

**WELLNESS POLICY EVALUATION CHECKLIST**

Local Education Agency (LEA) Salem City School District  
AGREEMENT # 03304630 School year 2014-2015

Evaluation should be completed at least once per school year. It is not all-inclusive.

**1. Meal Service**

YES NO

- Students have been given an adequate amount of time to eat.
- Meal periods are scheduled at appropriate times. Lunch periods must be between 10:00 AM and 2:00 PM.
- All reimbursable meals offered meet federal standards.
- Students receive a consistent nutrition message in the classroom and cafeteria.
- All food preparation areas have had health inspections and received satisfactory approvals.

**2. A La Carte Sales**

YES NO

- Foods of minimal nutritional value, as defined by USDA, are not sold, served or given away anywhere on school property before the end of the school day.
- Foods and beverages having sugar, in any form, as the first ingredient, are not sold, served or given away anywhere on school property prior to the end of the school day.
- Candy is not sold, served or given away anywhere on school property before the end of the school day.
- All snacks and beverages sold, served or given away anywhere on school property during the school day meet the standards set forth in the adopted nutrition policy.

**3. School Store**

YES NO

- Any food or beverage item sold in the school store during the school day meet the standards set forth in the adopted nutrition policy.
- A copy of the adopted nutrition policy is in the school store.

#### 4. Fundraising

YES NO

- Fundraising encourages healthy eating habits by promoting the sale of healthy food/beverage items or non-food products.

- All fundraising involving the sale of food/beverage items takes place outside of the regular school day.

- Parent groups and other organizations have been advised of the adopted nutrition policy and refrain from using restricted items as fundraisers.

#### 5. Curriculum

YES NO

- State and district health education curriculum standards and guidelines include nutrition and physical education.

- Recess is scheduled before lunch whenever possible.

#### 6. Beverages

YES NO

- All beverages offered for sale do not exceed 12 ounces, except water.

- In elementary schools only water, milk (non-fat or unflavored 1%) and 100% fruit or vegetable juice is offered for sale.

- In middle and high schools, at least 60% of all beverages, other than water and milk (non-fat or unflavored 1%) must be 100% fruit or vegetable juice.

- In middle schools and high schools the 40% "other" beverages that are offered meet the standards set forth in the adopted nutrition policy.

- The adopted nutrition policy is implemented correctly for each area beverages are offered, including vending machines and the school store.

#### 7. Celebrations

YES NO

- Classroom celebrations do not include any foods defined by USDA as foods of minimal nutritional value.

- Occasional classroom celebrations and curriculum related activities are exempt from this policy, however, strong effort is made to include healthy choices when planning these activities.

**8. Personnel**

YES      NO

- There is an active committee comprised of teachers, parents, coaches, school administration, and community partners working to promote awareness of the adopted nutrition policy requirements.

- The LEA is committed to providing support for staff so they have the skills and knowledge to implement the adopted nutrition policy.

- The LEA will work to integrate nutrition education throughout the school day and after school programs to provide a consistent message to parents and students.

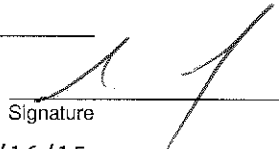
- Households are provided information that supports the adopted nutrition policy and promotes awareness of healthy choices.

- Food is not used as a reward for academic performance or behavior, unless noted as part of a student Individual Education Plan (IEP).

- The adopted nutrition policy has been reviewed with all staff members and all staff are following the guidelines.

Answering **NO** to any of the questions indicates areas where improvement is needed.

Date Evaluation completed: 1/16/15

Completed by: Dr Amiot Michel        
Name of Person responsible for evaluation as listed on SNEARS)      Signature

Reviewed with Jennifer Shimp      on 1/16/15  
Wellness Coordinator      Date

Copy of adopted nutrition policy is attached

# **Salem City Board of Education District Policy Manual**

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Date Adopted: July 12, 2006

Date Revised: May 9, 2007, October 8, 2014

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The Board believes that children need access to healthful foods and opportunities to be physically active in order to grow, learn, and thrive, and that good health fosters student attendance and education. Poor diet combined with the lack of physical activity negatively impacts on students' health, their motivation, and their ability to learn.

Obesity rates have doubled in children and tripled in adolescents over the last two decades, and physical inactivity and excessive caloric intake are the predominant causes of obesity. Heart disease, cancer, stroke, and diabetes are responsible for two-thirds of deaths in the United States, and major risk factors for those diseases, including unhealthy eating habits, physical inactivity, and obesity, often are established in childhood.

To promote healthful behavior in the school, the Board is committed to providing students with healthy and nutritious foods, and encouraging its students to consume fresh fruits and vegetables, lowfat milk and whole grains. The Board is also committed to encouraging students to select and consume all components of the school meal.

In order to promote and protect children's health, well-being, and ability to learn, the Board is committed to providing school environments that support healthy eating and physical activity and will ensure that:

1. All students will have opportunities, support, and encouragement to be physically active on a regular basis;
2. Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans, the Healthy, Hunger-Free Kids Act of 2010 and the USDA nutrition standards for National School Lunch, School Breakfast and/or After School Snack Programs. The district will regulate the types of food and beverage items offered outside the federal meal requirements, such as a la carte sales, vending machines, school stores, and fundraisers;
3. Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; will accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
4. Meal periods shall be scheduled at appropriate times (Lunches will be served between 10:00 AM and 2 PM).
5. All food preparation areas shall have had regular health inspections and received satisfactory approvals.

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6. All students will be provided with adequate time for student meal service and consumption in a clean, safe, and pleasant dining environment. It is recommended that physical education or recess be scheduled before lunch when possible;
7. To the maximum extent practicable, Salem City School will participate in available federal school meal programs (including the School breakfast Program, national School Lunch Program including After School Snack Programs, summer Food Service Program, and Child and Adult Care Food Program). All reimbursable meals shall meet Federal nutrient standards as required by the U. S. Department of Agriculture Child Nutrition Program regulations;
8. Schools will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services; and
9. The Board will engage students, parents, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.

The Superintendent of Schools shall develop regulations consistent with this policy, including a process for measuring the effectiveness of its implementation, and designating personnel within the school with operational responsibility for ensuring the school is complying with the policy. In addition, the Superintendent of Schools shall designate a district administrator to oversee and ensure that each school in the district complies with the provisions of this policy and that the policy is implemented correctly for each are beverages are offered, including vending machines (if applicable) and the school store(s).

The Superintendent of Schools shall be responsible to providing support for staff members so they have the skills and knowledge to implement the provisions of this policy.

The Board of Education will support the implementation of nutrition education throughout the school day and during after school programs, in order to promote a consistent message to parents/guardians and students.

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### Advisory Committee

The Superintendent of Schools shall oversee the formation and support of an advisory committee comprised of teachers, parents, coaches, school administrators and community partners working to promote awareness of the requirements of this policy and to make suggestions for improvements to the nutrition of students and this policy. The committee shall also undertake additional tasks as consistent with the wellness policy guidelines issued by the USDA.

All reimbursable meals shall meet federal nutrient standards as required by the U.S. Department of Agriculture Child Nutrition Program regulations. All items served as part of the After School Snack Program shall meet the standards as outlined within this policy.

The following items shall not be served, sold, or given out as free promotion anywhere on school property at anytime before the end of the school day:

1. Foods of minimal nutritional value as defined by the United States Department of Agriculture, including soda water, water ices, chewing gum, and certain candies (hard candy, jellies and gums, marshmallow candies, fondant, licorice, spun candy, and candy coated popcorn);
2. All food and beverage items listing sugar, in any form, as the first ingredient; and
3. All forms of candy.

The schools shall reduce the purchase of any products containing trans fats.

All snack and beverage items sold or served anywhere on school property during the school day, including items sold in a la carte lines, vending machines, snack bars, school stores and as fundraisers, or served in the reimbursable After School Snack Program, shall meet the following standards:

1. Based on manufacturers nutritional data or nutrient facts labels:
  - a. No more than 8 grams of total fat per serving, with the exception of nuts and seeds;
  - b. No more than 2 grams of saturated fat per serving.
2. All beverages shall not exceed 12 ounces, with the following exceptions:
  - a. Water;
  - b. Milk containing two percent or less fat.
3. Whole milk shall not exceed 8 ounces.

In elementary schools 100% of all beverages offered shall be milk (non-fat or unflavored 1%), water or 100% fruit or vegetable juices.

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In middle and high schools:

1. At least 60 percent of all beverages offered, other than milk (non-fat or unflavored 1%) and water, shall be 100% fruit or vegetable juices;
2. Any “other” beverages that are offered must meet the standards set forth in this policy.

In accordance with the findings noted by the American Academy of Pediatrics and reported in their clinical report (“Sports Drinks & Energy Drinks for Children & Adolescents; Are they Appropriate?” – Pediatrics, Vol. 127 No. 6, June 2011), sports and energy drinks often contain high concentrations of sugar and/or caffeine, as well as other herbal and mineral additives. Some of these ingredients may not be appropriate for consumption by children. Therefore, sports drinks and energy drinks are not permitted to be consumed by students and the district will not make them available. Students may not bring them to school from home.

For the health and safety of students and staff members, all beverages distributed, sold or brought to school must be in sealed containers.

Classroom celebrations shall not include any food items defined by the regulations of the USDA as “foods of minimal nutritional value.” Occasionally, however, classroom celebrations and curriculum-related activities may be exempt from the provisions of this policy, however, strong effort shall be made to include healthy choices when planning such activities.

Food items are not to be used as a reward for academic performance or behavior unless noted as part of a student’s Individualized Education Plan. Withholding food as a punishment is strictly prohibited.

This policy does not apply to: medically authorized special needs diets pursuant to federal regulations (7CFR part 210); school nurses using FMNVs during the course of providing health care to individual students; or special needs students whose Individualized Education Plan (IEP) indicates their use for behavior modification.

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## Nutrition Education and Promotion

The district's curriculum shall incorporate nutrition education and physical activity consistent with the New Jersey Department of education Core Curriculum Content Standards:

1. A minimum of 30 minutes of physical activity per day;
2. Opportunities for physical activity during the school day through daily recess periods, scheduled physical education classes, walking programs, and the integration of physical activity into the academic curriculum;
3. Opportunities for physical activity through a range of after school programs, including intramurals, interscholastic athletics, and physical activity clubs.

The Superintendent will specifically address the issue of biosecurity for the school food service. Biosecurity may be part of the plans, procedures, and mechanisms for school safety.

Students will receive consistent nutrition messages throughout schools, classrooms, cafeterias, and other appropriate means as follows:

- Teachers will integrate nutrition education into core curricula;
- Nutrition promotion may include participatory activities such as contests, promotions, farm visits, and experience working in school gardens;
- The nutrition education program will be linked to school meal programs, , cafeteria nutrition promotion, after-school programs, and school breakfast programs;
- Nutrition education will be offered in the cafeteria as well as the classroom, with coordination between the foodservice staff and teachers;
- Nutrition education will promote fruits, vegetables, whole-grain products, low-fat dairy products, healthy food preparation methods, and accurate portion sizes;
- Students will have opportunities to taste foods that are low in saturated and trans fats, sodium and added sugar;
- Staff members responsible for nutrition education will regularly participate in relevant professional development (e.g., training on the Dietary Guidelines for Americans and how to teach them);
- Staff will only use approved nutrition curriculum in the classroom. Curriculum developed by corporate interests is prohibited;
- Nutrition education will be provided to families via handouts, newsletters, postings on the website, presentations, and workshops. The school menu may be posted online;



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- Staff members are strongly encouraged to model healthful eating habits, and discouraged from eating in front of children/sharing food with children during regular class time, outside of activities related to the nutrition education curriculum. Staff members are not permitted to eat or drink out of branded packaging in front of children (e.g., coffee containers with specific company logos);
- Families will be requested to pack lunches and snacks that meet district nutrition standards and will be provided with written guidance on how to accomplish this.

Specifically, the nutrition curriculum will encompass:

- Promotion of adequate nutrient intake and healthy eating practices;
- Skill development, such as reading labels to evaluate the nutrient quality of foods, meal planning, analysis of health information;
- Examination of the problems associated with food marketing to children;
- Nutrition themes including, but not limited to USDA's MY Plate, Dietary Guidelines for Americans, adequate nutrient intake (such as carbohydrates, proteins, fats), body image and food safety.

## Physical Activity

All students will have opportunities for physical activity beyond physical education class on a daily basis. Classroom health education will reinforce the knowledge and skills needed to maintain a physically active lifestyle. Students will be encouraged to reduce sedentary time. It is recommended that students not be required to engage in sedentary activities for more than two hours without an opportunity to stretch and move around. Short (3-5 minute) "energy release" physical activity breaks are recommended between classes to incorporate short activity breaks into the day.

Teachers are expected to incorporate opportunities for physical activity in the classroom whenever possible and will be encouraged to serve as role models by being physically active alongside the students.

## Fundraising Activities

Any and all fundraising activities that include food items shall encourage healthy eating habits by promoting the sale of healthy food and/or beverage items. All fundraising involving the sale of food and/or beverage items shall take place outside of the regular school day.

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### Notification

At a minimum, a copy of this policy shall be posted in the cafeteria(s), school store(s) and provided to the parent group(s) of the school district.

Parents/guardians shall be provided information supporting the provisions of this policy and promoting healthy choice awareness.

All staff members shall be provided with a copy of this policy annually or following any revision to it.

The Superintendent of Schools will provide a report to the Board of Education annually. The following information will be included in this report:

- The extent to which each school is in compliance with the wellness policy;
- The progress made in attaining the goals of the policy;
- Any recommend changes to this policy;
- A detailed action plan for the following school year to achieve annual goals and objectives; and,
- Any additional information required by the USDA.

Revisions to this policy will take into account new research and evidence on health trends, new national and state standards and guidelines, new state and federal initiatives, local evaluation data, changing district priorities, and other issues.

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## Legal References

NJSA 18A:11-1 General mandatory powers and duties  
18A:18A-4.1 f.,h. Use of competitive contracting in lieu of public bidding  
18A:18A-6 Standards for purchase of fresh milk; penalties; rules and regulations  
18A:33-3 through -5 Cafeterias for pupils  
18A:33-9 through -14 Findings, declarations relative to school breakfast programs  
18A:58-7.1 through -7.2 School lunch program

NJAC 2:36-1.1 et seq. Child Nutrition Programs  
6A:16-5.1(b) School safety plans  
6A:23-2.6 Supplies and equipment  
6A:32-12.1 Reporting requirements  
6A:32--14.1 Review of mandated programs and services  
6A:30-1.1 et seq. Evaluation of the Performance of School Districts

Healthy, Hunger-Free Kids Act of 2010

Sec. 204 at the Federal Child Nutrition and WIC Reauthorization Act of 2004 (P.L. 108-265)

42 U.S.C. 1751 et seq. Richard B. Russell National School Lunch Act

42 U.S.C. 1771 et seq. Child Nutrition Act of 1966

7 C.F.R. Part 210 Medically authorized special needs diets

7 C.F.R. Part 210.10 Foods of minimum nutritional value

Manual for the Evaluation of Local School Districts

New Jersey Quality Single Accountability Continuum (NJQSAC)

## Possible Cross References

1200, 1220, 3000/3010, 3450, 3510, 3542, 3542.31, 3542.44, 4222, 5131, 9123, 9124