

Board Agenda August 12, 2020

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
August 12, 2020**

CALL TO ORDER: A virtual meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this virtual meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams
Kendra Fletcher
Daffonie Moore

Laquendala Bentley
Yuenge Groce
Nilda Wilkins

Christopher Colon
Joan Hoolahan
Veronica Wright

District Representatives:

LAC: Laura Tice Crane
Quinton: William McDonald

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Pamela Thomas, Director of Special Services
Linda Del Rossi, Supervisor of Literacy/SS PreK-12
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School

Pascale DeVilmé, Principal Salem Middle School
Will Allen, VP Salem Middle School
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Gia Sparacio Scarani, VP of Early Childhood
Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of July 8, 2020 Board of Education meeting.

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BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-2.**

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of June 2020.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending June 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending June 2020 as follows:

Board Secretary	Date
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- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2020 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending June 2020 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
 From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for month	June 2020	\$572,281.55
	July 2020	\$2,417,156.71

To approve Payment of Bills for July 2020		
	General Account	\$ 1,008,205.77

Confirmation of payrolls for July 2020

<u>July 15, 2020</u>	General Acct. Transfer	\$ 116,756.34
<u>July 30, 2020</u>	General Acct. Transfer	\$ 116,090.66

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Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-F-2**

1. Request Board approval to renew the transportation for student activities contract with B.R. Williams, Inc. to transport Salem City students to athletic events, band events and field trips for the 2020-2021 school year.

The C.P.I. is 1.70% increase:

FD1	Various Field Trips < 50 Miles	\$233.37
FD2	Various Field Trips > 50 Miles	\$256.14
ATH1	Various Athletic Trips < 50 Miles	\$216.32
ATH2	Various Athletic Trips > 50 Miles	\$250.48
B1	Various Band Trips < 50 Miles	\$216.32
B2	Various Band Trips > 50 Miles	\$250.48

2. Request Board approval to contract the following consultants on an as needed basis for the Child Study Team. Cost for evaluations will be \$325.00, not to exceed \$5,000.00 for each consultant.

Azucena Grimaldo Calderon- Bilingual Psychologist
Chris Menold – Learning Consultant

Account # 11-000-216-320-00-CST

3. Request Board approval for the Business Office to receive payroll accountant support services on behalf of Accountemps, at an hourly rate of \$35.44, total amount not to exceed \$7,500.00. Start date July 27, 2020 through September 16, 2020.
4. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to implement the Reduction in State Aid Plan.

Following the Board of Education’s adoption of the 2020-2021 Approved Budget, the NJ Department of Education reduced the State Aid allotment to the district by \$518,964. Based on this reduction, the district has been forced to reduce anticipated expenditures by a similar amount.

The anticipated reduction in expenditures is reflected on the listing of vacancies attached.

5. Request Board approval for Medford Family Psychiatry, Medford, NJ to do a psychiatric evaluation for student (12669484). Cost for evaluation is \$550.00. Account #11-219-100-320-00-CST
6. Request Board approval for the transportation agreement with Camden County Educational Services Commission for student (01270180) attending Creative Achievement. This agreement is from 9/3/20 to 10/2/20. Cost will be \$125.00/day, not to exceed \$2,650.00. Account #11-000-270-513-00-BUS
7. Request Board approval to contract Dr. James Hewitt, M.D., Psychiatrist, for the 2020-2021 school year. Dr. Hewitt will be called in on an as needed basis for students who are required to have a psychiatric evaluation per their IEP. Cost for each evaluation will be \$600.00, not to exceed \$20,000.00. Account #11-000-219-390-00-CST

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8. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to enter into an agreement with ServPro of Salem County to provide disinfectant services as needed to mitigate identified Covid-19 areas for a cost not to exceed \$20,000. The anticipated service time to mitigate a building is expected to be no more than 1-2 hours.

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-2**

1. Request Board approval for the agreement with SCSSSD for Related Services (occupational & physical therapy) for the 2020 ESY and 2020-2021 school year. Cost for services will be \$357.00 per evaluation and \$93.00 per hour for therapy sessions in the schools. Account #11-000-219-390-00-CST

2. Request Board approval for the following special education students to attend out of district placement for the 2020-2021 school year.

Student ID#	School	Grade	Tuition	Dates	Account #
01230154	SCSSSD-Daretown	10	\$52,924.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01250020	SCSSSD-Daretown	8	\$52,924.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01310129	SCSSSD-Cumberland	2	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01280159	SCSSSD-Cumberland	5	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01300016	SCSSSD-Cumberland	3	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01290097	SCSSSD-Cumberland	3	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01260047	SCSSSD-Cumberland	7	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01240167	SCSSSD-Cumberland	9	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01270170	SCSSSD-Cumberland	6	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01320084	SCSSSD-Cumberland	1	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01300091	SCSSSD-Cumberland	3	\$40,426.00	9/8/20-6/30/21	11-000-100-565-00-BUS
	1-1 Aide		\$46,176.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01190142	SCSSSD-Salem	12	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01260134	SCSSSD-Salem	6	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01220064	SCSSSD-Salem	10	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01210194	SCSSSD-Salem	12	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01220094	SCSSSD-Salem	11	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01260083	SCSSSD-Salem	6	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01180074	SCSSSD-Salem	12	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01250170	SCSSSD-Upper Pittsgrove	8	\$43,860.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01220167	SCSSSD Alternative School	11	\$27,030.00	9/8/20-6/30/21	11-000-100-565-00-BUS
01060089	Pineland Learning	8	\$55,260.00	9/2/20-6/30/21	11-000-100-566-00-BUS
01220055	Pineland Learning	11	\$55,260.00	9/2/20-6/30/21	11-000-100-566-00-BUS

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01270189	Pineland Learning	6	\$55,260.00	9/2/20-6/30/21	11-000-100-566-00-BUS
01240078	Pennsville School	9	\$24,000.00	9/8/20-6/30/21	11-000-100-562-00-BUS
	1-1 Aide		\$50,000.00	9/8/20-6/30/21	11-000-100-562-00-BUS
01210012	Brookfield Academy	12	\$56,340.00	9/9/20-6/30/21	11-000-100-566-00-BUS
01300066	Petway School, Vineland	2	\$64,267.00	9/3/20-6/30/21	11-000-100-562-00-BUS
01290173	Petway School, Vineland	4	\$64,267.00	9/3/20-6/30/21	11-000-100-562-00-BUS
01200086	Creative Achievement	11	\$51,458.40	9/3/20-6/30/21	11-000-100-566-00-BUS
01270180	Creative Achievement	6	\$6,003.48	9/3/20-10/2/20	11-000-100-566-00-BUS

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#7-D-2**

1. Request Board approval of the following students to be Inter-district Choice Students of SHS for the 2020-2021 school year:
 - Zachary Gannon - 9th Grade – Alloway, NJ
 - Heaven-Lee Hudson - 9th Grade – Carney's Point

2. Resolved, that the Board of Education authorize ten (10) business days of unpaid suspension for Morris Evans.

PERSONNEL

A. Resignation/Retirement

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-2**

1. Board to accept with regret, the resignation of Board Member Bethanne Patrick, effective July 10, 2020.

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-C-2**

1. Request Board approval of the employment of Mr. Christopher Vazquez as an English Teacher for Salem High School effective September 1, 2020 through June 30, 2021. Salary will be \$52,957 (BA02) per annum.

2. Request Board approval of the employment of Yamileth Ortiz as a Special Education Teacher for John Fenwick Academy effective September 1, 2020 through June 30, 2021. Salary will be \$53,257 (BA03) per annum.

3. Request Board approval of the employment of Meghan Taylor as Director of Special Services for the Child Study Team for the 20-21 school year. Start date to be determined. Salary will be \$90,000 per annum (prorated).

4. Request Board approval of the employment of John Russo as a 5th Grade Science Teacher for Salem Middle School effective September 1, 2020 through June 30, 2021. Salary will be \$66,142 (MA12) per annum.

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5. Request Board approval of the employment appointment of Devon Russell from Executive Secretary to Payroll/Accountant in the Business Office for the 2020-2021 school year, effective August 13, 2020. Salary will be \$55,000, deletion of \$2,500 accounting stipend.
6. Request Board approval of the employment of Lynne Chappell as the Executive Secretary at John Fenwick at a salary \$40,000 (prorated) for the 2020-2021 school year, effective August 13, 2020. Executive Secretary stipend of \$478.00 (prorated). Longevity of \$500.00 (prorated).
7. Request Board approval of the employment of Angelica Espinal as Secretary at the Salem Middle School effective September 1, 2020. Salary will be \$32,000 /eleven months (prorated). Longevity of \$500.00 (prorated).
8. Request Board approval of the employment of Caitlin Long, as a Long-Term Substitute Preschool Teacher at John Fenwick Academy effective September 1, 2020 and ending on, or about February 22, 2021. Salary will be \$54,957 (MA02) prorated per annum.

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-2**

1. Request Board approval of the following educational support staff to perform summer hours beginning August 13, 2020 to August 31, 2020:

Attendance/Guidance – Ms. Angelica Espinal - 75.0 hours @ \$22.00 = (\$1,650.00)
(7.5 hrs. per day)

2. Request Board approval of Coaching Positions for the Fall 2020 season, for those coaches who started their season during the NJSIAA Phase 1 Summer Workout sessions. Phase 1 began on July 13th. Payment of stipend will be prorated if the regular season is canceled.

Sport	Position	Stipend	
Football	Head Coach	\$5,947	Montrey Wright
Football	Assistant Coach (Line/DC)	\$4,377	David Hunt
Football	Assistant Coach	\$3,822	Lamont Johnson
Football	Assistant Coach (JV)	\$3,822	Curtis Schofield
Football	Assistant Coach (JV)	\$3,822	Cameron Smith
Summer	Weight Room Supervisor	\$3,402	Montrey Wright
Field Hockey	Head Coach	\$4,762	Donna O'Leary
Field Hockey	Assistant Coach (JV)	\$3,822	Shanna Scott
Tennis (Girls')	Head Coach	\$4,762	Jason Kutzura
Soccer (Girls')	Head Coach	\$3,928	Drew Favat
Soccer (Girls')	Assistant Coach (Varsity)	\$1,697	Krystina Gorman
Soccer (Girls')	Assistant Coach (JV)	\$3,822	Greg Lagakos

*Payment of full stipend will be contingent upon the decision by the Governor's office and the NJSIAA whether or not to continue with a Fall athletics season due to the Covid-19 pandemic.

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3. Resolved, that the Board of Education approve Devon Russell as the District Substitute Call-In Clerk for the 2020-2021 school year. Salary will be \$32.00 per day for 180 days. Total cost equals \$5,760.
Bobbie Shuman: Substitute

D. Leave of Absence

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-E-2**

1. Board to approve the following leave of absence:

Employee ID#	346
Employee	K.O.
Type of Leave	Intermittent- Medical
Leave Requested	09/01/20-09/01/21
Fed Max Leave (max 90 days)	09/01/20-09/01/21
Time Usage of FMLA	12 weeks
NJ Family Leave (max 90 days)	N/A
Time Usage of FLA	N/A
*Use of Sick Days	10 days
*Use of Personal Days	3 days
*Use of Vacation Days	N/A
Unpaid Leave	After exhausting all sick and personal days
Intermittent Leave	1-2X per week
Extended Leave	N/A
Est. Return Date	N/A

Policies/Calendars

Motion (/) Board to Approve: **#14-2**

1. Request Board approval of the 2nd reading of the following policy:
6000/6142.17 Instructional Program

2. Request Board approval of the 1st reading of the following policies:
2000/2111.6 Re-Opening School Following a Pandemic
2000/2111.63 District All-Virtual Policy
2000/2111.65 Contact Tracing and Screening – Pandemic

Miscellaneous

Motion (/) Board to Approve: **#15-2**

1. Request Board approval of the following individuals as Volunteer Coaches for the Fall 2020 season:
Football
Morgan Hunt
Deron Barnes
Gary Henry
Melvin Jones Jr.

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MacAdoo Harrison-Dixon

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at ____
_____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: _____
Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.
The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the August 12, 2020 meeting of the Salem City Board of Education at _____.