

*September 10, 2014 Agenda*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
September 10, 2014**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Julian LeFlore	Joan Hoolahan
Barbara Chrisden	Christopher Colon	Yuenge Groce
Daffonie Moore	Katrina Tatem	Stephanie Walsh

**District Representatives:**

Elsinboro-Mary Master	LAC-Laura Tice Crane
-----------------------	----------------------

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilme', Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supv. Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood
David Suiter, A.D./Director Student Activities	Jennifer Pell, VP Salem High School
Darryl Roberts, VP Salem High School	

**OTHERS:** Mr. Barbour - Solicitor Dr. Theodore Johnson – Consultant

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

*September 10, 2014 Agenda*

**PRESENTATION**

Christina Cottman-Pierangeli - IB Cast Coordinator – Student World Conference

**BOARD COMMITTEE REPORTS**

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

Motion (     /     ) Board to approve regular and executive minutes of August 13, 2014 and the Board Retreat minutes of August 19 & 20, 2014 Board of Education meeting.

September 10, 2014 Agenda

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion ( / ) To approve the Board Secretary’s reports in memo: #2-A-E-3/DIST\*.

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of July 2014.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending July 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending July 2014 as follows:

Board Secretary	Date
-----------------	------

- C. \*Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2014  
The Treasurer’s Report and Secretary’s Report are in agreement for the month of July 2014 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending July 2014 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
To approve Purchases Report for balance of August 2014 **\$ 1,213,453.42**

To approve Payment of Bills for September 2014  
                                   General Account **\$1,633,910.58**      Food Service **\$17,270.39**

Confirmation of payrolls for August 2014

<b><u>August 14, 2014</u></b>	General Acct. Transfer	<b>\$ 204,293.26</b>
<b><u>August 28, 2014</u></b>	General Acct. Transfer	<b>\$ 164,555.81</b>

September 10, 2014 Agenda

**Miscellaneous**

Motion ( / ) Board to Approve: #2-G-3/DIST

1. Recommend board approval of the following staff (REVISED) to be paid from **NCLB Title I funds for the 2014-2015 school year:**

Carla Kelley – JFS Reading Specialist	\$54,784
Linda Barbara – JFS Reading Specialist	\$69,044
Victor Boone – SHS Intensive	\$12,667 (20% Focus/grant)
	\$12,667 (20% Non-Focus/grant)
Christina Lord – SHS Intensive	\$25,542 (50% from grant))
Maerena Poole – SHS Intensive	\$13,896 (25% from grant)
Gregory Gahrs – SHS Intensive	\$19,093 (33% from grant)
Miranda Clour – SHS Intensive	\$ 8,445 (16% from grant)
Rosalyn Chieves – SHS Intensive	\$21,247 (33% from grant)

**NCLB Title I (Focus)**

Cameron Smith – SHS Focus Program	\$60,978 (100%)
Christopher Cuprak – SMS Data	\$19,025.72 (28%)

**NCLB Title IIA funds for the 2014-2015 school year.**

Dayna Cregar – Mathematics Coach	\$41,777 (66% from grant)
----------------------------------	---------------------------

Funds are available in Account #20-231-100-100-00-SPP  
#20-231-100-100F-00-SPP  
#20-272-100-100-00-SPP  
#20-231-200-100F-03-SHS  
#20-231-200-100F-02-SMS

2. Board to approve to contract Dr. Oasin, Psychiatrist for the 2014-2015 school year. Dr. Oasin will be called in on an as needed basis for students who are required to have a psychiatric evaluation. Not to exceed \$20,000 for the year.  
Account #11-000-219-300-00-CST
3. Board to approve the Self Assessment Grades under the Anti-Bullying Right’s Act for the Salem High School, Salem Middle School and the John Fenwick Academy for the 2013-2014 school year to be submitted to the State of New Jersey.
4. Board to approve the contracted employment of Ms. Peggi Young Watson, Consultant (School Psychologist) from September, 2014 through June 30, 2015. Ms. Watson will work three and a half days per week at a salary of \$425/ per day not to exceed 140 days.  
Account # 11-000-219-320-00-CST

*September 10, 2014 Agenda*

**STUDENT MATTERS HIGH SCHOOL**

**A. Field Trips #4-A-3/HS**

Motion (     /     ) Board to Approve: **#4-A-3/HS**

- Board to approve the following field trips:

State Board Meeting for FBLA Officer Hanover Park High School East Hanover, NJ	September 2014	Mrs. Landolfi 1 student TBD	Sub. - \$125 #15-301-100-101-03-SHS Bus - \$233.12 #15-000-270-512-03 SHS
-----------------------------------------------------------------------------------------	----------------	--------------------------------	------------------------------------------------------------------------------

**B. Graduates #7-B-3/HS**

Motion (     /     ) Board to Approve: **#7-B-3/HS**

- Board to approve to officially certify that the following graduates receive the Salem High School diploma for satisfactory completion of the Salem Board of Education and the State of New Jersey requirements for high school graduation for August 2014:  

Shareaf Marquis Gibson	Brittany-Ann Grogg
Isiah Jona Harris	Adrian Mitchell Jones
Chyonna Chinita Qaadir	Jeffrey Vincent Weisgerber, Jr.

**C. Home Instruction: In/ out of district/residential**

Motion (     /     ) Board to Approve: **#7-C-3/DIST**

- Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
7993574946	SCSSSD	\$42,650	9/4/14-6/30/15	11-000-100-565-00-BUS
7489124754	Bankbridge 1-1 Aide	\$35,100 \$35,280	9/4/14-6/30/15	11-000-100-566-00-BUS
9669172497	Brookfield	\$49,860	9/4/14-6/30/15	11-000-100-566-00-BUS
9936678155	Daretown	\$37,850	9/4/14-6/30/15	11-000-100-565-00-BUS
9507103894	Daretown	\$37,850	9/4/14-6/30/15	11-000-100-565-00-BUS
8936541003	Daretown	\$37,850	9/4/14-6/30/15	11-000-100-565-00-BUS
3660508584	Pineland	\$46,319.40	9/4/14-6/30/15	11-000-100-566-00-BUS
1706219861	Pineland	\$46,319.40	9/8/14-6/30/15	11-000-100-566-00-BUS
5001370986	Salem Campus	\$42,850	9/4/14-6/30/15	20-251-100-560-00-BUS

**D. Miscellaneous**

Motion (     /     ) Board to Approve: **#7-D-3/HS**

- Board to approve a request from Mrs. Anne Buitrago to allow her son, #01150008 to attend his senior year 2014-2015 at Salem High School. They have moved to Carney's Point and they will provide their own transportation.

September 10, 2014 Agenda

**STUDENT MATTERS NON-HIGH SCHOOL**

**A. Miscellaneous**

Motion (     /     ) Board to Approve: #7-D-3/NHS

1. Board to approve for LAC student #72386273386 to attend the MD Program at Salem Middle School for the 2014-2015 school year. LAC will be responsible for student's tuition, transportation, and shared instructional aide.

**PERSONNEL DIST/ HIGH SCHOOL**

**A. Employment**

Motion (     /     ) Board to Approve: #8-C-3/HS

1. Board to approve the following Substitutes (returning and new) for 14-15 SY

Shakema Bagley	John Mosley	Tracy Scull (nurse)
Bill Nelson	William Bechtold	Donna O'Leary
Lydia Chapman	Nancy Parker	Alyssa Cocking
Amber Pierce	Kevin Collins	Kimberley Perkins
Marie Devlin	Lauren Pitts	Alison Frazier
Laura Pompper	Clariss Graves	Frances Ponti
Allyson George	Bary Porch	Avonda G-Ransome
Dorothy Quirk	Dorothy Gordon	Rachael Ridgeway
Gary Hankins	Sarah Ridgeway	Ava Harvey
Kristen Sanders	Francis Jackson	Valerie Spence-Lacy
Ivera Johnson	Aiden Suiter	Marie Kemm
Elton Suah	Brittany Keen	Steven Smith
Raymond Konrady	Marie Spence	Rhonda Lusby
Dawn Tulini	Diane Mack	James Turner
James Madara	Eileen Urion	Edward Mahoney
Crystalle Marshall	James Watson	Robert Wayne
Jonathan Weigler	Jacob Willard	Leslie Wright

**New Substitutes:**

Erin Ecret	Salem	Sub Cert. 7/2019
Jensine Szanyi	Pennsville	Sub Cert. 1/2020
Sharon Gonzalez	Salem	Sub Cert. 1/2019
Bill Martel	Pennsauken	Elementary Cert (ESY Program)
Brenda Bundy	Vineland	Elementary Teacher (Retired)
Helen Johnson	Salem	Sub Cert. 1/2017

**B. Financial Request:**

Motion (     /     ) Board to Approve: #8-D-3/HS

1. Board to approve for Theresa Derham to spend 8 hours doing curriculum development for Biology Manuals. 8/hr x \$26/hr = \$208.00 Account # 15-000-221-100R-03-SHS

*September 10, 2014 Agenda*

2. Board to approve the following requests:  
 Janice Davis, Amanda Smaniotta (Mason), Kristen Unger- AP Summer Institute Training Kingsway 7/hrs x 4/days x \$26/hr = \$728.00 (x3) July 28, 29, 30 and 31, 2014  
 Edward DeStefano – AP Summer Institute Training at Ocean County College 7/hrs x 4/days x \$26/hr = \$728.00 August 11, 12, 13 and 14, 2014  
 Bruce Ferguson – AP Training Physics Institute at LaSalle University 7/hrs x 5/days x \$26/hr = \$910.00 July 21, 22, 23, 24 and 25, 2014  
 Account #15-000-221-110R-03 SHS Pending submission of syllabus.
  
3. Board to approve the following Coaching Position for the Fall 2014 season:  
 Football Assistant Coach \$1,698 Lamont Johnson Jr.
  
4. Board to approve (Revised hours) Shikeena Lynard and Janice Corbin to work the Rams Summer of Growth program.  
 Shikeena Lynard 30 hours x \$26 = \$780 Janice Corbin 6 hours x \$26 = \$156  
 Account #20-231C-100-100R-03-SHS NCLB Title I Carryover Funds

**E. Miscellaneous**

Motion ( / ) Board to Approve: #8-E-3/HS

1. Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extended Leave	Return Date
MN	Medical	9/2/14 9/19/14	9/2/14 9/19/14	3 weeks	9/20/14 10/24/14	5 wks	14 days	N/A	9/20/14 10/24/14	N/A	10/27/2014
CR	Medical	11/3/14 6/30/15	11/3/14 6/30/15	12 wks	N/A	N/A	19 days	N/A	1/24/15 6/30/15	N/A	9/1/15

**PERSONNEL Non-High School**

**A. Retirement/Resignation**

Motion ( / ) Board to Approve: #8-A-3/NHS

1. Board to approve the resignation of Sharrisse Jones, Para-Professional John Fenwick Academy, effective August 15, 2014.
  
2. Board to approve the resignation of Kelly Roberts, Para-Professional John Fenwick Academy, effective August 30, 2014.
  
3. Board to approve the resignation of Kim Stratton, Para-Professional John Fenwick Academy, effective August 21, 2014.
  
4. Board to approve the resignation of Melissa Austin, 5<sup>th</sup> Grade Teacher Salem Middle School, effective October 24, 2014. (60 day contractual obligation).

*September 10, 2014 Agenda*

**B. Employment**

Motion (     /     ) Board to Approve: **#8-C-3/NHS**

1. Board to approve the employment of Lamont Johnson Jr. as a One-on-One Instructional Aide in a Kindergarten classroom at John Fenwick Academy at a salary of \$18,475 Step 1 Tier 3 for the 2014-2015 school year, start date TBD pending certification.
2. Board to approve the employment of Laura Donoway as a Para Professional at John Fenwick Academy at a salary of \$20,475 Step 1 Tier 4 for the 2014-2015 school year, starting September 1, 2014.
3. Board to approve the employment of Lauren Brostow as a Pre-School PSD Para-Professional at John Fenwick Academy, salary \$21,475 Step 3 Tier 4 for the 2014-2015 school year start date September 10, 2014.

**C. Financial Request:**

Motion (     /     ) Board to Approve: **#8-D-3/NHS**

1. Board to approve the following Salem Middle School faculty members to be compensated for College Board Pre-AP History and Social Studies training on 8/11/14.  
Rick Gazzola                      Randy Johnson                      Melissa Skinner  
30/hrs X \$26 = \$780 x 3 = \$2,340. Acct. #15-000-221-110R-02 SMS
2. Board to approve:  
Rick Gazzola - Grade 5 Social Studies curriculum writing - 20 hours x \$26=\$520  
Account # 20-231-200-100R-00-SPP NCLB Title I Funds –2014-2015
3. Board to approve the following Salem Middle School employees to serve as “After School Detention Monitors” for the 2014-2015 school year.  
                    Tonya Howard                      Randy Johnson                      Thronna Busch  
Operates 5 days week, staff rotating basis, rate is \$24/hr effective September 15, 2014.
4. Board to approve the following staff for Salem Alternative School Program:  
                    John Bacon-Security                      4/hrs/day \$12/hr 5/days/wk #15-423-200-100-02 SMS  
                    Shaun Brauer-Teacher                      4/hrs/day \$26/hr 5/days/wk #15-423-100-101-02 SMS  
                    Thronna Busch-Sub.                      4/hrs/day \$26/hr 5/days/wk #15-423-100-101-02 SMS

**Curriculum /Professional Development**

Motion (     /     ) Board to Approve: **#11-3/DIST**

1. Board to approve to enter into a collaboration with Barry Ford, Owner of Get Fit 4 Life to hold a Health, Fitness and Nutrition workshop in the Salem High School Gymnasium, and cafeteria on Saturday, October 11, 2014 from 8:00A-2:00P. Workshop will target adolescents and adults. Costs \$2500.  
Accts. # 20-002-200-300-00-SPP & # 20-002-200-600-00 SPP



*September 10, 2014 Agenda*

2. Board to approve to provide an afterschool programming from 2:45P-4:00P Monday –Friday during the 2014-2015 school year to include:  
Cooking Matters with Teens with South Jersey Food Bank – Day TBD  
Aerobic Kickboxing with Barry Ford – Tuesdays  
Zumba with Marena Poole – Thursdays  
Yoga with Rebekah Johnson, owner of Bee Inspired Yoga – Wednesdays  
Hip Hop with Marlayna Allen – Day TBD  
Costs: \$65/hr @ 1 day per week x 27 x 5 instructors - \$12,025  
Account #20-002-200-300-00 SHS  
Account #20-002-100-100-03-SHS
3. Board to approve to enter into collaboration with SODAT to provide services to SBYS female participants, SODAT will be providing a 12 week program/once weekly, GIRLS CIRCLE, targeting adolescent female ages 13-17. (No cost)
4. Board to approve to have Ms. Amber Peirce, student at Stockton College and a Salem High School Graduate Class of 2010 to complete her practicum with the SBYS-YC from September 2014-May 2015.
5. Per State Administrative Tenure Law Mandate:  
Board to approve to enter an agreement with My Learning Plan Inc. (MLP) – Online Educator Observation and Appraisal Management System (MLPOASYS), which will facilitate the maintenance and tracking of the educator evaluation process.  
Costs \$4,500 for school year 2014-2015.
6. Board to approve for Carlos Enrique Gonzalez to conduct a study in the Salem City School District. He is conducting a research study to explore how and why learning rounds improves student learning in K-12 educational institutions.
7. Board to approve the administrative internship of Ms. Sharon Montgomery-Weid, who is attending Wilmington University to obtain a Master’s Degree for Leadership in Schools. Mrs. Pascale DeVilme’ has accepted the role of her mentor for the 2014-2015 school year.
8. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Dave Keen	JFA	Syeda Woods	Annual E-Rate Training	10/7/14	Renaissance Phila Hotel	0 \$19.65/m \$ 5.00/t 11-000-223-500-01-JFS
Chris Cuprak	SMS	Pascale DeVilme’	Annual E-Rate Training	10/7/14	Renaissance Phila Hotel	0 0

*September 10, 2014 Agenda*

Pamela Thomas	DO	Pamela Thomas	NJ Alternative Assessment Administrator Training	9/16/14	Maple Shade, NJ	0	0
Rebekah Cohen	JFA	Syeda Woods	Art Educators of New Jersey	10/6/14	Long Branch, NJ	\$175.00	0 15-000-223-500-01-JFS
Cameron Smith	SHS	John Mulhorn	Poverty Symposium	9/15/14 2 dates TBD	Salem Community College	\$25.00	\$28.02 20-231-200-500F-03-SHS
Lamont Robinson`	SBYS	Ina Jetter	Poverty Symposium	9/15/14 2 dates TBD	Salem Community College	\$25.00	-0- 20-435-200-500-00-SPP
Karen Wright	JFA	Syeda Woods	Salem County School Counselor Association Meeting	10/3/14	Salem County Vocational-Technical Schools	0-	-0-
Elyssa Haines	JFA	Syeda Woods	Just Breath	10/7/14	Cherry Hill, NJ	\$179.00	-0- 20-218-200-329-00-JFA

**Facility Request**

Motion (     /     ) Board to Approve: **#12-3/DIST**

1. Board to approve the following facility request.

Organization	USE	Date	Time	Charge
Elsinboro School	SHS Auditorium	12/17/2014	9 am-11:30am Rehearsal 6:30pm-9pm Performance	Fees waived for Elsinboro Christmas Show
Girls Scouts	JFA Library	1 <sup>st</sup> & 3 <sup>rd</sup> Monday ea/month 3-4:30pm	9/30 Parent Night 5:30-6:30	Fees Waived
Girls Scouts	SMS Cafeteria	2 <sup>nd</sup> & 4 <sup>th</sup> Monday ea/month 3-4:30pm	9/30 Parent Night 5:30-6:30	Fees Waived

**Monthly Reports**

Motion (     /     ) Board to Approve: **#13-3/DIST**

1. Board to approve monthly reports for filing:

**Policy /MOA**

Motion (     /     ) Board to Approve: **#14-3/DIST**

1. Board to approve the First Reading of the following Board Policy(s):  
3542.1 Wellness and Nutrition
2. Board to approve the Memorandum of Agreement Between Education and Law Enforcement Officials for the 2014-2015 SY.

*September 10, 2014 Agenda*

**EXECUTIVE SESSION**

Motion (     /     ) Board to adopt the following Resolution to go into executive session at \_\_\_\_\_:

**R E S O L U T I O N**

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: \_\_\_\_\_  
Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (     /     ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (     /     ) Board to Approve:

**ADJOURNMENT**

Motion (     /     ) Board to adjourn the September 10, 2014 meeting of the Salem City Board of Education at \_\_\_\_\_.

Reminder: BOE pictures will be take prior to the October 8<sup>th</sup> Board Meeting