

January 7, 2015

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
January 7, 2015**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh
Daffonie Moore	Katrina Tatem	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supv. Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood
Jennifer Pell, VP Salem High School	Darryl Roberts, VP Salem High School
OTHERS: Mr. Barbour - Solicitor	Dr. Theodore Johnson – Consultant

Reorganization of Board Members

1. Swearing in newly elected Board of Education members and sending districts:
2. Roll Call:
 - Carol Adams
 - Christopher Colon
 - Yuenge Groce
 - Heidi Holden
 - Joan Hoolahan
 - Julian LeFlore
 - Daffonie Moore
 - Katrina Tatem
 - Stephanie Walsh
 - Richard Watson

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3. Reorganization of the Board of Education:

Election of officers:

a. President

Motion (/) Board to open the nominations for the position of President.

Motion (/) Board to nominate to serve as President.

Motion (/) Board to close the nominations for President.

Board voted by a roll call vote to elect _____ as President of the Salem City Board of Education from January 7, 2015 for one year or until his/her successor is elected and shall qualify.

b. Vice President

Motion (/) Board to open the nominations for the position of Vice President.

Motion (/) Board to nominate to serve as Vice President.

Motion (/) Board to close the nominations for Vice President.

Board voted by a roll call vote of _____ to elect _____ as Vice President of the Salem City Board of Education from January 7, 2015 for one year or until his/her successor is elected and shall qualify.

Code of Ethics

Motion (/) Board to adopt the New Jersey School Board Member Code of Ethics, with presentation by Attorney Roger Barbour, signature on file at Board Office.

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c. Appointment of Committees:

Motion (/) Board to establish the following Board of Education Committees with committee members pending the review and reappoint by the seated president:

- i. Personnel/Negotiations/Climate Committee
- ii. Facilities/Finance/Policy Committee
- iii. Curriculum/Technology/Student Committee
- iv. SCSBA Representative
- v. Urban Boards Delegate
- vi. Legislative Chairperson
- vii. Chamber of Commerce Delegate

d. NJSBA Delegate:

Motion (/) Board to approve the appointment of a Salem City Board of Education member as the NJSBA Delegate.

Name: _____

Alternate: _____

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

PRESENTATION

Students of the month for January 2015:

John Fenwick School	Francisco Oteiza-	Grade 2	Mrs. Maccarone
	Angelina Latoree-	Grade 2	Ms. Ali
Salem Middle School	Diamond Grayson	Grade 6	Mr. Justin Newell
	DúShawn Badie	Grade 6	Mr. Justin Newell
Salem High School	Jonathan Taylor	Grade 10	
	Abigail Sharp	Grade 11	

Staff Member(s) of the month for January 2015:

Child Study Team

Presentation:

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of December 10, 2014 Board of Education meeting.

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BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: #2-A-E-7/DIST*.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of November 2014.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending November 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending November 2014 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014 The Treasurer’s Report and Secretary’s Report are in agreement for the month of November 2014 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending October 2014 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for balance of December 2014 **\$ 43,050.77**

To approve Payment of Bills for January 2015
General Account **\$ 699,212.77** Food Service **\$82,136.93**
Confirmation of payrolls for December 2014
December 15, 2014 General Acct. Transfer **\$924,752.98**
December 23, 2014 General Acct. Transfer **\$676,728.70**
- a) Move that the Business Administrator be authorized to process additional invoices for payment for the current month with Board confirmation at the next regular board meeting.

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Miscellaneous

Motion (/) Board to Approve: **#2-G-7/DIST**

1. Board to approve for the Preschool Education Aid (PEA) budget for the 2015-2016 school year in the amount of \$2,191,145.00

2. Board to approve the Carry-Over Funds from NCLB 2013-2014:
 - Title I A \$110,929
 - Title II A \$ 2,350
 These changes are made per NCLB Federal Requirements.

3. Board to approve for the rollover of the remaining Get Up and Move funds into 2015. This has been approved by the Salem Health and Wellness Foundation’s Executive Director Brenda Goins.

4. Board to approve the 14-15 joint transportation contract with Woodbury City School District for a foster student totaling \$3,240.

STUDENT MATTERS HIGH SCHOOL

A. Field Trips #4-A-7/HS

Motion (/) Board to Approve: **#4-A-7/HS**

1. Board to approve the following High School field trips:

African American Museum Philadelphia PA 9:15 am – 2:15 pm	January 16, 2015 35 students	Mr. Boone, Mr. Buck, Mrs. C- Pierangeli, Ms. Hall 3 subs 1 bus
Rowan University Campus Visit Glassboro, NJ 9:00 am – 2:00 pm	February 10, 2015 45 students	Ms. Hall, Mr. Hunt, Mrs. Gatson Bus supplied by Rowan Univ.
Teen Pep Retreat Ashland Nature Center Hockessin DE 8:00 am 2/19/15 to 2:00 pm 2/20/15	February 19 and 20, 2015 20 students	Mr. Levitsky, Ms. Woodlock 4 subs 1 bus (pd by Teen Pep Grant) All other expenses paid by Teen Pep Grant
Costs:	Subs: \$875.00 Buses: \$212.40	Various Accounts #15-000-270-512-03-SHS

2. Board to approve the request to participate in the “Bound for Success” After School Program for the Salem Boys’ Basketball team. This program is sponsored by the United Way of Salem County, Inc. The students will attend one night a week for two hours on varying days. They will be supervised by the basketball coaches, Christopher Lee and Cameron Smith.

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B. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-7/DIST**

1. Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
5944984368	Pineland	\$34,482.22	12/15/14 6/30/15	#11-000-100-566-00-BUS
02160005	Janice Davis	\$29/hr 5 hrs/week	12/16/2014	#11-150-100-101-00-BUS
01160157	Rachel Bartlett	\$29/hr 5 hrs/week	12/16/2014	#11-150-100-101-00-BUS
01190064	Melissa Skinner	\$29/hr 5 hrs/week	11/18/2014	#11-150-100-101-00-BUS
01210005	Melissa Skinner	\$29/hr 5 hrs/week	12/22/2014	#11-150-100-101-00-BUS
01220015	Anwar Golden	\$29/hr 5 hrs/week	1/5/2015	#11-150-100-101-00-BUS
01220014	Anwar Golden	\$29/hr 5 hrs/week	1/5/2015	#11-150-100-101-00-BUS

PERSONNEL DIST/ HIGH SCHOOL

A. Resignation/Retirement

Motion (/) Board to Approve: **#8-A-7/DIST**

1. Board to accept the retirement of Rolanda Sykes Learning Disability Teacher Consultant for Salem City School District. Her last day will be February 27, 2015.

B. Employment

Motion (/) Board to Approve: **#8-C-7/HS**

1. Board to approve the following substitute(s) for the 2014-2015 school year.
David Valiante Teacher of English
2. Board to approve the employment of Renee Murray as the Music Instructor at Salem High School effective January 8, 2015. Ms. Murray's salary will be \$51,084.00 BA00 prorated for the 14-15 school year.

C. Financial Request:

Motion (/) Board to Approve: **#8-D-7/HS**

1. Board to approve Fall 2014 and Winter 2015 Athletic Positions:
Videotaping Football 11 games \$53/game Cameron Smith
Event Staff as needed \$34/game Jacquelyn Thompson
Cheerleaders Winter Assistant \$809 Amber Pierce

C. Leave of Absences:

Motion (/) Board to Approve: #8-E-7/HS

- Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Extend ed leave	Unpaid Leave	Return Date
CR	Medical	10/23/14 6/30/15	10/23/14 1/5/15	12 wks	1/6/15 4/1/15	N/A	16.5 days	1.5 days	4/2/15 6/30/15	11/27/14 6/30/15	9/1/2015
AM	Medical	2/17/15 5/4/15	2/17/15 3/23/15	6 wks	N/A	N/A	25 days	N/A	N/A	N/A	5/5/2015

PERSONNEL Non-High School

A. Resignation/Retirement

Motion (/) Board to Approve: #8-A-7/NHS

- Board to approve the resignation of Katherine Curriden Roman, First Grade Teacher John Fenwick Academy. Last day will be recorded as December 19, 2014.

B. Employment

Motion (/) Board to Approve: #8-C-7/NHS

- Board to approve the employment of Avonda Green-Ransome as a Pre-School One to One Aide at John Fenwick Academy at a salary of \$18,975 Step 2 Tier 3 , beginning January 8, 2015 prorated for the 2014-2015 school year.
- Board to approve the revised memo:
Board to approve the employment of Erin Ecret as a Pre-School Disabled Para Professional at John Fenwick Academy, revised salary \$20,475 Step 1 Tier 4 for the 2014-2015 SY prorated beginning November 13, 2014.
- Board to approve the employment of Carolyn Allen as a Special Education Resource Room Teacher at John Fenwick Academy at a salary of \$59,034.00 MAO8 prorated for the 2014-2015 school year beginning date TBD.
- Board to approve Kerry Thompson as a First Grade Teacher at John Fenwick Academy at a salary of \$51,084.00 BAOO prorated for the 2014-2015 school year beginning January 6, 2015.

C. Financial Request:

Motion (/) Board to Approve: #8-D-7/NHS

- Board to approve the following to serve as Office Detention Monitor for SMS 2014-2015:
Wendelin Dublin – Instructional Assistant – School Counselor Certification
Rate is \$24/hr for 1 hr a day on rotating basis. Account #15-421-100-100-02-MS

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Curriculum /Professional Development

Motion (/) Board to Approve: #11-7/DIST

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Jennifer Cascaden Heather Meehan	JFA	Syeda Woods	Help Prepare Your PreK and K Students to Meet the Common Core State Standards in Literacy	2/11/2015	Cherry Hill NJ	\$229.00 \$229.00 #20-218-200-580-00-JFS
.Julie Fialkow Adam Pszwaro	SMS	Pascale DeVilme'	Salem County School Counselors Association Meeting	12/19/2014	Rowan College at Gloucester County	-0- -0-
.Julie Fialkow	SMS	Pascale DeVilme'	Salem County Traumatic Loss Coalition	12/10/2014	Penns Grove Regional High School	-0- -0-
Jill Sutton-Parris	JFA	Syeda Woods	NJDOE Division of Early Childhood 2015 Statewide Pre-School Nurses Meeting	2/4/2015	Performing Arts Center, Neptune NJ	-0- \$60.32 15-000-213-500-01-JFS 50% 20-218-200-580-01-JFS 50%
Michele Beach	SMS	Pascale DeVilmé	NCTM Principals in Action	2/6/2015 2/7/2015	Charlestown, SC	\$507.00 Registration \$168.00 Food \$468.20Travel \$360.93 Hotel 15-000-240-500-02-SMS
Syeda Woods	JFA	Dr. Michel	47 th Annual Conference on Reading/Writing	1/23/2015	Hyatt Regency New Brunswick, NJ	\$180.00 -0- 15-000-240-580-01(75%) 20-218-200-500-01(25%)
Sean O'Brien	SHS	John Mulhorn	2015 NSCAA Convention	1/16/2015	Pennsylvania Convention Center	\$304 Registration \$100 Membership 15-402-100-500-03-ATH
Patrick Michel John Mulhorn	DO SHS	Dr. Michel	New Jersey Project Lead the Way Conference	1/14/2015	Rowan Hall Rowan University	-0- -0-
Rebekah Cohen	JFA	Sharen Cline	Artists in Education Grant Technical Assistance Workshop	1/8/2015	Apple Farm	-0- -0-

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Facility Request

Motion (/) Board to Approve: #12-7/DIST

- 1. Board to approve the following facility request.

Organization	USE	Date	Time	Charge
Salem County Health Department	2 Classrooms and Cafeteria SHS	2/19/2015	4:00 pm – 8:30 pm	Waived
Dance Expressions-Pennsville	1 Classroom & Auditorium SHS	4/11/2015	12:00 pm – 5:00 pm	Rental \$415.00 Custodial \$175.00 Total \$590.00
Dance Expressions-Pennsville	1 Classroom & Auditorium SHS	6/19/2015 & 6/20/2015	2:00 pm – 10:00pm	Rental \$960.00 Custodial \$400.00 Total \$1360.00

Monthly Reports

Motion (/) Board to Approve: #13-7/DIST

- 1. Board to approve monthly reports for filing:

Policy

Motion (/) Board to Approve: #14-7/DIST

- 1. Board to approve for 1st Reading of the attached Policy(s).
6171.45 Independent Educational Evaluations

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

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NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the January 7, 2015 meeting of the Salem City Board of Education at _____.