BUS
01270189	Pineland Learning	6	\$55,260.00	9/2/20-6/30/21	11-000-100-566-00-BUS
01240078	Pennsville School	9	\$24,000.00	9/8/20-6/30/21	11-000-100-562-00-BUS
	1-1 Aide		\$50,000.00	9/8/20-6/30/21	11-000-100-562-00-BUS
01210012	Brookfield Academy	12	\$56,340.00	9/9/20-6/30/21	11-000-100-566-00-BUS
01300066	Petway School, Vineland	2	\$64,267.00	9/3/20-6/30/21	11-000-100-562-00-BUS

Board Minutes August 12, 2020

01290173	Petway School, Vineland	4	\$64,267.00	9/3/20-6/30/21	11-000-100-562-00-BUS
01200086	Creative Achievement	11	\$51,458.40	9/3/20-6/30/21	11-000-100-566-00-BUS
01270180	Creative Achievement	6	\$6,003.48	9/3/20-10/2/20	11-000-100-566-00-BUS

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #7-D-2

1. Board approved of the following students to be Inter-district Choice Students of SHS for the 2020-2021 school year:
 - Zachary Gannon - 9th Grade – Alloway, NJ
 - Heaven-Lee Hudson - 9th Grade – Carney's Point
2. The Board of Education authorized ten (10) business days of unpaid suspension for Morris Evans.

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

PERSONNEL

A. Resignation/Retirement

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-A-2

1. Board accepted with regret, the resignation of Board Member Bethanne Patrick, effective July 10, 2020.

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-C-2

1. Board approved of the employment of Mr. Christopher Vazquez as an English Teacher for Salem High School effective September 1, 2020 through June 30, 2021. Salary will be \$52,957 (BA02) per annum.
2. Board approved of the employment of Yamileth Ortiz as a Special Education Teacher for John Fenwick Academy effective September 1, 2020 through June 30, 2021. Salary will be \$53,257 (BA03) per annum.
3. Board approved of the employment of Meghan Taylor as Director of Special Services for the Child Study Team for the 20-21 school year. Start date to be determined. Salary will be \$90,000 per annum (prorated).

Board Minutes August 12, 2020

4. Board approved of the employment of John Russo as a 5th Grade Science Teacher for Salem Middle School effective September 1, 2020 through June 30, 2021. Salary will be \$66,142 (MA12) per annum.
5. Board approved of the employment appointment of Devon Russell from Executive Secretary to Payroll/Accountant in the Business Office for the 2020-2021 school year, effective August 13, 2020. Salary will be \$55,000, deletion of \$2,500 accounting stipend.
6. Board approved of the employment of Lynne Chappell as the Executive Secretary at John Fenwick at a salary \$40,000 (prorated) for the 2020-2021 school year, effective August 13, 2020. Executive Secretary stipend of \$478.00 (prorated). Longevity of \$500.00 (prorated).
7. Board approved of the employment of Angelica Espinal as Secretary at the Salem Middle School effective September 1, 2020. Salary will be \$32,000 /eleven months (prorated). Longevity of \$500.00 (prorated).
8. Board approved of the employment of Caitlin Long, as a Long-Term Substitute Preschool Teacher at John Fenwick Academy effective September 1, 2020 and ending on, or about February 22, 2021. Salary will be \$54,957 (MA02) prorated per annum.

Motion approved by roll call voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-D-2

1. Board approved of the following educational support staff to perform summer hours beginning August 13, 2020 to August 31, 2020:

Attendance/Guidance – Ms. Angelica Espinal - 75.0 hours @ \$22.00 = (\$1,650.00)
(7.5 hrs. per day)

2. Board approved of Coaching Positions for the Fall 2020 season, for those coaches who started their season during the NJSIAA Phase 1 Summer Workout sessions. Phase 1 began on July 13th. Payment of stipend will be prorated if the regular season is canceled.

Sport	Position	Stipend	
Football	Head Coach	\$5,947	Montrey Wright
Football	Assistant Coach (Line/DC)	\$4,377	David Hunt
Football	Assistant Coach	\$3,822	Lamont Johnson
Football	Assistant Coach (JV)	\$3,822	Curtis Schofield
Football	Assistant Coach (JV)	\$3,822	Cameron Smith
Summer	Weight Room Supervisor	\$3,402	Montrey Wright
Field Hockey	Head Coach	\$4,762	Donna O'Leary
Field Hockey	Assistant Coach (JV)	\$3,822	Shanna Scott
Tennis (Girls')	Head Coach	\$4,762	Jason Kutzura
Soccer (Girls')	Head Coach	\$3,928	Drew Favat
Soccer (Girls')	Assistant Coach (Varsity)	\$1,697	Krystina Gorman

Board Minutes August 12, 2020

Soccer (Girls')	Assistant Coach (JV)	\$3,822	Greg Lagakos
-----------------	----------------------	---------	--------------

*Payment of full stipend will be contingent upon the decision by the Governor's office and the NJSIAA whether or not to continue with a Fall athletics season due to the Covid-19 pandemic.

- The Board of Education approved Devon Russell as the District Substitute Call-In Clerk for the 2020-2021 school year. Salary will be \$32.00 per day for 180 days. Total cost equals \$5,760.
Bobbie Shuman: Substitute

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, and Groce Nays: 0 Abstain: V. Wright (Montrey Wright)

D. Leave of Absence

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-E-2

- Board approved the following leave of absence:

Employee ID#	346
Employee	K.O.
Type of Leave	Intermittent- Medical
Leave Requested	09/01/20-09/01/21
Fed Max Leave (max 90 days)	09/01/20-09/01/21
Time Usage of FMLA	12 weeks
NJ Family Leave (max 90 days)	N/A
Time Usage of FLA	N/A
*Use of Sick Days	10 days
*Use of Personal Days	3 days
*Use of Vacation Days	N/A
Unpaid Leave	After exhausting all sick and personal days
Intermittent Leave	1-2X per week
Extended Leave	N/A
Est. Return Date	N/A

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Board Minutes August 12, 2020

Policies/Calendars

Motion (Colon/Bentley) Board approved: #14-2

1. Board approved of the 2nd reading of the following policy:
6000/6142.17 Instructional Program

2. Board approved of the 1st reading of the following policies:
2000/2111.6 Re-Opening School Following a Pandemic
2000/2111.63 District All-Virtual Policy
2000/2111.65 Contact Tracing and Screening – Pandemic

Motion approved by roll call voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Bentley) Board approved: #15-2

1. Board approved of the following individuals as Volunteer Coaches for the Fall 2020 season:
Football
Morgan Hunt
Deron Barnes
Gary Henry
Melvin Jones Jr.
MacAdoo Harrison-Dixon

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, and Wright Nays: 0 Abstain: 1 – Groce

EXECUTIVE SESSION

- There was no executive session during this meeting

ADJOURNMENT

Motion (Colon/Bentley) Board adjourned the August 12, 2020 meeting of the Salem City Board of Education at 6:55 P.M.:

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Crane, Fletcher, Hoolahan, McDonald, Wilkins, Wright and Groce Nays: 0 Abstain: 0



Herbert Schectman
Business Administrator/Board Secretary
HS/ta