

*Board Agenda November 11, 2020*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
November 11, 2020**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Laquendala Bentley	Christopher Colon
Kendra Fletcher	Yuenge Groce	Joan Hoolahan
Daffonie Moore	Nilda Wilkins	Veronica Wright

**District Representatives:**

LAC: Laura Tice Crane  
Quinton: William McDonald  
Mannington: Michael Bower

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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**PRESENTATION**

**Students of the month for October/2020:**

John Fenwick Academy	Selena Green	1 <sup>st</sup> Grade	Mr. Hughes
	Jai'Mere Spruill	1 <sup>st</sup> Grade	Ms. Barron
Salem Middle School	Mileaha Watts	4 <sup>th</sup> Grade	Ms. Ecret
	Jai'Shon Rothmiller	4 <sup>th</sup> Grade	Ms. Ecret
Salem High School	Autumn Foote	9 <sup>th</sup> Grade	Ms. Gorman
	Lee Mitchell	9 <sup>th</sup> Grade	Ms. Gorman

**Staff Member(s) of the month for October/2020:**

Barry Weiss                      Salem Middle School                      Maintenance

**BOARD COMMITTEE REPORTS**

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

Motion (            /            ) Board to approve the regular minutes of October 14, 2020 of Education meeting.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion ( / ) To approve the Board Secretary's reports in memo: **#2-A-E-5.**

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of September 2020.
  
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending September 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 2020 as follows:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2020 pending audit.
  
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September 2020 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for October 2020

General /Food Service \$1,084,701.99

To approve Payment of Bills for November 2020

General Account/Food Service \$680,578.59

Confirmation of payrolls for October 2020

October 15, 2020 General Acct. Transfer \$ 674,067.93

October 30, 2020 General Acct. Transfer \$ 634,228.69

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**Miscellaneous**

**Upon the Recommendation of the Superintendent of Schools**

Motion (         /         ) Board to Approve: **#2-F-5**

1. Request Board approval to accept the extension of the nationwide waiver to allow Summer Food Service Program (SFSP) to operate through June 30, 2021, on behalf of the USDA.
2. Request Board approval of the Memorandums of Understanding between Salem City School District, Salem Housing Authority and Restoring Homes Urban Renewal (Harvest Point). The district will use both locations to provide students with breakfast and lunch during virtual instruction days for the 20-21 SY.  
Further, the district will use Union Fire House located on Walnut Street as an additional food distribution location for the 20-21 SY.
3. Request Board approval of the 2020 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (2019 Revisions\*).
4. Request Board approval to contract the following consultant on an as needed basis for the Child Study Team. Cost for each evaluation will be \$325.00. Not to exceed \$5,000.00. Account# 11-000-216-320-00-CST

Delta R. Terrero – Bilingual Social Worker

5. Request Board approval for the contract with Public Consultant Group for the Child Study Team. Cost will be \$9,177.00 for the 2020-2021 school year. Account # 11-000-219-390-00-CST
6. Resolved, that the Board of Education authorize Herbert Schectman, Business Administration, to submit the three-year Comprehensive Maintenance Plan and form M-1 documenting required maintenance activities and expenditures for each of its school facilities.

**Home Instruction: In/ Out of District/Residential**

Motion (         /         ) Board to Approve: **#7-C-5**

1. Request Board approval of the following student for home instruction:

<b>Student ID</b>	<b>Health Care/Teacher</b>	<b>Costs (Prorated)</b>	<b>Dates</b>	<b>Account #</b>
01260114	A Step Ahead Bridgeton, NJ	\$35.00/hr. 60 hrs	9-29-2020 to 30 days	11-150-100-320-00-BUS

**Miscellaneous**

Motion (         /         ) Board to Approve: **#7-D-5**

1. Request Board approval for student: S.N.S. (resident district school- Penns Grove Carney's Point) to attend Salem High School as a 9<sup>th</sup> grade pupil. Parents have completed a School Choice form and will provide their own transportation.

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2. Request Board approval for student: I.U.T.-R. (resident district school- Woodstown High School) to continue attending Salem High School as a 11<sup>th</sup> grade IB pupil. Parents have completed a School Choice form and will provide their own transportation.

**PERSONNEL**

**A. Resignation/Retirement**

**Upon the Recommendation of the Superintendent of Schools**

Motion (            /            ) Board to Approve: **#8-A-5**

1. Request Board approval of the resignation of Mr. Barry Porch, paraprofessional at JFA, effective October 28, 2020.

**B. Employment**

**Upon the Recommendation of the Superintendent of Schools**

Motion (            /            ) Board to Approve: **#8-C-5**

1. Request Board approval of the hiring of Levi Shockley as a substitute custodian effective November 11, 2020.

**C. Financial Request**

**Upon the Recommendation of the Superintendent of Schools**

Motion (            /            ) Board to Approve: **#8-D-5**

1. Request Board approval of the CPR recertification for the following Kindergarten through Grade 2 paraprofessionals on Thursday, October 22, 2020. Training will be from 1:00 – 3:24pm and provided by Tonya Faggins (CPR Certified Instructor). Cost is \$55 per participant. Total cost will be \$220.00 and funds exist in account# 15-190-100-610-01-JFA.

Paraprofessionals

Kathleen A. Carter  
Cheryl Flitcraft  
Kim Pankok  
Beth Whitehead

2. Request Board approval of the following Winter 2020-2021 Athletic Support positions:

**Basketball/Wrestling**

Scorekeeper (Boys')	6*	\$53	Brooke Woodlock
Scoreboard Operator (Boys')	6/3*	\$53	Sean O'Brien
Scorekeeper (Girl's)	7*	\$53	Brooke Woodlock
Scoreboard Operator (Girl's)	7*	\$53	Sean O'Brien
Event Staff (HS)	As Needed	\$34/game	Victor Boone
Event Staff (HS)	As Needed	\$34/game	Tyrone Nock
Event Staff (HS)	As Needed	\$34/game	Jacquelyn Thompson
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN

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Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN

\*Number of Games is subject to change.

\*\*Payment of full stipend will be contingent upon the decision by the Governor’s office and the NJSIAA whether or not to continue with a winter athletics season and whether or not to allow spectators into sporting venues, due to the Covid-19 pandemic.

3. Request Board approval of the following Winter 2020-2021 Coaching positions:

Basketball (Boys’)	Head Coach	\$5,512	Montrey Wright
Basketball (Boys’)	Assistant Coach (JV)	\$3,822	Christopher Lee
Basketball (Boys’)	Assistant Coach (Freshman)	\$3,281	Anthony Farmer
Basketball (Girls’)	Head Coach	\$5,512	Steve Merritt
Basketball (Girls’)	Assistant Coach (JV)	\$2,230	Donya Stewart
Basketball (Girls’)	Assistant Coach (Freshman)		OPEN
Indoor Track	Head Coach	\$4,762	David Hunt
Indoor Track	Assistant Coach	\$3,822	Regina Gatson
Swimming (Co-ed)	Head Coach	\$4,762	Nicholas Kline
Swimming (Co-ed)	Assistant Coach (JV)	\$3,822	Scot Levitsky
Cheerleading	Winter	\$2,381	Thronna Busch
Bowling (Boys’)	Head Coach	\$4,762	Kenneth Buck
Bowling (Girls’)	Head Coach	\$4,762	Kristina Bergman
Wrestling	Head Coach	\$4,762	Greg Lagakos
Wrestling	Assistant Coach	\$3,281	Drew Favat

\*Payment of full stipend will be contingent upon the decision by the Governor’s office and the NJSIAA whether or not to continue with a winter season/sport due to the Covid-19 pandemic.

4. Request Board approval for the following Salem High School teachers to hold office hours through Google Meet from 2:45 PM-3:45 PM when virtual school is in session. Dates: November 30, 2020 through February 25, 2021. 4 days per week: Mondays through Thursdays. Pay: \$35.00 per hour per employee (rate contingent upon SCEA contract ratification).

Kristina Bergman	Drew Favat	Sara Lamont	Marisa Vengenoek
Victor Boone	Bruce Ferguson	Tracie LoMonico	
Ken Buck	Micah Hauenstein	Diana Mace	
Bridget Cheeseman	Anne Hudock	Kristina Marioni	
Rosalyn Chieves	Rachel Hunt	Renee Murray	
Miranda Clour	Elizabeth Irvine	Karen Owen	
Theresa Derham	Louise Jakub-Cerro	Brianna Santarelli	
Edward DeStafano	Nicholas Kline	Steven Sheffield	
Jessica Dixon	Greg Lagakos	Kristin Unger	

5. Request Board approval of the following Salem Middle School faculty members to hold “Office Hours” via Google Meet during Virtual Instruction from November 30, 2020 to February 25, 2021. Faculty will offer student support Monday through Thursday from 3:15 to 4:15 PM. Faculty will be compensated at the current hourly rate of

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\$35.00/hour pending the outcome of negotiations between the Salem City Board of Education and the Salem City Education Association.

Boyce, Nicole	Griffith, Randi	Morris, Lisa	Tomasetti, Laura
Crowley, Angela	Harris, Elena	Osman, Kimberly	Tortella, Betsy
Dixon, Hugh	Hughes, Josiah	Pino, Stacey	Weigler, Lori
Eck, Kathleen	Kelley, Carla	Reese, Kathryn	
Ecret, Samantha	McConathey, Catherine	Seran, Alicia	
Gaeta, Lynn	McDermott, Tara	Spicer, Rachel	
Graham, Nicole	Montgomery, Sharon	Starn, Katherine	

6. Request Board approval for the following John Fenwick Academy teachers to hold office hours through Google Meet from 5:00 – 6:00 p.m. when virtual school is in session. Dates: November 30, 2020 through February 25, 2021. 4 days per week: Mondays through Thursdays. Pay: \$35.00 per hour per employee (rate contingent upon SCEA contract ratification).

Chelsea Abhau	Patricia McClaren	Ashley Vernon
Deborah Atkinson	Heather Meehan	Karen Walker
Tiara Barron	Krystle Mullen	
Jennifer Cascaden	Cheri Parsons	
Victoria Galasso	Karen Pastor	
Debra Garvine	Debra Persicketti	
Elyssa Haines	Richard Riskie	
Deanna Livingston	Cassandra Sholders	

7. Request Board approval to conduct a “Focus on Education” after school program for grades 3 and 4, Tuesday and Thursday, from 3:15 – 5:00 p.m., beginning on Tuesday, December 1, 2020, through May 27, 2021. The program will focus on students who are below grade level in literacy and math.

Angela Crowley	Kamee Reese
Tara McDermott	Carla Kelley

Substitutes: John Flaherty  
Laura Tomasetti

4 teaching positions @ \$80 per day stipend x 46 days = \$14,720  
Site Coordinator – Linda Delrossi @ 100.00 per day x 46 days = \$4,600.00  
Funds are available in Account # 20-235-100-100-00-DIS & 20-235-200-100-00-DIS

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**D. Leave of Absence**

**Upon the Recommendation of the Superintendent of Schools**

Motion (            /            ) Board to Approve: **#8-E-5**

1. Request Board approval of the following leave of absences:

<b>Employee ID#</b>	277	243	1401
<b>Employee</b>	P.M.	D.L.	P.B. (REVISED)
<b>Type of Leave</b>	Intermittent – Medical	Medical	Medical
<b>Leave Requested</b>	10/07/2020-10/06/2021	11/10/2020 – 11/23/2020	09/01/2020-11/09/2020
<b>Fed Max Leave (max 90 days)</b>	10/07/2020-10/06/2021	11/10/2020 – 11/23/2020	09/01/2020-11/09/2020
<b>Time Usage of FMLA</b>	12 weeks	2 weeks	11 weeks
<b>NJ Family Leave (max 90 days)</b>	N/A	N/A	N/A
<b>Time Usage of FLA</b>	N/A	N/A	N/A
<b>*Use of Sick Days</b>	9.75 days	10 days	44 days
<b>*Use of Personal Days</b>	1.5 days	N/A	3 days
<b>*Use of Vacation Days</b>	N/A	N/A	N/A
<b>Unpaid Leave</b>	After exceeding all sick and personal days	N/A	N/A
<b>Intermittent Leave</b>	2x per month 2-3 days per episode	N/A	N/A
<b>Extended Leave</b>	N/A	N/A	N/A
<b>Est. Return Date</b>	N/A	11/24/2020	11/12/2020

2. Request Board approval for an extended leave of absence of Non-FMLA:

<u>Employee</u>	<u>Requested Period</u>	<u>Return Date</u>
Ruqayyah Ali	11/02/2020 – 12/23/2020	01/04/2021



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**Curriculum /Professional Development**

**Upon the Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#11-5**

1. Board to approve the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Danielle Secula	JFA	Syeda Carter	SLPS: What's New in Technology to Save Time and Accelerate Therapy Outcomes	01/09/2021	Online	Registration Fee: \$279.00 11-000-216-320-00-CST

**Monthly Reports**

Motion (        /        ) Board to Approve: **#13-5**

1. Board to approve monthly reports for filing: (attached)

**Policies/Calendars**

Motion (        /        ) Board to Approve: **#14-5**

1. Request Board approval of the Salem City Board of Education meetings for 2021. Meetings will be held the 2<sup>nd</sup> Wednesday of the month, unless otherwise noted and will take place in the Salem High School Library at 6:00 pm.

- Wednesday, January 6, 2021 \*Reorganization**  
**Wednesday February 10, 2021**  
**Wednesday March 10, 2021**  
**Wednesday April 14, 2021**  
**Wednesday May 5, 2021 \*Public Hearing**  
**Wednesday June 9, 2021**  
**Wednesday July 14, 2021**  
**Wednesday August 11, 2021**  
**Wednesday September 8, 2021**  
**Wednesday October 13, 2021**  
**Wednesday November 10, 2021**  
**Wednesday December 8, 2021**

**\*1<sup>st</sup> Wednesday of the month**

2. Request Board approval of the 1<sup>st</sup> reading of the following policies:  
     2000/2111.8                      COVID-19 & Transportation  
     9000/9320.5                      Meetings by Teleconference or Other Electronic Means

Request Board approval of the 2<sup>nd</sup> reading of the following policy:

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6000/6171.2

Gifted & Talented Program

**EXECUTIVE SESSION**

Motion (        /        ) Board to adopt the following Resolution to go into executive session at \_\_\_\_  
\_\_\_\_\_:

*RESOLUTION*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: \_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (        /        ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (        /        ) Board to Approve:

**ADJOURNMENT**

Motion (        /        ) Board to adjourn the November 11, 2020 meeting of the Salem City Board of Education at \_\_\_\_\_.