

SALEM HIGH SCHOOL



219 Walnut Street
Salem, New Jersey 08079-9408
(856) 935-3900

Jordan G. Pla
Vice Principal

John R. Mulhorn
Principal

Darryl G. Roberts
Vice Principal

August 2020

Dear Parent/Guardian,

The first day of school is quickly approaching. The administration and staff of Salem High School are working diligently to open our school under the most unusual of circumstance due to the COVID 19 pandemic. As we continue to prepare for the first day on Thursday, September 3rd, 2020, we resolve to make your student's health and well-being our priority.

Based on the most recent information provided to us by the NJDOE Road Back document and the CDC (Centers for Disease Control), we have developed the following student protocol:

Face Covering:

First and foremost, all staff and students must wear proper face mask and practice social distancing when possible, while on campus. Please review the enclosed document.

Qualtrics:

Between the hours of 5:00 am and 7:15 am each morning, all students must complete the Qualtrics survey. Students and staff who have not completed the survey or have a negative outcome, will not be allowed entry into the building. Additional information on Qualtrics to follow.

Student Entry/ Reporting to School:

Our first day of school is Thursday, September 3rd. Please inform your student that the school building does not open until **7:40 am** each morning. No exceptions. In order to maintain social distancing, students are to gain entry into the building at the following locations:

9 th grade	Main doors at the front of the school
10 th grade	Band room doors located in B-Wing East
11 th grade	Gymnasium/Cafeteria doors located in B-Wing West
12 th grade	Senior Patio Door Entrance

Assigned administration and staff will monitor each location. Staff will only allow students entry into the building who were cleared by Qualtrics.

Homeroom:

Once students have entered the building, they will report directly to their homeroom. To reduce movement in the hallways, homeroom this year is also your student's first period class. During homeroom, students will be provided with breakfast and school announcements. Students will also receive their desk shield to transport to each of their classes and lunch. Students will not be assigned a locker.

Lunch:

We are utilizing three lunch periods this year in order to socially distance the students. The cafeteria, gymnasium, and senior patio will provide adequate spacing to accomplish proper social distancing. Metz Culinary Services will implement proper protocol and procedures for food delivery.

Additional Personal Safety Protocols:

Parents/Guardians are not allowed in the building unless they have an appointment. When signing out a student, parent/guardian will come to the front entrance to complete the sign out form and student will be retrieved from the classroom for dismissal.

In addition to the above mentioned procedures, students will be responsible for their own personal sanitizing by using the following district supplied materials: hand sanitizing stations outside every classroom, soap and water available in all lavatories and identified classrooms, disinfectant wipes for desks, chairs, shields, computers, etc. Water fountains will be disconnected and students can bring their own water bottle. Hallway traffic flow will be followed in one direction. Signs will be posted.

Additional District, NJDOE, and CDC Information on School Reopening:

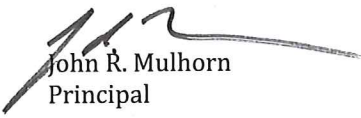
Please visit our district web site at salemnj.org to view all information relevant to the opening of Salem High School and the Salem City School District for the 2020-2021 school year.

Enclosed you will find a list of classes and your student's 2020/2021 schedule. Please review this list carefully. If you have any questions about your child's courses, please contact Mr. Hunt at (hunt@salemnj.org) or Mrs. Gatson at (gatson@salemnj.org).

For your convenience we have enclosed a registration form, a health information card, an Internet Information Consent form, the KI permission form, and the School-Parent Compact. It is imperative that these forms are completed and returned to the school. Please feel free to return them with your student on the first day of school. Your timely assistance in this matter is greatly appreciated. Also enclosed in this packet is important information including our 2020-2021 School District Calendar, a flyer regarding our uniform policy, our HIB policy, an Emergency Response Plan/School Fact Sheet, and letters regarding our Family Life Education Curriculum, Pupil Records, Right To Know, Proper Face Coverings, Qualtrics and the Student Accident Insurance Flyer.

The Salem High School Administrative Team looks forward to working with you and the community in fulfilling your student's academic and social potential. We will continue to focus our attention in providing your child with the opportunities to gain the skills needed to achieve in today's world. Please visit the District website at www.salemnj.org to view the student handbook and other school related items. Please be aware that due to the current pandemic, all information is subject to change.

Yours in education,



John R. Mulhorn
Principal

(enclosures)

JRM: lab