

*June 13, 2018 Board Agenda*

**Salem City Board of Education**

**Salem, New Jersey 08079**

**Board of Education Meeting**

**June 13, 2018**

**CALL TO ORDER:**

A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:**

Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams

Yuenge Groce

Rebecca Livingston

Laquendala Bentley

Heidi Holden

Daffonie Moore

Christopher Colon

Joan Hoolahan

Stephanie Walsh

**District Representatives:**

Quinton: Alicia Sperry

**Administrators:**

Dr. Patrick Michel, Superintendent

Herbert Schectman School Business Administrator

Pamela Thomas, Director of Special Services

Linda Del Rossi, Supervisor of Literacy/SS PreK-12

John Mulhorn, Principal Salem High School

Jordan Pla, VP Salem High School

Pascale DeVilmé, Principal Salem Middle School

Will Allen, VP Salem Middle School

Michele Beach, VP Salem Middle School

Syeda Woods, Principal John Fenwick Academy

Gia Guyton, VP of Early Childhood

Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart- Solicitor

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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**PRESENTATION**

**Students of the month for May 2018:**

John Fenwick School	Grishel Pineda	Grade 2	Ms. Maccarone
	Ja'Kyla Roots	Grade 2	Ms. Crawford
Salem Middle School	Dakirah Gray	Grade 4	Ms. Bacon
	Troy Dixson	Grade 4	Mr. Humenik
Salem High School	Savanna Harvey	Grade 9	Administration
	Trevor Buzby	Grade 9	Administration

**PRESENTATION**

Rob Notley – New Road Construction

**BOARD COMMITTEE REPORTS**

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

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Motion ( / ) Board to approve regular and executive minutes of May 2, 2018 Board of Education meeting.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion ( / ) To approve the Board Secretary’s reports in memo: **#2-A-E-12/DIST\***.

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of April 2018.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending May 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 2018 as follows:

Board Secretary	Date
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- C. \*Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2018 The Treasurer’s Report and Secretary’s Report are in agreement for the month of June 2018 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending April 2018 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
To approve Purchases Report for May 2018            \$209,832.55

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To approve Payment of Bills for June 2018

General Account                      \$1,279,075.31

Board to approve that the Business Administrator be authorized to process additional invoices for payment for the current and next fiscal year with Board confirmation at the next regular board meeting.

Board to approve the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular board meeting.

Confirmation of payrolls for May 2018

**May 15, 2018**    General Acct. Transfer    \$692,153.98

**May 30, 2018**    General Acct. Transfer    \$951,563.26

**Miscellaneous**

Motion (     /     ) Board to Approve: **#2-F-12/DIST**

1.     The Salem City Board of Education authorizes the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to submit to the Department of Education the necessary documentation for an "Other Capital Project", thus the BOE is not seeking State funding for the funding for the following Salem City High School:
  - 1.) 6 lane track with high jump, pole vault & long jump areas;
  - 2.) regrading the storm water management of the existing practice field; and
  - 3.) 4-foot-high fencing around the facility footprint.

NJDOE State Project Number: 4630-050-18-1000

2.     The Salem City Board of Education authorizes the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to amend the District's Long Range Facilities Plan to include the following at the Salem City High School:
  - 1.) 6 lane track with high jump, pole vault & long jump areas;
  - 2.) regrading the storm water management of the existing practice field; and
  - 3.) 4-foot-high fencing around the facility footprint.

NJDOE State Project Number: 4630-050-18-1000

3.     Board to approve the Salem County Special Services School District to provide Occupational and Physical Therapy Services per IEP, to those students who will be attending the 2018 Extended School Year Program. Costs for services will be \$92.00 per hour. Not to exceed \$20,000.00. Approximate number of students who will be receiving services are:
  - 23 students for Occupational Therapy Services
  - 7 students for Physical Therapy ServicesAccount #11-000-216-320R-00-CST

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4. Board to approve the contract with Bayada Nurses for student (01260074) in the 2018 Extended School Year Program and students (01260074 & 01250039) for the 2018-2019 school year. The rate will be \$49.00 per hour for RN services and \$39.00 per hour for LPN services. Not to exceed \$7,000.00 for the ESY Program and \$90,000.00 for the 2018-2019 school year.  
Account #11-000-217-320R-00-CST
5. Request the Board to accept \$2,000.00 from the Hoffman DiMuzio Law Offices. These funds will be awarded by \$1,000 scholarships to two Salem High School students, one male and one female: Sierra Brown and De'Andre Sanders.
6. Board to approve the application and acceptance of the Elementary and Secondary Education Act (ESEA) Grant for the 2018-2019 school year in the amount of:  
Title I Part A - \$867,676  
Title II Part A - \$86,638  
Title IV - \$52,274  
Board to approve the acceptance of the ESEA Grant upon state approval of the application.  
Board to approve the submission of the Perkins Secondary Consolidated Applications and the acceptance of the award in the amount of \$12,877 for 2018-2019.
7. Board to approve Duff & Phelps to update fixed assets accounting record for the 17-18 school year for \$6,950. Consulting services will include inventory, reconcile, and report of historic cost of the district's fixed assets and research and report insurable value of certain district property.
8. Per the settlement agreement regarding student (01250075), request permission to contract Ellen G. Topier from Maxability Learning in Cherry Hill, NJ, to provide a reading evaluation for a middle school special education student. Cost of this assessment is \$1,200.00.  
Account #11-000-216-320-00-CST
9. Request the Board of Education to adopt the resolution to borrow funds due to the delay in June state school aid payments.

**BORROWING DUE TO DELAY IN JUNE STATE SCHOOL AID PAYMENT RESOLUTION**

**Whereas**, NJSA 18A:22-44.2 provides a board of education the ability to enter into short term loans with the bank of their choice, if needed, due to the delay in the June state school aid payment; and

**Whereas**, both June State School Aid payments are delayed until July, the Salem City School District will need to borrow funds totaling \$1,000,000 to meet general fund and preschool expenditures for June; and

**Whereas**, the Salem City School District will borrow the funds from Franklin Bank no earlier than June 8, 2018 at 3% interest; and

**Whereas**, the State of New Jersey will pay the Salem City School District in full the principal of the amount of \$600,000 borrowed and interest of \$1,650.00 no later than July 11, 2018.

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**Whereas**, the Salem City School District will repay to the bank in full the principal and interest of the amount of \$400,000 borrowed and interest of \$633.33 no later than July 11, 2018 or interest of \$1,700.00 for \$600,000 no later than July 12, 2018 or interest of \$666.67 for \$400,000 no later than July 12, 2018; and

**Therefore** be it resolved by the Board of Education of the Salem City School District, approve of the borrowing of funds totaling \$1,000,000 at 3% interest due to the delay in the June State School Aid payments.

10. Board to approve the Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made thereof as of July 1, 2018 to June 30, 2019. The Business Administrator is responsible to oversee the procedures described in the document.
11. Board to approve the participation in the Summer Food Service Program through the Child Nutrition Program (CNP). The Salem City School District will agree to serve free breakfast, lunch, and snacks to all SCSD summer students. These meals will be reimbursed at the NJ Department of Agriculture approved funding rate of \$1,073,522.20. The district has been approved to be a sponsor for agencies under the SFSP for the summer of 2018.
12. Board to name Franklin Savings as Depository of School Funds, opening deposit accounts and authorize facsimile signatures.

**Signatories on Accounts**

<b>Checking Accounts</b>	<b>Number/Position of Signatories Required</b>	<b>Stamped</b>
SHS/Pupil Fund	(2) VP\Site Management, and HS Principal or SBA	Manual Signature Only
SHS/Athletics Fund	(2) VP\Site Management, and HS Principal or SBA	Manual Signature Only
JFS/Pupil Fund	(2) JFS Principal, Vice Principal or SBA	Manual Signature Only
SMS/Pupil Fund	(2) SMS Principal, Vice Principal or SBA	Manual Signature Only
BOE/General Fund	(3) SBA, President & Treasurer	President & Treasurer
BOE/Food Service	(3) SBA, President & Treasurer	President & Treasurer
BOE/Capital Projects	(3) SBA, President & Treasurer	President & Treasurer
BOE/Net Salary	(1) SBA or Treasurer	Treasurer
BOE/Agency	(1) SBA or Treasurer	Treasurer
BOE/Uniform Trust	(1) Superintendent or SBA	Manual Signature Only

<b>Savings Accounts</b>	<b>Number/Position of Signatories Required</b>	<b>Stamped</b>
Robert Johnson	(1) SBA	Manual Signature Only
James Patrick	(1) SBA	Manual Signature Only
R.M. Acton	(1) SBA	Manual Signature Only
S. Llanos	(1) SBA	Manual Signature Only
Class of 1990	(1) SBA	Manual Signature Only
Marion Finlaw	(1) SBA	Manual Signature Only

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13. Board to approve the official newspapers for the 2018-2019 school year as the South Jersey Times and the Courier Post or any other newspaper which the district deems necessary. Locations will be designated for postings of Public Notices from Board of Education Meetings, General Offices, District's Board Office and the Faculty Rooms of the District's schools.

14. Petty cash funds may be disbursed only for the immediate payment of comparatively small expenditure and may not be used to circumvent the regular purchasing procedures of this district. Request Board approval for the following Petty Cash Funds in the stated amounts:

<u>Account</u>	<u>Amount</u>
Administrative Office	\$300.00
High School	\$180.00
Middle School	\$180.00
John Fenwick Academy	\$180.00
Child Study Team	\$100.00

Reference: SCSO Policy 3451 Series 3000

15. **Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2018-2019 School Year**

**WHEREAS**, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the SALEM CITY BOARD OF EDUCATION has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the SALEM CITY BOARD OF EDUCATION desires to authorize its purchasing agent for the 2018-19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

**NOW THEREFORE BE IT RESOLVED**, that the SALEM CITY BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (i.e. School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase

16. Board to approve for EPIC Environmental to complete AHERA Asbestos Management Program for the 2018-2019 school year. Cost not to exceed \$2,000.00.

17. Board to approve the renewing the line of credit of \$1,000,000 with a 3% interest rate with Franklin Bank effective June 1, 2018 through May 30, 2019.

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18. Request the Board of Education to approve a \$.10 increase for (2<sup>nd</sup>) second, lunch prices for all students. The district will however, offer free first meals to all students as a Community Eligible Provision (CEP) district. The staff lunch will increase by \$.15 due to the requirements of the Healthy, Hunger-Free Kids Act of 2010. The 2nd lunch and staff pricing is below:

	<u>2<sup>nd</sup> Lunch</u>	<u>Breakfast</u>
JFA	\$2.65	N/A
SMS	\$2.80	N/A
SHS	\$2.80	N/A
Staff (All Schools)	\$3.90	\$2.85

\*N.J.A.C. 2:36-1.10 requires that adult meal prices shall be established to cover all costs associated with production and service of the adult meal. There is no maximum set for adult prices.\*

19. Board to approve for EPIC Environment to prepare and maintain the 2018 Right to Know Survey and an annual inventory of hazardous chemicals.
20. Board to approve the Chart of Accounts as provided by the NJDOE, and to adopt current Board Policies.
21. Board to approve the following 2018-2019 payment schedule of school taxes based upon the tax levy for the General Fund at \$2,392,321 and the Debt Service Fund at \$306,744.00 to meet this requirement:

<b>Due Date</b>	<b>General Fund</b>	<b>Debt Service Fund</b>
<u>7/1/2018</u>	199,360.08	<u>\$ 153,372.00</u>
<u>8/1/2018</u>	199,360.08	
<u>9/1/2018</u>	199,360.08	
<u>10/1/2018</u>	199,360.08	
<u>11/1/2018</u>	199,360.08	
<u>12/1/2018</u>	199,360.08	
<u>1/1/2019</u>	199,360.08	<u>\$ 153,372.00</u>
<u>2/1/2019</u>	199,360.08	
<u>3/1/2019</u>	199,360.08	
<u>4/1/2019</u>	199,360.08	
<u>5/1/2019</u>	199,360.08	
<u>6/1/2019</u>	199,360.12	



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22. Request Board approval of the following appointment of district assignments for the 2018-2019 school year:
- |  |                   |
|--|-------------------|
| 504 District Coordinator                         | Pamela Thomas     |
| Affirmative Action Officer                       | Pamela Thomas     |
| AHERA Compliance Officer                         | Herbert Schectman |
| American Disabilities Act Coordinator            | Pamela Thomas     |
| Custodian of Records (Open Public Records Law)   | Herbert Schectman |
| Harassment Intimidation and Bullying Coordinator | Padilla Group     |
| Integrated Pest Management Coordinator           | Dennis Spence     |
| John Fenwick Officer                             | Syeda Woods       |
| Public Agency Compliance Officer (P.A.C.O.)      | Herbert Schectman |
| Salem High Officer                               | John Mulhorn      |
| Salem Middle Officer                             | Pascale DeVilme   |
| School Resource Officer                          | Larry Brown       |
| School Safety Specialist                         | Herbert Schectman |
| Title IX   | Darryl Roberts    |
23. Be it resolved that the Salem City Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.
24. Board to approve the Salem County Improvement Authority Waste Disposal Agreement and Salem City Board of Education. The agreement term is July 1, 2018 through June 30, 2019 not to exceed \$42,000.00.
25. Recommend Board approval to apply for SIA Funds (Comprehensive Schools/Salem Middle School) in the amount of \$109,716.00. These funds are for July 1, 2017 – June 30, 2018. ESSA Grant – 2017-2018.
26. Recommend Board approval for the refusal of the ESSA Title III Funds in the amount of \$3, 065.00 for the FY 2019. This amount will be allocated for the County Consortium.
27. Resolved, that the Board of Education approve the use of The Pennoni Associates, Inc.as a subconsultant to New Road Construction Management to assist in the design, surveys and planning for the Track and Field project. The costs of this subconsultant contract will not exceed \$85,800.
28. Board to approve the employment of Ms. Paulette Taylor, Speech/Language Therapist for the Extended School Year Program. Ms. Taylor will be providing services to approximately 38 speech/language students per their IEP. Cost will be \$45.00 per hour, not to exceed \$3,000.00

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Acct #11-000-219-320-00-CST

29. **Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA **6A:23A-14.3** and **6A:23A-14.4** permit a Board of Education to establish and/or deposit into capital reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Salem Board of Education has determined that (an amount not to exceed) \$500,000.00 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

30. Board to approve Dr. Isiaka A. Bolarinwa, M.D., Psychiatrist for the 2018-2019 school year. Dr. Bolarinwa will be called in on an as-needed basis for students who are required to have a psychiatric evaluation. Cost will be \$500.00 per evaluation, not to exceed \$20,000.00 for the school year.

31. **Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA **6A:23A-14.3** and **6A:23A-14.4** permit a Board of Education to establish and/or deposit into tuition reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Salem Board of Education has determined that (an amount not to exceed) \$20,655.00 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

32. Resolved that the Salem City Board of Education, having participated in a Reverse Auction Process conducted by EnerNOC for the Salem City School District, received the three lowest bids for an All-In (Capacity & Transmission Pass Thru) - Fixed price bid as follows:

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South Jersey Energy Company	0.051690/kWh
Constellation New Energy, Inc.	0.053010/kWh
ECP&G	0.054000/kWh

The South Jersey Energy Company, a responsible bidder, has submitted the lowest cost bid. Therefore, the Salem City BOE authorizes Herbert Schectman, Business Administrator, to enter into a three-year contract with the lowest bidder to provide energy services to the district. Anticipated savings approximately \$110,000 over 3 years. The current rate is 0.07856 kWh.

**Contract Renewals**

Motion (     /     ) Board to Approve: **#2-G-12/DIST**

1. Request Board of Education approval to authorize the awarding for professional services for a one-year term, Commencing June 30, 2018 until the reorganization of the Board of Education in 2019, without competitive bidding:

- **Board Solicitor**  
Corey Ahart, Esquire \$42,500
- **Attorney**  
Chance & McCann *(Based on Need)*
- **Auditor**  
Bowman & Company, LLP                      Henry Ludwigsen                      \$42,500  
*\*\*Acknowledge the receipt, review and evaluation of the external peer/quality report\*\**
- **Brokers of Record**  
Brown & Brown Benefit Advisors *(Based on Need)*  
Conner Strong *(Based on Need)*
- **HIB Consultant & School Security Services**  
Padilla Group \$12,000
- **School Physician**  
Dr. Joseph LaCavera III D.O. \$22,500
- **Travel Agent**  
Patten Travel *(Based on Need)*
- **Treasurer of School Funds**  
Linda Jones \$4,029
- **Architect**  
RYEBREAD *(Current projects - Based on need)*  
Garrison Architects *(Current projects - Based on need)*
- **Construction Manager**  
New Road Construction *(Current projects - Based on need)*
- **Policy Consultant Services**  
Business Communications Strategies Greg Peterson     \$500 & \$50/hr for work performed
- **Environmental Services**  
Epic Environmental Services-Right to Know \$4,750

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- **Professional Development**
  - Center of Evidence Based Education (Based on Need)
  - 21<sup>st</sup> Century, STEM (Based on Need)
- **Other**
  - Wright Choice (Based on Need)
  - Invo Healthcare Associates (Based on Need)
  - Bayada Nursing (Based on Need)
  - Apple, Inc. (Sole Source) (Based on Need)
  - Edmentum (Based on Need)

2. **NJASBO Guidance for P.L. 2015, Chapter 47**

**Report of Awarded Contracts – due by July 1**

Pursuant to PL 2015, Chapter 47 the Salem City Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

3. Request the Board to approve a contract with Metz Culinary Management, Inc. as the district Food Service Management Company for the 2018-2019 school year. In May, we asked for Requests for Proposal (RFP) for our Food Services program. We received interest and requests for the RFP documents from six (6) food management company. The RFP process closed on June 5, 2018. At that time, the only response received was from Metz Culinary Management company. Their bid met the RFP specifications in all respects. The company's management fee will be capped at \$50,000 payable in equal monthly installments. The contract guarantees that the bottom line on the operational financial report for 2018-2019 school year shall be a profit of not less than \$50,000.00.

**STUDENT MATTERS**

**A. Field Trips/Activities #4-A-12**

Motion ( / ) Board to Approve: **#4-A-12**

1. Board to approve the John Fenwick and Salem Middle School Extended School Year students and staff to attend Menold's Heavenly Acres Farm, 54 Vestry Road, Swedesboro, NJ. The trip will take place on Wednesday, July 25<sup>th</sup> from 9:00 a.m. to 12:30 p.m. for the Fenwick students and Thursday, July 26<sup>th</sup> from 9:00 a.m. to 12:30 p.m. for the Middle School students. Only cost for the trip will be for the bus which will be approximately \$225.00 x 2 days.  
Account #15-000-270-512-01-JFS  
#15-000-270-512-02-SMS
2. Board to approve the attendance, including travel expenses, \$4,079.00, to the University of Virginia, Old Dominion University, and Norfolk State University football camps, for Montrey Wright, David Hunt, Cameron Smith, Lamont Johnson, and Curtis Schofield. Also, to include members of the Salem High School football team. The trip will run from 06/22/18 – 06/24/18.

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3. Board to approve the following Middle School field trips:

Thrills & Chills Music Festival Manchester, NJ Six Flags Amusement Park Jackson, NJ	Choral Competition Approx. 24 Students	Ms. Kettrell, Ms. Laubengeyer, Mr. Lindsay, Ms. Skinner 1 sub - \$125.00 15-120-100-101S-02-SMS 1 bus - \$222.16 15-000-270-512-02-SMS
American Young Voices Liacouras Center Philadelphia, PA	Choral Workshops/Concert Approx. 24 Students	Ms. Kettrell, Ms. Laubengeyer, Mr. Lindsay 1 bus – \$222.16 15-000-270-512-02-SMS

4. Board to approve that the School Based Director Kellie Smith conduct a summer program for new incoming students to Salem High School.

The summer program would like permission for the following field trips:

- College Tour – University of Delaware
- Philadelphia Pedicycle Tour
- Main Event Activity Center in Newark, DE

**B. Home Instruction: In/ out of district/residential**

Motion ( / ) Board to Approve: **#7-C-12**

1. Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01280028	A Step Ahead Bridgeton, NJ	\$32.00/hr. 10 hrs./wk.	04/23/18 6 wks.	11-150-100-101-00-BUS
01310035	A Step Ahead Bridgeton, NJ	\$32.00/hr. 10 hrs./wk.	05/03/18 6 wks.	11-150-100-101-00-BUS
01240164	A Step Ahead Bridgeton, NJ	\$32.00/hr. 10 hrs./wk.	04/30/18-TBD	11-219-100-320-00-CST
01220194	A Step Ahead Bridgeton, NJ	\$1,920.00	04/10/18 30 days	11-219-100-320-00-CST
01230167	Meadow Wood Behavioral Health Hospital New Castle, DE	\$1,760.00	06/04/18 30 days	11-219-100-320-00-CST

2.

Student ID	Cost	Start Date
01270146	\$32.00/hr	05/30/18
01270129	\$32.00/hr	06/06/18
01250138	\$32.00/hr	06/11/18

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3. Board to approve the following students to attend Out of District placements for the ESY Program:

<b>Student ID</b>	<b>School</b>	<b>Grade</b>	<b>Tuition</b>	<b>Dates</b>	<b>Account #</b>
01300066	GCSSSD – Shady Lane Dev. Center	PK	\$4,325.00	07/09/18-08/09/18	11-000-100-565-00-BUS
01300091	Archway Program	PK	\$7,847.70	07/02/18-08/20/18	11-000-10-566-00-BUS
	1-1 Aide		\$4,900.00		
01290147	Archway Program	1	\$7,847.70	07/02/18-08/20/18	11-000-10-566-00-BUS
01240078	Pennsville School	10	\$8,910.00	07/09/18-08/02/18	11-000-100-566-00-BUS
	1-1 Aide		\$1,075		11-000-100-566-00-BUS
01210012	Pineland	10	\$8,910.00	07/09/18 – 08/17-18	11-000-100-566-00-BUS
01260088	SCSSSD - Salem	4	\$4,700.00	7/9/18 - 8/16/18	11-000-100-565-00-BUS
01220064	SCSSSD - Salem	6	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01220094	SCSSSD – Salem	8	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01250170	SCSSSD – Salem	5	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
	1-1 Aide		\$3,450.00		
01210231	SCSSSD – Salem	9	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01270084	SCSSSD - Cumberland	2	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
	1-1 Aide		\$3,450.00		11-000-100-565-00-BUS
01300016	SCSSSD – Cumberland	K	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01290097	SCSSSD - Cumberland	K	\$4,600.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
	1:1 Aide		\$3,450.00		11-000-100-565-00-BUS
01260047	SCSSSD - Cumberland	4	\$4,600.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
	1-1 Aide		\$3,350.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01240167	SCSSSD – Cumberland	6	\$4,600.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
	1-1 Aide		\$3,350.00	7/9/18 – 8/16/18	
01260076	SCSSSD - Cumberland	2	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
	1-1 Aide		\$3,450.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS

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01230049	SCSSSD - Daretown	6	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01270027	SCSSSD - Daretown	3	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS
01170146	SCSSSD – TCP	12	\$4,700.00	7/9/18 – 8/16/18	11-000-100-565-00-BUS

4. Board to approve a LAC student (01210124) to attend the Extended School Year Program at the Salem Middle School. The program will run from July 2 to August 2, 2018. LAC will be responsible for the cost of tuition and transportation.
  
5. Per the settlement agreement regarding student (01250075) request permission to contract Dr. Cherrie Ligameri to provide home instruction for middle school special education student, pending receipt of her clearances and final interview. Cost for instruction is \$39.00 per hour, 2.5 hours per day, 2 days per week. Start date TBD.  
Account #11-000-216-320-00-CST

**PERSONNEL**

**A. Resignation/Retirement**

Motion ( / ) Board to Approve: **#8-A-12**

1. Board to approve the retirement of Mr. Charles Mellon, Teacher of Fine Arts for Salem High School, effective June 30, 2018.
  
2. Board to approve the retirement of Ms. Christina Cottman-Pierangeli, Dance Instructor for Salem High School, effective June 30, 2018.
  
3. Board to approve the resignation of Ms. Rachel Fernicola, Science Teacher at Salem Middle School, effective June 18, 2018.

**B. Transfer/Reassignment**

Motion ( / ) Board to Approve: **#8-B-12**

1. Board to approve that the following faculty members be transferred within Salem Middle School:  
 Ms. Karen Braun – Grade 8 Mathematics teacher to Grade 4 teacher  
 Ms. Alicia Seran – Grade 3 teacher to Grade 4 teacher  
 Ms. Tara McDermott – Grade 4 teacher to Grade 3 teacher

**C. Employment**

Motion ( / ) Board to Approve: **#8-C-12**

1. Board to approve the following substitute for the 2017-2018 school year:  
 Chelsea Lovell                      Pennsville                      Substitute Certificate
  
2. Board to approve the employment of the following individuals as Substitute Custodians:  
 Charles Thomas  
 Ramon Bentley  
 Keanen Cheeks Jr.

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3. Board to approve the following Salem City School District students as Summer Youth Employees from June 25, 2018 to August 30, 2018 at a rate of \$8.60 per hour.

Office Assistants:	Ranija Gresham	(AM)	John Fenwick Academy
	Jasalene Maldonado	(PM)	John Fenwick Academy
	Quadier Adams	(AM)	Salem Middle School
	Alyssa Segarra	(PM)	Salem Middle School
	Cheyenne Banks	(AM)	Salem High School
	Akina Nichols	(PM)	Salem High School
Computer Assistants:	Jerome Crews	(AM)	John Fenwick Academy
	Zakirah Jones	(AM)	John Fenwick Academy
	Kevin Gbankor	(AM)	Salem Middle School
	Juan Gonzalez-Rivera	(AM)	Salem Middle School
	Vincent Corbin	(AM)	Salem High School
	Airecelis Gonzalez-Rivera	(AM)	Salem High School
General Maintenance:	Gage Ausland	(PM)	SCSD
	Shazira Barge	(PM)	SCSD
	Joseph Bonilla	(AM)	SCSD
	Da'Shon Bundy	(AM)	SCSD
	Jahiem Henson	(PM)	SCSD
	Lamiysha Iverson	(PM)	SCSD
	Damien Nichols	(PM)	SCSD
	Octavian Pitts	(PM)	SCSD
	Jacob Potter	(PM)	SCSD
	Kristopher Regan	(AM)	SCSD
	Yaiseer Rodgers	(PM)	SCSD
	Marissa Seals	(AM)	SCSD
Brandon Valle	(PM)	SCSD	

The Summer Youth employment hours are as follows:

Office Assistants	AM= 8:00 am to 12 noon and PM= 12 noon to 4:00 pm
Computer Assistants	AM= 8:00 am to 12 noon and PM= 12 noon to 4:00 pm
General Maintenance	AM= 7:00 am to 11:00 am and PM= 11:00 am to 3:00 pm

All Summer Youth Employees must report to the Salem Middle School to sign in and out daily, unless using a time-card.

**D. Financial Request:**

Motion (     /     ) Board to Approve: **#8-D-12**

1. Board to approve the following health waiver:

**Health, prescription and dental waiver**

<u>Name</u>	<u>Annual Amount</u>	<u>Account#</u>	<u>June Payment</u>
Anita Garcia	\$3,827.46	15-000-290-291-01-JFA	\$3,827.46
John Bacon	\$1,099.69	15-000-290-291-02-SMS	\$1,099.69



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3. Board to approve the following salary adjustment for Ms. Kaneisha Boyce, paraprofessional at John Fenwick Academy.  
From \$20,551 (Step 4 Tier 3) to \$22,551 (Step 4 Tier 4)
4. Board to approve the Odyssey of the Mind Program (Grades 1 & 2) to be held at the John Fenwick Academy.  
Teachers (Grades 1 & 2) Cheryl Flitcraft  
Deanna Livingston  
Teachers will be compensated at the contractual rate.
- 4 days per week (Monday through Thursday)
  - 3.5 hours per day (8:30 am to 12:00 noon)
  - 6 weeks in duration (July 2 through August 9)

3.5 hours per day x 23 days x \$34.00 per hour x 2 teachers = \$5,474.00  
August 9<sup>th</sup> Field Trip – 6 hours per day x 1 day x \$34 x 2 staff = \$408.00  
Funds available in Account 20-231-100-100R-00-SPP  
ESSA – Title I – 2018-2019

5. Board to approve the operation of Summer School for the remediation of select students in grades 3 through 8 at the Salem Middle School. The program will begin July 2, 2018 and operate Monday through Thursday from 8:00 am to 1:00 pm until August 9, 2018.  
Furthermore, request Board approval for the employment of the following certified teachers as instructors in the Salem Middle School's Summer School 2018 Remediation Program:

<u>Name</u>	<u>Subject Area</u>
Angela Crowley	Grade 3/4 – LA/Literacy & Mathematics
Tara McDermott	Grade 5/6 – LA/Literacy & Mathematics
Patricia Stewart	Grade 7/8 – LA/Literacy
Randi Griffith	Grade 7/8 – Mathematics
Roger Call	Substitute Teacher
Rhonda Lusby	Substitute Teacher
Deanna Micalizzi	Substitute Teacher

The teaching staff will be paid the rate of \$34.00/hour x 5 hours/day x 23 days x 4 teachers = \$15,640.00.00  
Account #20-231-100-100R-00-SPP  
The aforementioned calculations are subject to possible change as a result of enrollment and availability.

6. Board to approve the following staff members to perform summer hours:  
Nurse – Ms. Sandra Laubengeyer 25 hrs. @ \$34.00 (\$850.00)

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The nurse assists in the enrollment of new students by obtaining their health history, checking their immunizations, health problems, etc.: transfer medical records of students moving out of the district, check students entering 6<sup>th</sup> grade for compliance of mandated immunizations -Tdap and meningococcal vaccines; updates student health concerns; prepares and distributes First Day of School papers to teachers, orders and stocks supplies.

7. Board to approve the Extended School Year Program for the students in the Preschool Disabilities and Multiple Disabilities classes. This program will be held at the John Fenwick Academy and the Salem Middle School from July 1, 2018 to August 2, 2018, Monday through Thursday from 8:30 a.m. to 1:00 p.m. Cost will be \$34.00/hour x 5 hours per day for teachers and \$10.00/hour x 4.5 hours/day for instructional aides.

John Fenwick Academy Teachers

Stefanie Crawford

Sharon Paris

Melissa McLaughlin – Substitute Teacher

Salem Middle School Teachers

Dawn Tulini

Katie Starn

Craig Paris – Substitute Teacher

ESY Instructional Aides

Deidra Davis

Domonique Knight

Nina Miller

Thronna Busch

Wendy Dublin

Nikolai Dubowski

Account #15-216-100-101R-01-JFS

#15-216-100-101R-02-SMS

#15-212-100-101R-01-JFS

#15-212-100-101R-02-SMS

#15-216-100-106R-01-JFS

#15-216-100-106R-02-SMS

#15-212-100-106R-01-JFS

#15-212-100-106R-02-SMS

8. Board to approve the operation of Extended Essay Writing Summer Session starting Monday, July 9, 2018 through Thursday, July 12, 2018 from 9:00 a.m. to 1:00 p.m. daily. Request approval for Mrs. Mutter and Mrs. Lamont to serve as mentor/teachers for this program. There will be 22 Junior IB students in this program. During the program, students will be writing their extended essays for the IB programme. Teachers will be proctoring and helping facilitate essays with a focus on one aspect of essay each day. Teachers will answer questions and provide 1/1 help with essays. Lunch will be served daily through METZ Culinary Management. There will be a last day celebration planned with an outside food vendor. Rooms to be used are: D-46 and the Ram Café. Costs: Teacher Pay - \$34 per hour x 16 hours x 2 teachers=\$1,088  
Account #15-422-100-178R-03-SHS  
Celebration – Approximate Cost - \$230.00  
Account #15-422-100-610R-03-SHS

9. Board to approve Summer School on Monday through Thursday from 8:00 am until 1:30 pm beginning on July 2, 2018 and ending on August 9, 2018 including the classes below:

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Recommend employment of the following teachers for SHS summer school:

Algebra I & II – Lagakos, Greg	Health/Physical Education – Levitsky, Scott
Biology – Cheeseman, Bridget	Spanish I & II – Tapia, Cindi
Chemistry – Ferguson, Bruce	U.S. History II & World History –
English I & II – Belvett, Jennifer	Vengenock, Marisa and LoMonico, Tracy
English III & IV – Ardito, Amy	(Shared Position: 3 weeks/3 weeks)
Geometry – Chieves, Rosalyn	US History I – Buck, Ken
	World History – Steve Sheffield

*Substitutes:*

Bergman, Kristina	Lynard, Shikeena
Clour, Miranda	Steudle, Sandi
Poole, Maerena	Bartholomew, Paul
Hankins, Gary	

Costs

\$34.00/hour x 5.5 hours/day x 23 days x 11 teachers = \$47,311.00  
(Account #20-231-100-100R-00 SPP)

10. Board to approve the operation of Camp Fenwick. Camp Fenwick will operate Monday through Thursday from 8:30 a.m. until 12:00 p.m. School will begin on July 2, 2018 and run through August 09, 2018. We will service the present preschool (5 year old's transitioning into kindergarten) through second grade students in math and literacy. Eight teachers will be paid as follows:

3½ Hours x 24 Days x \$34/Hour x 8 Staff = \$22,848 (Depending upon enrollment)

Funds exist in the following account: 20-231-100-100R-00-SPP

20-218-100-100R-00-JFA

Recommend approval for the following teachers currently employed by the district to fill the summer school positions:

Teachers	Grade Level
Vicki Galasso	Preschool
Valerie Bey	Preschool
Laura Trout	Kindergarten
Karen Pastor	Kindergarten
Ashley Vernon	Grade One
Jennifer Cascaden	Grade One
Regina Colon	Grade Two

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Substitute

Cheri Parsons, Dominic Wyshinski, Shakeema Bagby

11. Board to approve the operation of the Summer 2018 Odyssey of the Mind program at the Salem Middle School. The program will begin July 3, 2018 and operate Tuesday through Thursday from 9:00 a.m. to 1:00 p.m. until August 9, 2018. Furthermore, Board to approve the employment of the following certified teachers as instructors in the Salem Middle School's Summer 2018 Odyssey of the Mind program:

Allyson Bey, Jason Kutzura, William Oberman, Melissa Skinner

The teaching staff will be paid at the rate of \$34.00/hour x 4.0 hours/day x 17 days x 4 teachers = \$9,248.00

Account #20-231-100-100R-00-SPP NCLB – Title I – 2017-2018

The aforementioned calculations are subject to change as a result of enrollment and availability.

12. Board to approve the following summer hours for Salem High School:
- Guidance – Ms. Helen Hall – 105 hours @ \$34.00 (\$3,570.00) – Acct #15-000-218-104R-03-SHS  
Guidance – Ms. Regina Gatson – 98 hours @ \$34.00 (\$3,332.00) - Acct #15-000-218-104R-03-SHS  
Guidance – Mr. David Hunt – 110 hours @ \$34.00 (\$3,740.00) – Acct #15-000-218-104R-03-SHS  
Learning Resource Center – Mrs. Lisa Mutter – 98 hours @ \$34.00 (\$3,332.00) Acct # 15-000-222-100R-03-SHS  
Nurse – Ms. Susan Nitshe – 63 hours @ \$34.00 (\$2,142.00) – Acct # 15-000-213-100R-03-SHS

13. Board to approve the following summer hours for SHS secretaries:

Attendance/Vice Principals – Ms. Trish Tedesco – 80 hours @ \$20.00 (\$1,600.00)

Acct # 15-000-211-100R-03-SHS

8:00 AM – 4:00 PM

Dates – August: 16, 20, 21, 22, 23, 27, 28, 29, 30, 31

Guidance – Mrs. Alfreda McCoy-Cuff 90 Hours @ \$20.00 (\$1,800.00)

Acct #15-000-218-105R-03-SHS

8:00 AM – 4:00 PM

Dates – August: 14, 15, 16, 20, 21, 22, 23, 27, 28, 29, 30, 31

The secretaries will perform various tasks to prepare for the beginning of the school year.

14. Request approval for the operation of Summer Band Camp starting Monday, August 20, 2018 through Thursday, August 30, 2018 from 1:00 pm to 6:00 pm daily. (9 days)
- Request approval for Mr. Nicholas Kline to serve as the Band Director for this program.
- Request approval for Mr. Christopher Lindsay to serve as Assistant to Band Director for this program.

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Director and Assistant Director will be working with approximately 25-35 students in seventh through twelfth grades. During the camp students will be rehearsing music and drill movements for marching band performances.

Costs:

Lead Band Director

Stipend - \$1,049 Payable at end of program. (Acct. 15-401-100-100-03 SHS)

Assistant to Band Director

Stipend - \$771 Payable half at end of program and half in May 2019.

(Acct. 15-401-100-100-03 SHS)

15. Board to approve the following salaries for the 2018-2019 school year:
 

Kellie-Ann Smith	\$57,000
Montrey Wright	\$46,864
Jacquelyn Thompson	\$39,000
  
16. Board to approve Ms. Tenyatta Sanders to work the following summer hours from 7:30 am to 3:30 pm at a rate of \$20/Hour at the John Fenwick Academy from account #11-000-219-105R-01-JFA, not to exceed a total \$1,440.00.  
August – 1, 2, 20, 21, 22, 27, 28, 29, 30
  
17. Board to approve Ms. Linda Barbara and Ms. Carla Kelley to administer Fountas & Pinnell to students who attend Camp Fenwick. Fountas & Pinnell testing will begin August 6, 2018 to August 9, 2018 from 8:30 am to 12:00 pm, 4 days per week, 3.5 hours per day at a rate of \$34.00 per hour, not to exceed \$476.00 per teacher.
  
18. Board to approve the Coaching positions for the Fall 2018 season:

<b>Sport</b>	<b>Position</b>	<b>Stipend</b>	<b>Name</b>
Football	Head Coach	\$5,947	Montrey Wright
Football	Assistant Coach (Line)	\$4,377	David Hunt
Football	Assistant Coach	\$3,822	Lamont Johnson
Football	Assistant Coach (JV)	\$3,281	Curtis Schofield
Football	Assistant Coach (JV)	\$3,822	Cameron Smith
Summer	Weight Room Supervisor	\$3,402	Montrey Wright
Field Hockey	Head Coach	\$4,762	Donna O'Leary
Field Hockey	Assistant Coach (JV)	\$2,761	Shanna Scott
Tennis (Girls')	Head Coach	\$4,762	Jason Kutzura
Tennis (Girls')	Assistant Coach	\$1,697	Renee Murray
Cross Country	Head Coach	\$4,762	Scot Levitsky
Soccer (Boys')	Head Coach	\$3,928	Michael Hughes
Soccer (Boys')	Assistant Coach (Varsity)		OPEN
Soccer (Girls')	Head Coach	\$2,758	Drew Favat
Soccer (Girls')	Assistant Coach (Varsity)	\$1,697	Sharon Montgomery
Soccer (Girls')	Assistant Coach (JV)	\$1,697	Kari Vazquez

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Cheerleading	Fall (shared stipend)	\$2,381	Thronna Busch
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19. Board to approve the following Athletic Support Staff Positions for Fall 2018 sports:

Position	# of Games	Rate	Name
Announcer	4	\$83.00*	OPEN
Scoreboard Operator	4	\$53.00*	Ed Biddle
Videotaping	9	\$53.00*	Kenneth Buck
Videotaping	9	\$53.00*	Patrick Jones
Press Box Supervisor	4	\$83.00*	Steve Sheffield
Head Ticket Seller	4	\$107.00*	Sally Lamont
Ticket Seller	4	\$75.00*	Kathleen Hibbard
Ticket Seller	4	\$75.00*	Alfreda McCoy-Cuff
Ticket Seller	4	\$75.00*	Kathleen Hibbard
Ticket Taker	4	\$56.00	Bobbie Shuman
Ticket Taker	4	\$56.00	Teresa Aitken
Substitute Ticket Seller/Taker	As Needed	\$75/56*	Lisa Bacon
Substitute Ticket Seller/Taker	As Needed	\$75/56*	OPEN
Substitute Ticket Seller/Taker	As Needed	\$75/56*	Shikeena Lynard
Substitute Ticket Seller/Taker	As Needed	\$75/56*	OPEN
Substitute Ticket Seller/Taker	As Needed	\$75/56*	OPEN
Event Staff (HS)	As Needed	\$34/game	Donald Crane
Event Staff (HS)	As Needed	\$34/game	Teresa Aitken
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff

\*Number of games subject to change depending on playoffs.

20. Board to approve the following personnel as an employee of Salem Middle School's Summer Remediation Program 2018:

Bonita Gullett                      Security  
5 hours/day @\$12.00/hr x 23 days = \$1,380.00 (Operations)

21. Board to approve the following 11-month staff members to perform summer hours:

Vice Principal's Office   Ms. Christine Peltz      97.5 hrs @ \$20.00 (\$1,950.00)

Acct #15-000-240-105R-02-SMS

Attendance/Guidance   Ms. Lynne Chappell      67.50 hrs @ \$20.00 (\$1,350.00)

Acct #15-000-240-105R-02-SMS

CP = August 13, 14, 15, 16, 20, 21, 22, 23, 27, 28, 29, 30, 31 (8:00 – 4:00 with 30 min. lunch)

LC = August 20, 21, 22, 23, 27, 28, 29, 30, 31 (7:30 – 3:30 with 30 min. lunch)

The 11-month secretaries will work with their supervisors, act as receptionists for the building, hold student registration, order supplies for Guidance and Administration, stock general supplies, and perform various tasks to prepare for the beginning of the new school year.

22. Board to approve the following summer hours:

Guidance      Ms. Julie Fialkow-Kropp      25 hrs @ \$34.00      (\$850.00)

Mr. Adam Pzswaro              25 hrs @ \$34.00      (\$850.00)

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The school counselor’s summer hours provide an opportunity to accomplish the following: scheduling of students, update files, organize programs, catalogue resources, review counseling curriculum, review state testing procedures, update I&RS (SIRS) forms, scheduling of trainings, and development of parent/guardian referral list.

**D. Leave of Absence**

Motion (     /     ) Board to Approve: **#8-E-12**

1. Board to approve the following leaves of absence:

Name	Type of Leave	Leave Requested	Fed Max Leave (max 90 days)	Time usage of FMLA	NJ Family leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Use of Vaca Days	Unpaid Leave	Intermittent Leave	Extended Leave	Est. Return Date		
KB	Intermittent-Medical	4/17/18-4/16/19	4/17/18-4/16/19	N/A	N/A	5 wks	17.5	N/A	N/A	N/A	4x/mo. Needed for period up to 1 days	N/A	N/A	5 Continuous week from 4/24/18-06/18/18	Remaining weeks 7 weeks
VB	Intermittent-Medical	4/25/18-4/24/19	4/25/18-4/24/19	12 wks	N/A	12 wks	N/A	N/A	N/A	4/25/18-6/30/18	Up to 5 days per week for 1 or more months (unlimited)	N/A	N/A		
AC	Intermittent-Medical	5/2/18-5/1/19	5/2/18-5/1/19	12 wks	N/A	N/A	19.25 days	1 day	N/A	N/A	Up to 1-2 days per month (max 1 to 2 times)	N/A	N/A		
MH	Intermittent-Medical	5/4/18-5/3/19	5/4/18-5/3/19	12 wks	N/A	N/A	13.50 days	1 days	N/A	N/A	Up to 4 days per year (max 1 to 3 times)	N/A	N/A		
JD	Medical	4/15/18-6/30/18	4/15/18-6/30/18	N/A	N/A	8 wks	22.5 days	N/A	N/A	5/16/18-6/30/18	N/A	N/A	9/1/18		
LM	Intermittent-Medical	5/30/18-5/29/19	5/30/18-5/29/19	12 wks	N/A	N/A	34.75 days	1 day	N/A	N/A	Up to 3 days per year (max 1 to 3 times)	N/A	N/A		

**Curriculum /Professional Development**

Motion (     /     ) Board to Approve: **#11-12**

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost

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Paul Bartholomew	SHS	John Mulhorn	Project Lead the Way: Core Training: Computer Science Principals	08/06/18-08/17/18	Milwaukee School of Engineering Milwaukee, WI	Regis.: Flight: \$476.40 Hotel: \$2,058.00 Meals: TBD 15-000-223-500-03-SHS
Drew Favat	SHS	John Mulhorn	Project Lead the Way: Core Training: Computer Science Principals	08/06/18-08/17/18	Milwaukee School of Engineering Milwaukee, WI	Regis.: Flight: \$476.40 Hotel: \$2,058.00 Meals: TBD 15-000-223-500-03-SHS
Renee Murray	SHS	John Mulhorn	Summer 2018 IB Professional Development Workshop	06/20/18-06/25/18	St. Pete Beach, FL	Regis: \$925.00 Flight: \$366.40 Hotel: \$542.40 Meals: TBD 15-000-240-800-03-SHS
Nicholas Kline	SHS	John Mulhorn	Summer IB DP/CP Workshop – Category II Music	07/17/18-07/20/18	Albuquerque, NM	Regis & Hotel: \$1,269.00 Flight: \$ 534.60 Meals: TBD 15-000-240-800-03-SHS
Nicholas Kline	SHS	John Mulhorn	Summer IB DP/CP Workshop – Category I Music	07/09/18-07/12/18	Atlanta, GA	Regis: \$1,050.00 Flight: \$ 638.18 Hotel: \$ 338.40 Meals: TBD 15-000-240-800-03-SHS
<b>Revised: Mileage Added</b> Lisa Moore	SMS	Pamela Thomas	Nonviolent Crisis Intervention Training Program	05/08/18	Edison, NJ	Regis: \$1,049.00 Mileage: \$ 55.05 15-212-100-800R-02-SMS
Gia Guyton	JFA	Syeda Woods	Leaders 2 Leaders Cohort Workshop	06/25/18	Woodstown, NJ	-0-
Gia Guyton	JFA	Syeda Woods	Leaders 2 Leaders Orientation	07/24/18	Jamesburg, NJ	-0-
Pamela Thomas	CST	Dr. Michel	LEGAL ONE Affirmative Action Officer Bundle	08/21/18-08/23/18	12 Centre Drive, Monroe Twp., NJ	Regis. - \$450.00 11-00-219-592-00-CST
Devon Russell	DO	Dr. Michel	Regional Training for District Certification Staff	07/31/18	Rowan College at Gloucester County	Regis. -0- Mileage -\$18.29 11-000-230-895-00-BUS
Herbert Schectman	DO	Dr. Michel	School Safety Specialist	06/25/18-06/28/18	Hamilton Twp., NJ	-0-
Bridget Cheeseman	SHS	John Mulhorn	Category 1 & 2 Biology Training	07/08/18-07/14/18	Albuquerque, NM	Flight - \$ 945.60 Regis. - \$2,738.00 Meals – TBD 15-000-240-800-03-SHS

**Policy**

Motion (         /         ) Board to Approve: **#14-12**

1. Board to approve the 1<sup>st</sup> reading of the following policies:
  - i. 4111 Recruitment, Selection & Hiring (Instructional Personnel)
  - ii. 4211 Recruitment, Selection & Hiring (Support Personnel)
  - iii. 3333 Payroll
  
2. Board to approve the review of the following policy series:



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- i. Series 7000 Property & Facilities

**Miscellaneous**

Motion ( / ) Board to Approve: **#15-12**

1. Board to approve the following individuals as Volunteer Coaches for the Fall 2018 season:

**Football**

Troy Dublin

Coach Wright concurs with this recommendation.

2. Board to approve Mr. Christopher Scanlan serve as a school counseling intern with Ms. Julie Fialkow Kropp and Mr. Adam Pszwaro. Mr. Scanlan is currently completing a Masters in School Counseling at Seton Hall University and is in the second year of the program. He is also a Group Facilitator at Healthcare Commons in their children's partial care program. Prior to that, Mr. Scanlan was a behavioral specialist and paraprofessional. During his internship at Salem Middle School, he will be teaching classroom lessons, facilitating small groups, and working with students one-on-one under Ms. Fialkow Kropp and Mr. Pszwaro's supervision. Mr. Scanlan will be in the Middle School two to three times a week for the duration of the school day.
3. Board to approve the following Community Based Activity:  
SHS School Based Department would like your approval to host a free exciting family/community event for the city of Salem. The event would take place July 6<sup>th</sup> at 9:30pm to include a fireworks display by Pyrotecnico FX. School Based with cover the cost to Pyrotecnico to include all permit fees as well. We believe this event will bring families together while helping to create a positive memory for our town.
4. Resolved, that the Board of Education authorize the Business Administrator enter into an agreement to dispose of the following vehicles:  
1992 Ford Pickup Truck (Vin no. 1FTDF15Y1NNB11638)  
1993 Chevy Van (Vin. No. 1GCDG15Z6PF340237)  
These items are in poor condition, not functioning and cost-prohibitive to repair.  
They will be sold for scrap metal value.
5. Board to approve the acceptance from Ms. Kathy Eck one full-sized refrigerator as a donation to the Salem Middle School Health Office for the benefit of our students.
6. Board to approve the resignation of Ms. Stephanie Walsh, Board Member of the Salem City School District, effective June 13, 2018.

**EXECUTIVE SESSION**

Motion ( / ) Board to adopt the following Resolution to go into executive session at \_\_\_\_\_:

*Board Agenda June 13, 2018*

**RESOLUTION**

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: \_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (        /        ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (        /        ) Board to Approve:

**ADJOURNMENT**

Motion (        /        ) Board to adjourn the June 13, 2018 meeting of the Salem City Board of Education at \_\_\_\_\_.